

# Burlingame Tree Board

## Minutes from September 28, 2023

The Burlingame Tree Board meeting was called to order on Thursday, September 28, 2023 at 9:00 a.m. Calling the meeting to order was Patty Atchison. In attendance were Mark Ferrel, Tara Hackler, Les Holman, Max Provost, Chris DuBois, Rhonda Palmer, and Anne Baer.

1. Approval of Agenda – Chris DuBois made the motion to approve the agenda. Mark Ferrel seconded. Vote 8 to 0.
2. Approval of Minutes – Chris DuBois made the motion to approve the minutes with correction to attendees' names. Mark Ferrel seconded. Vote 8 to 0
3. Old Business
  - a. Park Tour Date - Patty suggested we schedule the park tour for our next meeting on Nov 2. Mark Ferrel made the motion to approve the date. Chris DuBois seconded. Vote 8 to 0
  - b. Sign East of Burlingame – Les reported this is on the list of items for the city crew to complete. They are busy with the pool and other tasks. Chris and Mark offered to help with the sign when they were ready to work on it.
4. New Business

Fifth Grade Poster Contest – Chris has spoken with the students and will pick up completed posters by October 3. Judging should be completed on October 4. Members can stop by any time that day and make their selections.

- a. Tree Board Picture for 2023 – Members should wear their Tree Board T-shirts to the next meeting in November for a photo. Chris DuBois made the motion for the photo to be taken. Anne Baer seconded. Vote 8 to 0.
  - b. 2023 Holidays – The members decided we should focus on Arbor Day 2024.
  - c. Arbor Day 2024 - Patty asked that members think about games for next year. The kids enjoyed the hands-on activities
5. Reports –
    - a. Mark asked about future pieces of training such as the tree trimming training held in Meriden. Patty said that she sends these to members as she receives them and if he is interested in attending anything to contact her.
    - b. Les said there was a change to the grant funding previously promised and he is applying for a new grant.
    - c. Rhonda asked if Patty would publish information about fall planting on Fb and the web

6. Adjournment – Chris DuBois made the motion to adjourn the meeting at 9:20 am. Rhonda Palmer seconded. Vote 8 to 0