



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

## REGULAR MEETING AGENDA

**Monday, March 17, 2025**

**7:00 pm**

Mayor, Michelle Mullinix – _____	City Attorney, Rick Godderz - _____
Councilmember, Kenna Burns - _____	City Clerk, Patty Atchison - _____
Councilmember, Jim Strohm - _____	City Superintendent, Leslie Holman - _____
Councilmember, Sheila Curtis – _____	Police Chief – Mathew Baker – _____
Councilmember, Kathy Love – _____	Building Inspector – Jim Welch - _____
Councilmember, Travis Middleton – _____	

### **1. CALL TO ORDER**

- A. Roll Call
- B. Additions or Deletions to the Agenda
- C. Approval of the Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **2. PUBLIC COMMENTS**

### **3. PUBLIC HEARING**

### **4. APPROVAL OF MINUTES**

A. Approval of Regular Meeting Minutes for March 3, 2025.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **5. CONSENT AGENDA**

A. Approval of Bills for 03/17/2025

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

### **6. CORRESPONDENCE TO COUNCIL**

- A. Downtown Revitalization – Brownfield
- B. CDBG Grant – Street Revitalization
- C. Certificate No 97108 renewal

### **7. UNFINISHED BUSINESS**

#### **A. Pool Updates**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

#### **B. Code Enforcement**

##### **1. Discussion regarding property at 220 East Hall (Baker)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_ Nays \_\_\_\_

**2. Discussion regarding a property at 403 South Delaware (Welch)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**3. Discussion regarding a property at 620 South Topeka (Welch)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**C. Consider the motion to approve the Resolution for the storage container at 315 North Kansas**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**D. Discussion regarding the purchase of a Police Truck – City Clerk Atchison**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**9. New Business**

**A. Discussion regarding the gas system and equipment**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**B. Discussion regarding the creation of a separate Fund called “Brick Street Fund” and to allocate a transfer at the end of each year to this fund from the Infrastructure fund – Councilmember Curtis**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**C. Discussion regarding “Main Street Communities” – City Clerk Atchison**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**D. Consider the motion to re-appoint Crystal Moon to the Planning Commission for a term of three years.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**E. Consider the motion to increase the Vendor Permit Fee from \$10.00 to \$25.00 per year.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**F. Consider the motion to reimburse up to \$750.00 for the demolition of the property at 243 West Fremont (trailer house on concrete strips)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**10. Executive Session**

**A. Ten-Minute Executive Session for Non-elected personnel with City Attorney Godderz and City Clerk Atchison**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**B. Ten Minute Executive Session for preliminary discussion for the acquisition of real property with City Clerk Atchison and City Superintendent Holman, Charles Atchison, Jr, and Kelly Atchison**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**C. Fifteen-minute executive session to discuss Non-Elected Personnel Employee Reviews**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**D. Ten-minute Executive Session non-elected personnel with City Superintendent Holman and City Clerk Atchison**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**11. STAFF REPORTS**

- A. Building Inspector
- B. Police Department
- C. Public Works Department
- D. City Clerk

**12. Attorney Report**

- A. Attorney Godderz

**13. Council/Mayor Comments and Reports**

- A. Councilmember Curtis
- B. Councilmember Strohm
- C. Councilmember Middleton
- D. Councilmember Love
- E. Councilmember Burns
- F. Mayor Mullinix

**14. Adjourn** - Consideration to adjourn the City of Burlingame Council Meeting at \_\_\_\_\_ P.M.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: Ayes: \_\_\_\_ Nays \_\_\_\_

Next Ordinance Number: 2538 Next Resolution Number: 453 Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)  
[An updated agenda is currently on file at the City Clerk's Office.](#)