



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

MINUTES

Mayor, Michelle Mullinix – P
Councilmember, Kenna Burns - P
Councilmember, James Strohm – P
Councilmember, Sheila Curtis – P
Councilmember, Kathy Love - P
Councilmember, Travis Middleton – P

City Attorney, Rick Godderz – P
City Clerk, Patty Atchison - P
City Superintendent, Les Holman - P
Police Chief, Mathew Baker - P
Building inspector – Jim Welch - A

Held: **June 3, 2024 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor Michelle Mullinix

a. Roll Call - Jim Masters, Evan Godderz, Rodney Dorsey, Trever Gibson, Michele Gibson, and Layton Dougherty

b. Additions or Deletions to Agenda –

c. Approval of Agenda.

Councilmember Strohm made the motion to approve the agenda. Councilmember Love seconded the motion.

Vote: Ayes: 5 Nays: 0

2. Public Comments

- Jim Masters discussed with the Council the minutes from 5/20/24 in the newspaper incorrectly said Jim Strohm discussed with him the fence. It was Travis Middleton. Mayor Mullinix advised the correct information was sent to the paper, but in error, they put Jim Strohm instead of Travis Middleton in the article.
- Asked if the City does a reimbursement when a fence is installed on a property? The answer was “No”. Only reimbursement is for some of the demolition expenses.

3. PUBLIC HEARING - none

4. APPROVAL OF MINUTES

a. Approval of Regular Meeting minutes for May 20, 2024, Special Meeting Minutes from May 21, 2024, May 24, 2024, and May 29, 2024.

Councilmember Love made the motion to approve the minutes from May 20, 2024, Special Meeting Minutes from May 21, May 24, and May 29th with the time to be corrected to 7:00 pm on May 29th. Councilmember Curtis seconded the motion.

Vote: Ayes: 5 Nays: 0

5. CONSENT AGENDA

a. Approval of bills presented to be paid for June 3, 2024

Councilmember Curtis made the motion to approve the bills to be paid for June 3, 2024 Councilmember Middleton seconded the motion.

Vote: Ayes: 5 Nays: 0

6. CORRESPONDENCE TO COUNCIL

a. KMIT first quarter loss report and gold rating on inspection

7. Unfinished Business

a. Pool Updates – Still receiving bids for the project until 6/17/24

b. Code Enforcement Update – Building Inspector Welch

- Council asked City Clerk Atchison to send a letter to Kenny Noonan to have him come to the meeting on June 17, 2024.
- Visit with court regarding Roger Burgess property and the cleanup that is needed
- Jim Master asked for an extension to continue working on the cleanup on the property at 403 South Delaware. Councilmember Curtis made the motion to grant Jim Masters an extension until 08/19/24 for the property cleanup at 403 South Delaware. Councilmember Love seconded the motion.

Vote: Ayes: 5 Nays: 0

- Rodney Dorsey asked the council for additional time to clean his property at 131 East Hall. Councilmember Strohm made the motion to allow until 08/19/24 for the property to be cleaned. Councilmember Middleton seconded the motion.

Vote: Ayes: 5 Nays: 0

c. Discussion on notice of violation letter and fee schedule

Councilmember Burns made the motion to table this item to the next meeting. Councilmember Love seconded the motion.

Vote: Ayes: 5 Nays: 0

8. New Business

a. Consider motion to grant an extension for property at 322 West Schuyler (Travis Gibson)

Councilmember Love made the motion to grant an extension until 08/19/24 for the cleanup at 322 West Schuyler. , Councilmember Middleton seconded the motion.

Vote: Ayes: 5 Nays: 0

b. Consider motion to do approve Haley Tyson, USD 454 to sell fireworks from June 27 to July 5th

Councilmember Middleton made the motion to allow Haley Tyson to sell fireworks from June 27 to July 5th. Councilmember Love seconded the motion.

Vote: Ayes: 5 Nays: 0

c. Consider motion to post Request for Proposals for Trash Service

Councilmember Curtis made the motion to have City Superintendent Holman make the necessary corrections, Attorney Godderz to review and bring to meeting on 6/17 for approval. Councilmember Burns seconded the motion.

Vote: Ayes: 5 Nays: 0

d. Discussion regarding repairs on 2012 Chevy Silverado

Councilmember Strohm made the motion to have the truck fixed with a reman engine at the price of \$5897.00 to come out of Equipment Reserve. Councilmember Middleton seconded the motion.

Vote: Ayes: 5 Nays: 0

e. Consider motion to approve mailing survey letters to business owners on Santa Fe.

Councilmember Burns made the motion to do the mailing with survey questions to business owners on Santa Fe, Councilmember Curtis seconded the motion.

Vote: Ayes: 5 Nays: 0

9. Executive Session

a. Fifteen Executive Session to discuss non-elected personnel

Councilmember Burns made the motion to go to executive session for non-elected personnel at 7:52 pm. Councilmember Love seconded the motion.

Vote: Ayes: 5 Nays: 0

Council returned at 8:07 pm with no action taken

10. Staff Reports

a. Police Chief Baker

- Discussed issue with one homeless person
- Councilmember Strohm asked if we have policies in place regarding homeless people. Answer was “Ye

b. City Superintendent Holman – Nothing to report

c. City Clerk Atchison

- Waste Management will be sending a check for \$250 to either purchase trees for Arbor Day or a bench for disc golf course. Councilmember Love made the motion to use the money to purchase a bench for the disc golf course. Councilmember Burns seconded the motion.

Vote: Ayes: 5 Nays: 0

11. Attorney Reports – nothing to report

12. Council/Mayor Comments and Reports

a. Councilmember Curtis

- Asked if a jar could be put at City Hall for donations for the mural. The answer was “Yes”. Patty Atchison advised PK Country Designs has raised over \$200 for the mural at the store this past week. Mayor Mullinix and Councilmember Burns also mentioned a few grant options.

b. Councilmember Strohm – Nothing to report

c. Councilmember Middleton – Nothing to report

d. Councilmember Love – Nothing to report

e. Councilmember Burns – Nothing to report

f. Mayor Mullinix – Nothing to report

13. Adjournment – Consideration to adjourn the City of Burlingame Council Meeting at 8:21 pm

Councilmember Burns made the motion to adjourn the Council Meeting at 8:21 pm. Councilmember Love seconded the motion.

Vote: Ayes: 5 Nays: 0

Submitted by: _____ Date: _____
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2528
Next Charter Ordinance #18
Next Resolution # 442