



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

## REGULAR MEETING AGENDA

**Monday, April 7, 2025**

**7:00 pm**

Mayor, Michelle Mullinix – _____	City Attorney, Rick Godderz - _____
Councilmember, Kenna Burns - _____	City Clerk, Patty Atchison - _____
Councilmember, Jim Strohm - _____	City Superintendent, Leslie Holman - _____
Councilmember, Sheila Curtis – _____	Police Chief – Mathew Baker – _____
Councilmember, Kathy Love – _____	Building Inspector – Jim Welch - _____
Councilmember, Travis Middleton – _____	

### **1. CALL TO ORDER**

- A. Roll Call
- B. Additions or Deletions to the Agenda
- C. Approval of the Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **2. PUBLIC COMMENTS**

### **3. PUBLIC HEARING**

### **4. APPROVAL OF MINUTES**

A. Approval of Regular Meeting Minutes for Special Meeting on March 17, 2025 and Council Meeting on March 17, 2025

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **5. CONSENT AGENDA**

A. Approval of Bills for 04/07/2025

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **6. CORRESPONDENCE TO COUNCIL**

- A. Tree City USA news
- B. Burlingame Rec Easter Egg Hunt

### **7. UNFINISHED BUSINESS**

**A. Discussion regarding James Snow property to be changed from Residential to Commercial for the lot with the business – Councilmember Middleton**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

## **B. Pool Updates**

Consider the motion to approve invoice date 2/1 to 2/28 from Western Consultants for \$3250.00 and invoice date 03/01/2025 to 03/31/2025 from Western Consultants for \$1560.00 to come out of Infrastructure Fund 11-00-5114

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

## **C. Code Enforcement**

### **1. Discussion regarding a property at 403 South Delaware (Welch)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **2. Discussion regarding a property at 105 East Santa Fe**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **3. Discussion regarding a property at 620 South Topeka (Welch)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **4. Discussion regarding 207 West Park (Baker & Welch)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

## **9. New Business**

### **A. Greg Wright, PPM – Rate Review**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **B. Consider the motion to approve the closure of North Topeka Avenue North of Santa Fe Ave to the alley between Santa Fe & Lincoln Street on May 3<sup>rd</sup> from 8 to 3 pm for 15<sup>th</sup> Anniversary of Big Boar Cycles – Clint Padgett**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **C. Consider the motion to approve Mayor Mullinix and City Clerk Atchison to attend the 2025 Municipal Budget Training on May 15, 2025, in Topeka.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **D. Consider the motion to sponsor the PTO Carnival**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

### **E. Consider the motion to approve sponsorship of USD 454 Seniors in Osage County Chronicle**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**F. Consider the motion to approve Mayor Mullinix to sign the E-Heal application for Austin Master's building at 105 East Santa Fe**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**G. Consider motion to approve Resolution # 453 for Temporary Liquor Permit for Frozen Drinks On The Go for Burlingame Rodeo Days on May 17, 2025**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**H. Consider the motion to approve the demolition reimbursement up to \$750.00 for 113 West Santa Fe**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**I. Consider the motion to approve the Electric License for Steve's Electric LLC**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**J. Discussion to change the contractor requirements to be considered as "General Contractor License to be bonded/reserved with a fee paid to City with a suggested fee amount of \$250 per year plus an annual renewal amount of \$100 – Building Inspector Welch and Councilmember Strohm**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**10. Executive Session**

**A. Five Minute Executive Session for discussion for the acquisition of real property with Attorney Godderz, City Clerk Atchison and City Superintendent Holman, Charles Atchison, Jr, and Kelly Atchison**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**B. Ten Minute Executive Session for proprietary discussion with Brett & Robin Ridgeway, David and Samantha Garrison, City Clerk Atchison, City Superintendent Holman and Attorney Godderz**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**C. Five Minute Executive Session non-elected personnel with City Superintendent Holman**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_

**11. STAFF REPORTS**

- A. Building Inspector
- B. Police Department
- C. Public Works Department
- D. City Clerk

**12. Attorney Report**

- A. Attorney Godderz

### **13. Council/Mayor Comments and Reports**

- A. Councilmember Curtis
- B. Councilmember Strohm
- C. Councilmember Middleton
- D. Councilmember Love
- E. Councilmember Burns
- F. Mayor Mullinix

### **14. Adjourn** - Consideration to adjourn the City of Burlingame Council Meeting at \_\_\_\_\_P.M.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ Vote: Ayes: \_\_\_\_ Nays \_\_\_\_

Next Ordinance Number: 2538 Next Resolution Number: 453 Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)  
[An updated agenda is currently on file at the City Clerk's Office.](#)