



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

REGULAR MEETING AGENDA

Monday, December 16, 2024

7:00 pm

Mayor, Michelle Mullinix – _____	City Attorney, Rick Godderz - _____
Councilmember, Kenna Burns - _____	City Clerk, Patty Atchison - _____
Councilmember, Jim Strohm - _____	City Superintendent, Leslie Holman - _____
Councilmember, Sheila Curtis – _____	Police Officer – Mathew Baker – _____
Councilmember, Kathy Love – _____	Building Inspector – Jim Welch - _____
Councilmember, Travis Middleton – _____	

1. CALL TO ORDER

- A. Roll Call
- B. Additions or Deletions to the Agenda
- C. Approval of the Agenda

Motion _____ Second _____ Ayes ____ Nays ____

2. PUBLIC COMMENTS

3. PUBLIC HEARING

4. APPROVAL OF MINUTES

- A. Approval of Regular Meeting Minutes for December 2, 2024 and Special Meeting Minutes from December 9, 2024

Motion _____ Second _____ Ayes ____ Nays ____

5. CONSENT AGENDA

- A. Approval of Bills for 12/16/2024

Motion _____ Second _____ Ayes ____ Nays ____

6. CORRESPONDENCE TO COUNCIL

- A. Osage County-Wide SS4A FY24 Round 3 Award Announcement

7. UNFINISHED BUSINESS

A. Code Enforcement

- 1. Discussion regarding a property at 912 S. Oak

Motion _____ Second _____ Ayes ____ Nays ____

- 2. Discussion regarding property at 115 North Topeka

Motion _____ Second _____ Ayes ____ Nays ____

3. Discussion regarding a property at 213 East Santa Fe

Motion _____ Second _____ Ayes _____ Nays _____

4. Discussion regarding property at 216 West Lincoln

Motion _____ Second _____ Ayes _____ Nays _____

B. Pool Updates

Motion _____ Second _____ Ayes _____ Nays _____

B. 2024 IT Updates and Year End – Sam Nasser

Motion _____ Second _____ Ayes _____ Nays _____

8. New Business

A. Consider the motion to approve the Plumbing and Electric License for Burgess Plumbing, and the electric license for McElroy's and Kruse Corporation.

Motion _____ Second _____ Ayes _____ Nays _____

B. Consider the motion to approve the top three homes or businesses in the 2024 Christmas Decorating Contest to receive a \$100, \$75, or \$50 prize.

Motion _____ Second _____ Ayes _____ Nays _____

C. Consider the motion to approve Mayor Mullinix to sign the Auditor Engagement Letter for the 2024 Audit

Motion _____ Second _____ Ayes _____ Nays _____

D. Consider the motion to approve Attorney Godderz to draft a Resolution for the recommend change from the Planning & Zoning Committee to change the property to be classified as Industrial 00000 S. Kansas Lot 1, 2, E ½ of Lot 3. – Carolyn Strohm

Motion _____ Second _____ Ayes _____ Nays _____

E. Discussion regarding Vacant Property Ordinance and Fines – Councilmember Strohm

Motion _____ Second _____ Ayes _____ Nays _____

9. Executive Session

A. Twenty Minute Executive Session Proprietary Information with City Clerk Atchison, City Superintendent Holman, and Attorney Godderz

Motion _____ Second _____ Ayes _____ Nays _____

10. STAFF REPORTS

- a. Building Inspector
- b. Police Department
- c. Public Works Department
- d. City Clerk

11. Attorney Report

- a. Attorney Godderz

12. Council/Mayor Comments and Reports

- a. Councilmember Curtis
- b. Councilmember Strohm
- c. Councilmember Middleton
- d. Councilmember Love
- e. Councilmember Burns
- f. Mayor Mullinix

13. Adjourn - Consideration to adjourn the City of Burlingame Council Meeting at _____ P.M.

Motion by: _____ Second by: _____ Vote: Ayes: ____ Nays ____

Next Ordinance Number: 2535 Next Resolution Number: 448 Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)
[An updated agenda is currently on file at the City Clerk's Office.](#)