



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

REGULAR MEETING AGENDA

Monday, January 6, 2025

7:00 pm

Mayor, Michelle Mullinix – _____	City Attorney, Rick Godderz - _____
Councilmember, Kenna Burns - _____	City Clerk, Patty Atchison - _____
Councilmember, Jim Strohm - _____	City Superintendent, Leslie Holman - _____
Councilmember, Sheila Curtis – _____	Police Officer – Mathew Baker – _____
Councilmember, Kathy Love – _____	Building Inspector – Jim Welch - _____
Councilmember, Travis Middleton – _____	

1. CALL TO ORDER

- A. Roll Call
- B. Additions or Deletions to the Agenda
- C. Approval of the Agenda

Motion _____ Second _____ Ayes ____ Nays ____

2. PUBLIC COMMENTS

3. PUBLIC HEARING

a. Consider motion to open a Public Hearing for the CDBG Downtown Commercial Rehabilitation Application for 105 East Santa Fe

Motion _____ Second _____ Ayes ____ Nays ____

b. Public Hearing

c. Consider the motion to close the Public Hearing for the CDBG Downtown Commercial Rehabilitation Application for 105 East Santa Fe.

Motion _____ Second _____ Ayes ____ Nays ____

d. Consider the motion to approve the application for the CDBG Downtown Commercial Rehabilitation for 105 East Santa Fe and to approve payment of CDBG CR Grant Application for \$4475.00

Motion _____ Second _____ Ayes ____ Nays ____

4. APPROVAL OF MINUTES

A. Approval of Regular Meeting Minutes for December 16, 2024.

Motion _____ Second _____ Ayes ____ Nays ____

5. CONSENT AGENDA

A. Approval of Bills for 01/06/2025

Motion _____ Second _____ Ayes _____ Nays _____

6. CORRESPONDENCE TO COUNCIL

- a. KCC Records Inspection
- b. Osage County 2024 Kansas Tax Levy Sheet
- c.

7. UNFINISHED BUSINESS

A. Code Enforcement

1. Discussion regarding a property at 403 S. Delaware

Motion _____ Second _____ Ayes _____ Nays _____

2. Discussion regarding property at 220 East Hall

Motion _____ Second _____ Ayes _____ Nays _____

3. Discussion regarding a property at 339 West Chase

Motion _____ Second _____ Ayes _____ Nays _____

4. Discussion regarding property at 620 South Topeka

Motion _____ Second _____ Ayes _____ Nays _____

5. Discussion regarding property at 312 North Kansas

Motion _____ Second _____ Ayes _____ Nays _____

6. Discussion regarding property at 207 West Park

Motion _____ Second _____ Ayes _____ Nays _____

7. Discussion regarding a property at 115 North Topeka

Motion _____ Second _____ Ayes _____ Nays _____

8. Discussion regarding property at 315 North Kansas

Motion _____ Second _____ Ayes _____ Nays _____

9. Discussion regarding property at 216 West Lincoln

Motion _____ Second _____ Ayes _____ Nays _____

B. Pool Updates

1. Consider the motion to approve Mayor Mullinix to sign the Application and Certification for Payment

Motion _____ Second _____ Ayes _____ Nays _____

C. Consider the motion to approve Ordinance No. 2535 Amend the zoning and subdivision regulations as adopted by Ordinance 1714 and provide for a change of zoning of 115 East Seward Avenue from General Commercial District to Residential District.

Motion _____ Second _____ Ayes _____ Nays _____

8. New Business

A. Consider motion to approve the purchase of backup batteries and computers – Sam Nasser

Motion _____ Second _____ Ayes _____ Nays _____

B. Consider the motion to purchase a new police truck

Motion _____ Second _____ Ayes _____ Nays _____

C. Consider the motion to approve Ordinance Number 2536 to change the hours for alcoholic liquor sold.

Motion _____ Second _____ Ayes _____ Nays _____

D. Discussion regarding CenturyLink (Brightspeed) pole attachment agreement – City Superintendent Holman

Motion _____ Second _____ Ayes _____ Nays _____

E. Consider the motion to approve Annual Appointments for 2025.

- Official Depository – Flint Hills Bank of Burlingame
- Official City Newspaper – Osage County Herald/Chronicle
- City Attorney – Attorney Rick Godderz
- City Municipal Judge – Judge Kevin Kimball
- City Treasurer – Anne Baer

Motion _____ Second _____ Ayes _____ Nays _____

F. Consider the motion to approve Electric and Plumbing License Renewal for Theel Plumbing, And Jaco Mechanical and the Plumbing License Renewal for Conklin Plumbing.

Motion _____ Second _____ Ayes _____ Nays _____

F. Consider the motion to approve the annual renewals for the following:

KCamp Property Insurance	\$71,321.00
Kmit Work Comp	\$8,693.00
Computer Information Concepts	\$2,665.00
League of Kansas Municipalities	\$914.83
Kansas Municipal Utilities	\$2599.00

Motion _____ Second _____ Ayes _____ Nays _____

9. Executive Session

A. Ten Minute Executive Session with Attorney Godderz, City Clerk Atchison, and City Superintendent Holman for proprietary discussion

Motion _____ Second _____ Ayes _____ Nays _____

10. STAFF REPORTS

- a. Building Inspector
- b. Police Department
- c. Public Works Department
- d. City Clerk

11. Attorney Report

- a. Attorney Godderz

12. Council/Mayor Comments and Reports

- a. Councilmember Curtis
- b. Councilmember Strohm
- c. Councilmember Middleton
- d. Councilmember Love
- e. Councilmember Burns
- f. Mayor Mullinix

13. Adjourn - Consideration to adjourn the City of Burlingame Council Meeting at _____ P.M.

Motion by: _____ Second by: _____ Vote: Ayes: ____ Nays ____

Next Ordinance Number: 2537 Next Resolution Number: 448 Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)
[An updated agenda is currently on file at the City Clerk's Office.](#)