



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

REGULAR MEETING AGENDA

Monday, March 3, 2025

7:00 pm

Mayor, Michelle Mullinix – _____	City Attorney, Rick Godderz - _____
Councilmember, Kenna Burns - _____	City Clerk, Patty Atchison - _____
Councilmember, Jim Strohm - _____	City Superintendent, Leslie Holman - _____
Councilmember, Sheila Curtis – _____	Police Chief – Mathew Baker – _____
Councilmember, Kathy Love – _____	Building Inspector – Jim Welch - _____
Councilmember, Travis Middleton – _____	

1. CALL TO ORDER

- A. Roll Call
- B. Additions or Deletions to the Agenda
- C. Approval of the Agenda

Motion _____ Second _____ Ayes ____ Nays ____

2. PUBLIC COMMENTS

3. PUBLIC HEARING

4. APPROVAL OF MINUTES

- A. *Approval of Regular Meeting Minutes for February 19, 2025.*

Motion _____ Second _____ Ayes ____ Nays ____

5. CONSENT AGENDA

- A. *Approval of Bills for 03/03/2025*

Motion _____ Second _____ Ayes ____ Nays ____

6. 2024 Audit Presentation – Sean Gordon, CPA

- A. Consider the motion to approve the 2024 Audit

Motion _____ Second _____ Ayes ____ Nays ____

7. CORRESPONDENCE TO COUNCIL

- A. Pittsburg Land Bank
- B. Proposed Osage County Comprehensive Plan Update
- C. Osage County-wide MIH Grant Application
- D. Safe Street Grants
- E. Maturing Certificate Notice for # 51550

8. UNFINISHED BUSINESS

A. Code Enforcement

1. Discussion regarding property at 220 East Hall (Baker)

Motion _____ Second _____ Ayes _____ Nays _____

2. Discussion regarding a property at 212 East Hall (Baker)

Motion _____ Second _____ Ayes _____ Nays _____

3. Discussion regarding a property at 403 South Delaware (Welch)

Motion _____ Second _____ Ayes _____ Nays _____

4. Discussion regarding a property at 620 South Topeka (Welch)

Motion _____ Second _____ Ayes _____ Nays _____

5. Consider the motion to approve the Resolution for 213 East Santa Fe

Motion _____ Second _____ Ayes _____ Nays _____

6. Consider the motion to approve the Resolution for the storage container at 315 North Kansas

Motion _____ Second _____ Ayes _____ Nays _____

B. Pool Updates

1. Discussion on pool updates

Motion _____ Second _____ Ayes _____ Nays _____

9. New Business

A. Consider the motion to close the West End of Santa Fe for Burlingame Rodeo Days Activities from 9 to 5 pm, a parade at 4:00 pm with parade lineup at the Parking Lot at USD 454, permission to host a Mud Volleyball Tournament at Sumner Park, and a corn hole tournament on cement slab in front of Schuyler Museum – Chamber President Kelly Atchison

Motion _____ Second _____ Ayes _____ Nays _____

B. Consider the motion to purchase a new patrol vehicle with \$30,000 coming from Equipment Reserve PD and the balance to come from Infrastructure Fund

Motion _____ Second _____ Ayes _____ Nays _____

C. Consider the motion to approve the purchase of a Laser x801 mower for \$13,599.00 out of the General Fund Park division.

Motion _____ Second _____ Ayes _____ Nays _____

D. Consider the motion to allow Les Holman, Tarrah Hackler, Mark Ferrell, Anne Baer, Patty Atchison, Carolyn Strohm, and Chris Dubois to attend the Tree City USA Tour and Recognition on Thursday, March 13, and Friday, March 14th in Lawrence, KS for the cost of \$40 per person for a total of \$280 to come out of Tree Board Fund

Motion _____ Second _____ Ayes _____ Nays _____

E. Consider the motion to approve the purchase of paint for the Town Clean-up Day to paint the short black light poles in addition to the curbs on April 23, 2025

Motion _____ Second _____ Ayes _____ Nays _____

F. Consider the motion to approve April 23, 2025, as Arbor Day and for Mayor Mullinix to sign the Proclamation.

Motion _____ Second _____ Ayes _____ Nays _____

G. Permission for the Tree Board to Host Arbor Day in conjunction with the Town Cleanup Day on April 23 to start at 1:00 pm and for the Tree Board Committee to use up to \$300 to purchase prizes for the Arbor Day Poster Contest for the USD 454 Students Grades K to 5 to participate and may have up to \$500 in expenses for activities for the Arbor Day Celebration.

Motion _____ Second _____ Ayes _____ Nays _____

10. Executive Session

A. Five Minute Executive Session for Attorney-Client Discussion with City Clerk Atchison and City Superintendent Holman

Motion _____ Second _____ Ayes _____ Nays _____

B. Ten Minute Executive Session for Attorney-Client Discussion with City Clerk Atchison and City Superintendent Holman

Motion _____ Second _____ Ayes _____ Nays _____

11. STAFF REPORTS

- A. Building Inspector
- B. Police Department
- C. Public Works Department
- D. City Clerk

12. Attorney Report

- A. Attorney Godderz

13. Council/Mayor Comments and Reports

- A. Councilmember Curtis
- B. Councilmember Strohm
- C. Councilmember Middleton
- D. Councilmember Love

- E. Councilmember Burns
- F. Mayor Mullinix

14. Adjourn - Consideration to adjourn the City of Burlingame Council Meeting at _____P.M.

Motion by: _____ Second by: _____ Vote: Ayes: ____ Nays ____

Next Ordinance Number: 2538 Next Resolution Number: 452 Next Charter Ordinance Number: 18

[This agenda may be revised before the meeting.](#)
[An updated agenda is currently on file at the City Clerk's Office.](#)