



**CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413**

## **MINUTES**

Mayor, Michelle Mullinix –   P  

Councilmember, Kenna Burns -   P  

Councilmember, James Strohm –   P  

Councilmember, Sheila Curtis –   P  

Councilmember, Kathy Love -   P  

Councilmember, Travis Middleton –   P  

City Attorney, Rick Godderz –   P  

City Clerk, Patty Atchison -   P  

City Superintendent, Les Holman -   P  

Police Chief, Mathew Baker -   P  

Building inspector – Jim Welch -   P  

Held: **December 2, 2024 @ 7:00 pm**

Location: **Burlingame City Hall, Council Chambers**

### **1. CALL TO ORDER BY Mayor Michelle Mullinix**

A. Roll Call - See above. Also, in attendance were Joseph Ebert, Jim Masters, Michael Langfitt, Daniel Davis, Tim Auffert, Jamin Horton, Bruce Kayser. Layton Dougherty and Ray Burns

### **B. Additions and Deletions to the agenda**

#### Deletions

- 8B Discussion regarding Gas Meter Policy

#### Change on items for clarification

- 3C. Consider the motion to close the public hearing and to approve Resolution #447 to condemn the property at 327 West Hall.
- 7B2 – Consider the motion to approve resolution #448 to abate the property at 220 East Hall
- 7C – Consider the motion to approve Ordinance No. 2534 to repeal Ordinance #2197 regarding the Utility Rebate program for commercial businesses inside the city limits of the City of Burlingame.
- 9. Executive Session – Ten Minute executive session for Proprietary Information with City Clerk Atchison, City Superintendent Holman, Building Inspector Welch, and Attorney Godderz. I

### **C. Approval of Agenda.**

Councilmember Burns moved to approve the agenda with the corrections above. Councilmember Love seconded the motion.

Vote: Ayes: 5

Nays: 0

### **2. Public Comments** - none

### **3. PUBLIC HEARING**

#### **A. Consider the motion to open the Public Hearing to condemn the property at 327 West Hall.**

Councilmember Strohm made the motion to open the Public Hearing. Councilmember Middleton seconded the motion.

Vote: Ayes: 5

Nays: 0

#### **B. Public Hearing**

Mr. Ebert discussed his plans for cleaning the property and fixing the trailer. Councilmember Strohm and Curtis discussed their concerns with the property and the progress being made to fix the property. Mr. Ebert felt he didn't have the correct last name and the council was not addressing other properties needing repairs. Mayor Mullinix said his last name didn't matter and the property he mentioned was commercial and his was a residential one.

**C. Consider the motion to close the public hearing and to approve Resolution #447 to condemn the property at 327 West Hall.**

Councilmember Strohm made the motion to close the public hearing and to approve Resolution #447 to condemn the property at 327 West Hall. Councilmember Curtis seconded the motion.

Vote: Ayes: 5                      Nays: 0

Mr. Ebert asked Mayor Mullinix and Attorney Godderz what the appeal process was to appeal the council decision. Attorney Godderz advised Mr. Ebert would need to act against the city or clean the property up as per the code before the next meeting.

**4. APPROVAL OF MINUTES**

**a. Approval of Regular Meeting minutes for November 18, 2024**

Councilmember Burns approved the minutes from the regular meeting with the correction of item 8b to read as "They are proposing a fence on the site". Councilmember Middleton seconded the motion.

Vote:    Ayes: 5                      Nays: 0

**5. CONSENT AGENDA**

**a. Approval of bills presented to be paid for December 2, 2024**

Councilmember Curtis moved to approve the bills paid for December 2, 2024. Councilmember Strohm seconded the motion.

Vote:    Ayes: 5                      Nays: 0

**6. CORRESPONDENCE TO COUNCIL - none**

**7. Unfinished Business**

**A. Pool Updates – Choose pool colors**

The council reviewed colors for the tile, slide, shade, and fountain heads. The choices were purple or wheat blend for the tile, granite grey for the slide, grape for the shade and the fountainheads to be stainless steel.

**B. Code Enforcement Updates – Building Inspector Welch and Police Chief Baker**

**1. Discussion regarding a property at 403 South Delaware**

Jim Masters advised the council he has sold the property and a new owner plans to tear down the home. Councilmember Burns made the motion that Mr. Masters must update City Clerk Atchison by 1/20/25 if the property has been sold or return to the meeting on 1/20/25. Councilmember Love seconded the motion.

Vote:    Ayes: 5                      Nays: 0

**2. Consider the motion to approve Resolution #448 to abate the property at 220 East Hall.**

Councilmember Strohm made the motion to pass Resolution # 448 to abate the property at 220 East Hall. Councilmember Curtis seconded the motion.

Vote: Ayes: 5                      Nays: 0

**3. Discussion regarding property at 216 West Lincoln**

Councilmember Burns made the motion to have a letter sent to the property owner once utilities are turned off asking them to appear at the next council meeting to discuss the abatement of the property. Councilmember Love seconded the motion.

Vote: Ayes: 5                      Nays: 0

**4. Discussion regarding the property at 207 West Park**

Councilmember Strohm made the motion to grant an extension to the 1/6/2025 meeting. Councilmember Burns seconded the motion.

Vote: Ayes: 5                      Nays: 0

5. Discussion regarding the property at 213 East Santa Fe

Councilmember Middleton made the motion for them to appear at the next meeting on 12/16/2024. Councilmember Burns seconded the motion.

Vote: Ayes: 5                      Nays: 0

**C. Consider the motion to approve Ordinance #2534 and to repeal Ordinance #2197.**

Councilmember Strohm made the motion to approve Ordinance #2534 to repeal Ordinance #2197 regarding the Utility Rebate Program. Councilmember Burns seconded the motion.

Vote: Ayes: 5                      Nays: 0

**D. Discussion regarding he ElectriComm Expansion.**

Councilmember Love made the motion to approve the exception to the zoning code for a laydown yard. Councilmember Burns seconded the motion.

Vote: Ayes: 4                      Nays: 0                      Abstain: Jim Strohm

**8. New Business**

**A. Discussion regarding property at 103 and 105 West Santa Fe and back utilities**

Jamin Horton discussed with the council his plans to purchase the property at 103 and 105 West Santa Fe. He also asked the council if they would consider waiving the back utilities and fees.

Attorney Godderz asked Mr. Horton to meet with him tomorrow to discuss the options.

**B. Discussion regarding Gas Meter Policy – item removed from agenda**

**C. Consider a motion to donate to the Osage Friends for Felines**

Councilmember Burns made the motion to not donate. Councilmember Strohm seconded the motion.

Vote: Ayes: 5                      Nays: 0

**9. Executive Session**

a. Ten Minute Executive Session to discuss Proprietary Information with City Clerk Atchison, City Superintendent Holman, Building Inspector Welch, and Attorney Godderz.

Councilmember Burns made the motion to enter the executive session at 7:20 pm. Councilmember Love seconded the motion.

Vote: Ayes: 5                      Nays: 0

The council returned at 7:30 with no action taken

Councilmember Burns made the motion to go back to executive session at 7:31 pm for an additional ten minutes for Proprietary Information. Councilmember Middleton seconded the motion.

Vote: Ayes: 5                      Nays: 0

The council returned at 7:41 with no action taken.

**10. Staff Reports**

a. Building Inspector Welch

- Will be looking at two structures to start the condemnation process for 2025
- Mayor Mullinix asked about what could be done about the property on South Topeka with the open windows. She asked Building Inspector Welch to work on this property first.

b. Police Chief Baker – Nothing to report

c. City Superintendent Holman

- Country Christmas is this week and they are finishing up the decorations
- The Christmas Tree will be put up tomorrow. Will be planting in the spring the new trees.

b. City Clerk Atchison

- Kansas One Call rates will be increasing from \$1.20 to \$1.33
- The City Silent Auction Basket Theme is “Family Game Night”. Please bring items by Thursday at 5 pm for the basket and let City Clerk Atchison know what you are donating. She will pick up things on Thursday when she goes to town to get the cookies.

**11. Attorney Reports – no report**

**12. Council/Mayor Comments and Reports**

- a. Councilmember Curtis – Nothing to report
- b. Councilmember Strohm – Nothing to report
- c. Councilmember Middleton – Nothing to report
- d. Councilmember Burns
  - Asked if there were enough volunteers to help Saturday with the cookies and hot chocolate. The answer was 'yes'
  - Mayor Mullinix asked Councilmember Curtis to reach out to Anne Baer to discuss the setup.
- e. Mayor Mullinix – Nothing to report

**13. Adjournment** – Consideration to adjourn the City of Burlingame Council Meeting at 8:56 pm  
Councilmember Burns made the motion to adjourn the Council Meeting at 8:56 pm. Councilmember Curtis seconded the motion.

Vote: Ayes: 5 Nays: 0

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_  
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours before the meeting to arrange necessary accommodations.

Next Ordinance 2535  
Next Charter Ordinance #18  
Next Resolution # 449