

## **BURLINGAME TREE BOARD MINUTES**

**December 12, 2023**

The Burlingame Tree Board meeting was held on Tuesday, December 12, 2023 at 10:00 am. Meeting was called to order by City Superintendent Les Holman. Meeting was attended by Chris Dubois, Rhonda Palmer, Les Holman, Mark Ferrell, and Patty Atchison. A quorum was present.

Approval of Agenda. Chris Dubois made the motion to approve the agenda with no additions. Rhonda Palmer seconded the motion. Vote 5 to 0

Minutes were read from the 11/02/2023 Meeting. Chris Dubois made the motion to approve the minutes from 11/2/2023 with no corrections. Mark Ferrell seconded the motion. Vote 5 to 0

### **Old Business:**

a.) Fifth Grade Poster Contest

Patty Atchison advised the poster from the winner of the poster contest was sent to the Kansas Forestry Department. Remaining posters were returned to the Grade School. The Kansas Forestry Department confirmed receipt. No action taken on this item.

### **New Business:**

a.) Cost Share Grant

City Superintendent Holman discussed the Cost Share Grant is for \$9800 for BIL Hazard Tree and \$9800 from the City of Burlingame. An initial plan must be approved by the Tree Board and forwarded to the State Forestry Department.

Chris Dubois made the motion to hire a contractor to top four trees on Dayton and Dacotah. Two trees on Dayton and two trees on Dacotah. City will take trunk and base down and then plant two trees to replace of species designated at a later date. Mark Ferrel seconded the motion. Vote 5 to 0

### **Reports:**

City Superintendent Holman and City Clerk Atchison will work on year end report for Tree City. Next meeting will be held on January 25, 2024 at 9:30 am.

### **Adjournment:**

Chris Dubois made the motion to adjourn the meeting. Mark Ferrell seconded the motion. Vote 5 to 0