



CITY OF BURLINGAME, 101 East Santa Fe, Burlingame, KS 66413

MINUTES

Mayor, Michelle Mullinix – P
Councilmember, Kenna Burns - P
Councilmember, James Strohm – P
Councilmember, Sheila Curtis – P
Councilmember, Kathy Love - A
Councilmember, Travis Middleton – P
City Attorney, Rick Godderz – P
City Clerk, Patty Atchison - P
City Superintendent, Les Holman - A
Police Chief, Mathew Baker - P arrived 7:55 pm
Building inspector – Jim Welch - A

Held: **November 18, 2024 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor Michelle Mullinix

A. Roll Call - See above. Also, in attendance were Gabe Bukovatz, Danny Seele and Attorney Evan Godderz

B. Additions and Deletions to the agenda

- *Additions to New Business*
 - F. Consider motion to approve payment of \$3125.00 to Osage County for Safe Streets Grant
 - G. Consider the motion to approve the Cereal Malt Beverage License for Burlingame Liquor and the Liquor License for Bearcat Den.
- *Correct under Unfinished Business Section B item 5 to read Discussion regarding property at 220 East Hall*

C. Approval of Agenda.

Councilmember Burns moved to approve the agenda with the corrections above. Councilmember Middleton seconded the motion.

Vote: Ayes: 4 Nays: 0

2. Public Comments - none

3. PUBLIC HEARING – none

4. APPROVAL OF MINUTES

a. Approval of Regular Meeting minutes for November 4, 2024.

Councilmember Burns approved the minutes from the regular meeting with the date correction. Councilmember Curtis seconded the motion.

Vote: Ayes: 4 Nays: 0

5. CONSENT AGENDA

a. Approval of bills presented to be paid for November 18, 2024

Councilmember Curtis moved to approve the bills paid for November 18, 2024. Councilmember Strohm seconded the motion.

Vote: Ayes: 4 Nays: 0

6. CORRESPONDENCE TO COUNCIL

- League of Municipalities Cyber Liability Insurance Program
- “Love KS” Campaign Information.

7. Unfinished Business

A. Pool Updates – Choose pool colors

Councilmember Burns motioned to have City Clerk Atchison email the color choices to the Council and discuss the choices at the next meeting. Councilmember Curtis seconded the motion.

Vote: Ayes: 4 Nays: 0

B. Code Enforcement Updates – Building Inspector Welch and Police Chief Baker

1. Discussion regarding a property at 403 South Delaware

Councilmember Strohm motioned to approve doing a resolution at the next meeting. Councilmember Curtis seconded the motion.

Vote: Ayes: 4 Nays: 0

2. Discussion regarding a property at 213 East Santa Fe

Councilmember Burns made the motion to table this item to the December 2, 2024 Meeting. Councilmember Middleton seconded the motion.

Vote: Ayes: 4 Nays: 0

Councilmember Burns made the motion to have Mr. Bukovatz get proof of insurance and off-road registration by the December 2nd meeting. Councilmember Middleton seconded the motion.

Vote: Ayes: 4 Nays: 0

3. Discussion regarding property at 216 West Lincoln

Councilmember Strohm made the motion to table this discussion until the December 2nd meeting. Councilmember Middleton seconded the motion.

Vote: Ayes: 4 Nays: 0

4. Discussion regarding the property at 118 East Santa Fe

Danny Seele discussed with the Council the plans for ElectriComm and the building.

5. Discussion regarding the property at 220 East Hall

Councilmember Strohm made the motion to start the abatement process. Councilmember Middleton seconded the motion.

Vote: Ayes: 4 Nays: 0

C. Discussion on Gas Rates

Councilmember Burns tabled until 12/2 meeting. Councilmember Middleton seconded the motion.

Vote: Ayes: 4 Nays: 0

D. Discussion regarding the Business Incentives for new businesses and waving of deposits

Councilmember Burns made the motion to repeal Ordinance 2197 and for the council to bring ideas to the 12/2/24 meeting and to no longer wave deposits for Councilmember Middleton seconded the motion.

Vote: Ayes: 4 Nays: 0

E. Discussion regarding Kwikom’s Bridge Attachment Agreement

City Clerk Atchison advised we no longer need this agreement since it was completed underground.

8. New Business

A. Discussion regarding the Country Christmas Carriage Rides and Secret Santa Sponsorship

City Clerk Atchison advised the money was raised for the carriage rides and they will be free to the public. Decisions will be made at the next Chamber Meeting for the Secret Santa

B. Discussion regarding ElectriComm expansion

Danny Seele advised ElectriCom will be purchasing his two properties and the vacant lot by old Grandma Kitchen. They are proposing a fence on the site. Councilmember Middleton asked for the owners Tim and Bruce to be at the next Council Meeting on December 2 to discuss the expansion and the fence. Councilmember Curtis seconded the motion.

Vote: Ayes: 4 Nays: 0

C. Discussion regarding structure issues at 101 West Santa Fe

City Attorney Godderz discussed the repairs needed to his building which are being caused by 103 and 105 West Santa Fe. If the property was owned, then the three buildings could qualify for the Heal Grant and perhaps the Community Block Development Grant with CDBG. Councilmember Burns made the motion to have City Clerk Atchison reach out to Brett Waggoner regarding the Heal Grant if the City was the owner of the two buildings. Councilmember Curtis seconded the motion.

Vote: Ayes: 4 Nays: 0

D. Consider the motion to do the Angel Giving Tree

Councilmember Curtis made the motion to do the Angel Giving Tree. Councilmember Burns seconded the motion.

Vote: Ayes: 4 Nays: 0

E. Consider a motion to do a Christmas Home Decorating Contest with prizes

Councilmember Middleton made the motion to do a \$100, \$75, and \$50 prizes to be credited to the utility account for the Home Decorating Contest. Councilmember Curtis seconded the motion.

Vote: Ayes: 4 Nays: 0

F. Consider motion to approve payment of \$3125.00 to Osage County for the Safe Street Grant.

Councilmember Burns made the motion to approve payment of \$3125.00 from the Infrastructure Fund for the Safe Street Grant. Councilmember Curtis seconded the motion.

Vote: Ayes: 4 Nays: 0

G. Consider the motion to approve the Cereal Malt Beverage License for Burlingame Liquor and the Liquor License for the Bearcat Den.

Councilmember Burns made the motion to approve the Cereal Malt Beverage License for Burlingame Liquor and the Liquor License for the Bearcat Den.

Vote: Ayes: 4 Nays: 0

9. Executive Session - none

10. Staff Reports

a. Police Chief Baker

- Discussed problems with headlights and radiator on the patrol car
- Discussed the In-Car Video system

b. City Clerk Atchison

- Discussed Ordinance 2071 and the changes needed to include the new state laws for alcohol sales on Sunday

11. Attorney Reports – no report

12. Council/Mayor Comments and Reports

a. Councilmember Curtis – Nothing to report

b. Councilmember Strohm – Nothing to report

c. Councilmember Middleton – Nothing to report

d. Councilmember Burns - Nothing to report

e. Mayor Mullinix – Thank you to the guys in the field for getting the power restored

13. Adjournment – Consideration to adjourn the City of Burlingame Council Meeting at 8:55 pm
Councilmember Burns made the motion to adjourn the Council Meeting at 8:55 pm. Councilmember Middleton seconded the motion.

Vote: Ayes: 4 Nays: 0

Submitted by: _____ Date: _____
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours before the meeting to arrange necessary accommodations.

Next Ordinance 2534
Next Charter Ordinance #18
Next Resolution # 447