



CITY OF BURLINGAME

Minutes

Mayor, Vikki DeMars – P City Attorney, Rick Godderz - A
Councilmember, Doug Moon – A City Clerk, Patty Atchison - P
Councilmember, Leslie Holman- P City Superintendent, Wes Colson - P
Councilmember, Sheila Curtis – P Police Officer – Mathew Baker – P
Councilmember, Michelle Mullinix – P Building Inspector – Jim Welch – P
Councilmember, Kenna Burns – P

Held: **January 3, 2017 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY MAYOR DEMARS

2. ROLL CALL – See above

Citizens Present were Ray Burns, Mike Parker, Aaron Brinkerhoff – Washington National Insurance, and Jordan Herrick – Osage County Chronicle

3. PUBLIC COMMENTS - None

CONSENT ITEMS

These items can be voted on with one motion or individually by the City Council.

4. APPROVAL OF AGENDA for 01/03/2017 Council Meeting.

Councilmember Mullinix made the motion to approve the agenda with the following addition:

14a. Ten Minute Executive Session with Non-Elected Personnel and City Superintendent Colson

Vote: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

Councilmember Holman seconded the motion.

5. APPROVAL OF MINUTES from the 12/19/2016 Council Meeting.

Councilmember Mullinix made the motion to approve the minutes from the 12/19/2016 Council Meeting. Councilmember Curtis seconded the motion.

Vote: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

**6. APPROVAL OF MINUTES FROM SPECIAL COUNCIL MEETING
12/22/2016.**

Councilmember Mullinix made the motion to approve the minutes from the Special Council Meeting dated 12/22/2016. Councilmember Curtis seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

**7. APPROVAL OF MINUTES FROM SPECIAL COUNCIL MEETING DATED
12/30/2016**

Councilmember Burns made the motion to approve the minutes from the Special Council Meeting dated 12/30/2016. Councilmember Mullinix seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns. Nays: 0

OLD BUSINESS

8. Discussion on updating Level Payment Agreement

Councilmember Burns made the motion to have the Level Payment Agreement match Ordinance #2339. Councilmember Curtis seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns. Nays: 0

NEW BUSINESS

9. Approval of electrical and Plumbing License for Burgess Plumbing

Councilmember Mullinix made the motion to approve the license for Burgess Plumbing. Councilmember Holman seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns. Nays: 0

10. Approval of Electrical and Plumbing License for Theel Plumbing

Councilmember Mullinix made the motion to approve the license for Theel Plumbing. Councilmember Holman seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns. Nays: 0

11. Waste Tire Grant Program SFY 2017 – City Superintendent Colson

Councilmember Holman made the motion to table this item until the next meeting. Councilmember Mullinix seconded the motion.

Votes: Ayes: Holman, Mullinix, Burns, and Curtis

**12. Washington National Presentation on Supplemental Insurance with
Aaron Brinkerhoff**

Councilmember Holman made the motion to allow Washington National to visit with employees about their supplemental insurance plan. Councilmember Mullinix seconded the motion.

Votes: Ayes: Holman, Mullinix, Burns, and Curtis

13. Approval of motor home to be on lot 334 Fremont while constructing new home on lot – Michael Parker

Councilmember Holman made the motion to approve Mr. Parker to park motor home for 6 months (Until July 1st) while constructing his new home at 334 West Fremont . If more time is needed Mr. Parker will need to return in June to visit with the Council. Councilmember Mullinix seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns. Nays: 0

14. Approval of Electrical and Plumbing License for Theel Plumbing – City Clerk Atchison

Councilmember Mullinix made the motion to approve the license for Theel Plumbing. Councilmember Holman seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns. Nays:0

14A. Ten Minute Executive Session with City Superintendent Colson to discuss Non-Elected Personnel.

Councilmember Holman made the motion to enter into Executive Session at 7:40 pm. Councilmember Burns seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns. Nays:0

Council returned at 7:50 pm with no action taken.

Councilmember Mullinix made the motion to offer Jacob Lang a position at \$11.00 an hour and Michael Murray a position at \$14.00 an hour reporting to City Superintendent Colson. Councilmember Holman seconded the motion.

Votes: Ayes: Holman, Curtis, Mullinix and Burns. Nays:0

15. Reports

Officer Baker

- Secured a quote for body armor for two people at a cost of \$1544.21. Funds would come out of 2016 Budget. Councilmember Burns made the motion to allow Officer Baker to spend \$1544.21 to purchase body armor for two people. Councilmember Mullinix seconded the motion.
- Youth movie night will be 1/21/2016 at 6:00 pm at City Hall. The evening will consist of a lecture, movie and lecture. Popcorn and refreshments will be provided.

City Superintendent Colson

- Christmas Tree will be down by Thursday
- Currently working on some electrical projects (COOP, Easement for Railroad and Fast Lake)

City Clerk Atchison

- Discussed the increase in UCI testing rates
- Thank You Michelle Mullinix for all of your help with the Transfers

Councilmember Mullinix – None

Councilmember Curtis- None

Councilmember Holman – None

Councilmember Burns – None

Mayor DeMars

- Discussed the number of arrests by the Police Department and the fact the Police Officers are working hard to keep our streets safe
- Need to work on plans for the dog park and the restrooms at Sumner Park. Restroom size should be something about 15 x 20, Need to get plans, ideas and thoughts about what is needed for these projects before the time comes for construction.

16. Adjournment – Councilmember Burns made the motion to adjourn the meeting at 8:10 pm. Councilmember Curtis seconded the motion.

Vote: Ayes: Holman, Curtis, Mullinix and Burns Nays: 0

Submitted by: _____ Date _____
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2345
Next Charter Ordinance #14
Next Resolution # 387