



CITY OF BURLINGAME

Minutes

Mayor, Vikki DeMars – P City Attorney, Rick Godderz - P
Councilmember, Doug Moon – P City Clerk, Patty Atchison - P
Councilmember, Leslie Holman- P City Superintendent, Wes Colson - P
Councilmember, Sheila Curtis – A Police Officer – Mathew Baker – P
Councilmember, Michelle Mullinix – P Building Inspector – Jim Welch – P
Councilmember, Kenna Burns – P

Held: **July 18, 2016 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

- 1. CALL TO ORDER BY Mayor Vikki DeMars**
- 2. ROLL CALL** – See above for attendance. Public present were Jordan Herrick (Osage County Herald Chronicle), Amy Quaney, David Prescott (Ottawa COOP), Josh Ledom, Bridget Middleton (Federated Church), Scott Day (Day INS Solutions), Larry Robinson, and Fred Diver (County Commissioner)
- 3. PUBLIC COMMENTS** - No public comments

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA

Councilmember Mullinix made the motion to approve the agenda for the July 5, 2016 meeting. Councilmember Moon seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

5. APPROVAL OF MINUTES FROM 07/05/2016 Meeting and Special Budget Workshop 07/11/2016

Councilmember Mullinix made the motion to approve the minutes from the 07/05/2016 and 07/11/2016 Council Meetings. Councilmember Holman seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

6. APPROVAL OF CLAIMS ORDINANCE

Councilmember Moon made the motion to accept claims ordinance number 2330. Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

OLD BUSINESS

7. Federated Church Sign – Superintendent Colson

After reviewing the ordinance for flashing lights in a residential community, Councilmember Holman made the motion to allow the Federated Church to put a sign in the City Easement. Councilmember Moon seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

NEW BUSINESS

8. Request for monetary consideration on June and July Utility bills – Claude Reidenbach.

Councilmember Moon made the motion to deny the request for monetary consideration on June and July Utility bills. Councilmember Holman seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

9. East side of building by Burlingame TV shop is in need of paint and repair – Claude Reidenbach

Councilmember Holman made the motion to provide contact information to Mr. Reidenbach for the owner of the Burlingame TV Shop so he can contact him directly without city involvement. Councilmember Moon seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

10. Review of possible new business incentives for Josh Ledom

Councilmember Moon made the motion to allow Mr. Ledom either to be exempt from his deposit or use the utility abatement for 6 months (ordinance # 2197). Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

11. Presentation from Scott Day from Days Insurance with alternate health quotes for the City of Burlingame – Scott Day

City Council asked City Clerk Atchison to call on references from various cities using the plan (Wellsville, Abilene, Neosho, and Mound Ridge).

12. Kansas Department of Health and Environment Presentation from Bob Madena.

KDHE did not show up

13. Consider advertisement and hiring of part-time police officer – Officer Baker

Council member Mullinix made the motion to allow Officer Baker to advertise for a part-time police officer. Council member Burns seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

14. Discuss responsibility of sidewalk repair in front of vacant lot by car wash – Mayor DeMars

Councilmember Mullinix made the motion for City Superintendent Colson to get bids for sidewalk repair by the vacant lot and other spots on Main Street. Councilmember Holman seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

15. Consider annexing property South of Burlingame to include the new site of the Burlingame COOP.

Councilmember Moon made the motion to not look into annexing the property that includes the site of the Burlingame Coop. Councilmember Holman seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

16. Consider approval of overtime to City Clerk and Utility Clerk to get current on Bank Rec- City Clerk Atchison

Councilmember Mullinix made the motion to allow overtime to City Clerk Atchison and Utility Clerk Quaney to get current on Bank Rec and to be discussed at next meeting. Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

16a. Fema Grant – City Superintendent Colson

Councilmember Mullinix made the motion to table this item to 08/01/2016 to allow City Superintendent Colson and Council Member Holman to get bids from 3 to 4 Engineers. Councilmember Holman seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

17. REPORTS

Building Inspector Welch

- Discuss demolition of old laundry mat and the fact the City will need to assist with the backfill of dirt.

Councilmember Moon made the motion for the city to backfill for the building. Councilmember Moon seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

Officer Baker:

- Firearms Instruction School will actually cost less. Total cost to be around \$700.00

City Superintendent Colson

- Currently working on ditch work to prepare for chip seal project at end of August
- Mower guy quit and took another job. The City crew plans to mow in the afternoons until end of season. City Building Inspector Welch volunteered to help mow if needed.
- The water will smell like chlorine due to the Chlorine burnout in Osage City. This does not affect the quality of the water, it just smells funny.
- Osage City provided new water rates per Joey Lamond. The cost went up .02/1000 gallon. This will be in place on the 8/1/2016 billing to Harveyville.
- Roof top Solar will be here by 2030. Need to put on the next agenda to include this in ordinance.
- Playground Equipment is here and a work date is scheduled for August 6th to work on construction of the equipment. Work to be done from 8 to 2:00 pm. Need people to prepare and donate side dishes for lunch.

City Clerk Atchison:

- Swimming Pool Report was given to the Council.
- Reviewed concern Form from Bill Zabokrtsky regarding the vacant lot across from his property needing mowed. Officer Baker advised the citizens have received a letter indicating lot needed mowed. City Superintendent Colson advised mowing can be done once it is passed height allowance. Fee to be assessed to the property owner.
- Law Enforcement Training Center fee has increased by \$2.50 as of May 12, 2016. Attorney Godderz advised no action is needed since we had increased the court fee by \$5.00 last fall to include this increase.

Attorney Godderz - Nothing to report

Councilmember Mullinix – Nothing to report

Councilmember Holman:

- The storage facility by the shop is good. Need to put on next agenda repair of this building.
- Bathrooms at Jones Park is still being reviewed
- Mayor DeMars needs to touch base with Burlingame Chamber regarding community dinner
- Good job to city crew on the ditch work.

Councilmember Burns –

- Thank you for repairing the road by the school
- Do we have an update from MS Miller regarding her building repair. Need to send her a letter asking for a date of the repair or appear at the next Council meeting.
- Noticed the items on the sidewalk are staying outside past 6:00 pm and needs to be addressed. Officer Baker advised he is making efforts to contact business owners.
- Kenna's daughter will be competing in the National American Miss Competition in Wichita, KS on July 23 and 24th.

Councilmember Moon – Nothing to report

Mayor DeMars

- The Swimming Pool Luau Party is this Saturday 7 to 10 pm. Donations welcomed.
- If anyone is interested in understanding the City Budget, please get with Vikki and she will visit with them about budget. Budget will be ready by next Council meeting for approval and publication.

Larry Robinson introduced himself to the City Council. He purchased the old meat locker and will be opening a new business.

16. Adjournment – Councilmember Burns made the motion to adjourn the meeting at 8:55 pm. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, Holman and Burns Nays: 0

Submitted by : _____
Patty Atchison, City Clerk Date _____

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2331
Next Charter Ordinance #13
Next Resolution # 383