



CITY OF BURLINGAME

Minutes

Mayor, Vikki DeMars – P City Attorney, Rick Godderz - P
Councilmember, Doug Moon – P City Clerk, Patty Atchison - P
Councilmember, Leslie Holman- P City Superintendent, Wes Colson - P
Councilmember, Sheila Curtis – P Police Officer – James Lovett – P
Councilmember, Michelle Mullinix – P Building Inspector – Jim Welch – A
Councilmember, Kenna Burns – P

Held: **June 6, 2016 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY Mayor Vikki DeMars

2. ROLL CALL – Jordan Herrick (Osage County Herald Chronicle), Janet Hunt (Grandma's Kitchen), Brenda Wilson (Grandma's Kitchen), Linda Jellison, Janice Roth, Ray Burns, Caitlynn Burns, Dean Strohm, Carolyn Strohm, Jeanie Riggs, and Donna Young.

3. PUBLIC COMMENTS - Carolyn Strohm addressed the council with concerns she had regarding the streets by the Schuyler Museum and the ditches that need cleaned. Superintendent Colson advised he would like to work on fixing the ditches this year if we can get someone hired to do the chip seal. Mayor DeMars requested this to be added as an agenda item for next meeting.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA

Councilmember Moon made the motion to approve the agenda for the June 6, 2016 meeting with the following amendments . Councilmember Curtis seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

5. APPROVAL OF MINUTES FROM 05/16/2016

Councilmember Holman made the motion to approve the minutes from the 05/16/2016 Council Meeting. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, Burns, Holman, Curtis, and Moon Nays: 0

6. APPROVAL OF MINUTES FROM SPECIAL COUNCIL MEETING HELD 05/24/2016.

Councilmember Mullinix made the motion to approve the minutes from the Special Council Meeting. Councilmember Moon seconded the motion.

Vote: Ayes: Mullinix, Burns, Holman, Curtis, and Moon Nays: 0

7. APPROVAL OF CLAIMS ORDINANCE

Councilmember Mullinix made the motion to accept claims ordinance number 2327 with the addition of \$20.00 to the Kansas State Treasurer for court payment. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

OLD BUSINESS

8. KwiKom Communications Proposal/Contract Update – Attorney Godderz

Councilmember Mullinix made the motion to table this item until we hear from KwiKom. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

9. Osage County Herald/Chronicle Ad in Tourism and Living Guide to Osage County Magazine Ad.

Councilmember Moon made the motion to table this item to next meeting so the budget could be reviewed for advertising and identify the amount spent two years ago for this ad.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

NEW BUSINESS

10. Burlingame Recreation Price Sheet – Councilmember Holman

Councilmember Holman made the motion to table this item until next meeting so he could bring the price sheet for the council to review. Councilmember Curtis seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

11. DVR/Camera for Police Department – Officer Lovett

Officer Lovett distributed a flyer to the council detailing the cost for new DVR/Camera for the Police Department with 24 hour Technical Support. Councilmember Moon made the motion to purchase the DVR/Camera with the total cost to not exceed \$300.00 from the Police Department Budget. Councilmember Mullinix seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

12. ATV Tags – Councilmember Burns

Councilmember Burns made the motion to purchase 20 ATV Tags for \$40.00. Councilmember Holman seconded the motion. Mayor DeMars asked for the amended ordinance to be reviewed to identify the renewal dates for the tags.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

13. Consider approval of Road Builders Bid and number of hours – City Superintendent Colson

Councilmember Burns made the motion to table this item to the next meeting to allow City Superintendent Colson to secure written bids and map for street repairs. Councilmember Mullinix seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

14. Grandma’s Kitchen/Santa Fe Café Utilities

Councilmember Moon made the motion for Grandma’s Kitchen to stick with the original contract. They need to pay \$75.00 a week on Santa Fe Café and stay current with the bill for Grandma’s Kitchen. The \$75.00 per week to start 06/13/2016. Utilities will be reviewed at the end of July. If the payments have not been made the utilities will be shut off. Councilmember Curtis seconded the motion.

Vote: Ayes: Moon, Curtis, Holman and Burns Nays: 0; Abstain Mullinix

15. Consider request from Michelle Lewis to pro-rate bill for month of April

Councilmember Moon made the motion to deny the request to prorate the April bill. Councilmember Burns seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

16. Pool Update to include Sound System and Events – Mayor DeMars

Mayor DeMars reported on the status of the pool, purchase of new sound system and the upcoming events. City Clerk Atchison provided a report on admissions, swim lessons, pool passes, and concessions. Mayor DeMars asked the council to consider an adult discount for senior citizens. Councilmember Holman made the motion to allow senior citizens (60 years and older) to have a discount of 25 cents. Fee would be \$1.25 per day instead of the \$1.50. Councilmember Curtis seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

17. Consider purchase of tires for Police Avalanche – Officer Lovett

Councilmember Burns approved bid from Rooks Automotive for \$794.00 for tires for the Police Avalanche. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

18. Attorney/Client 10 minute Executive Session with City Council and City Clerk Atchison

Councilmember Mullinix made the motion to enter into Executive Session at 8:15 pm and to return at 8:25 pm. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

Council returned at 8:25 pm with no action taken in Executive Session.

19. Concerns on why city ordinances are not being upheld at City Court – Mayor DeMars. Mayor DeMars expressed her concerns regarding the recent decision in Municipal Court for removal of clean lumber signs, what is considered merchandise to be sold by a business and why only 50% of trash to be removed from a property instead of the property being 100% clean.

Councilmember Holman made the motion to table this item to the next meeting with mandatory attendance of Judge Sue DeVoe at next meeting. Councilmember Mullinix seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

20. REPORTS

City Superintendent Colson:

- Thank you for flowers sent to Wes and family when his father recently passed away.
- Discussed Kansas Rural Water Charge for \$500.60. Mayor DeMars requested item to be on agenda at next meeting for approval to pay.

City Clerk Atchison:

- Thanked the Council and City Crew for all of their help with Burlingame Rodeo Days Activities.
Letter from KPERS was read to the council which discussed working after retirement and the fee that would start on July 1st. This change would impact any employee over the age of 65 and eligible to draw KPERS. She will add this as an agenda item for next meeting.
- Robin Elder asked for City Clerk Atchison to ask the City Council if they would consider a payment plan for 90 days for her to pay on the past due amount of her utilities. The council agreed the ordinance should be followed and the utilities should be turned off first thing in the morning. There are agencies who Ms. Elder can ask for assistance to help with her

utility bills, but until the past due balance and reconnect fee are paid, the ordinance should be followed.

Attorney Godderz - Nothing to report .

Councilmember Mullinix:

- She has noticed some properties are getting cleaned up and looking better
- She is also hearing good things about our City Pool and the Employees.

Councilmember Curtis

- Recapped her phone conversation with Dollar General. She is hoping to get a phone call this week from the developer.

Councilmember Holman:

- Spoke to Grant Writer and there are no grants at this time that can help with the demolition of the building on Santa Fe.
- Grant Writer did indicate there are grants available to help with the demolition of abandon homes. We need to secure names, addresses and etc from the home owners wishing to have abandoned homes torn down. The names can be given to Les or left at City Hall. We need at least 14 homes to demolish to secure the grant.

Councilmember Burns - Nothing to report

Councilmember Moon :

- Would like City Superintendent Colson to secure three bids for pump roof at Osage and the shed behind the library.
- Asked City Superintendent Colson what the status was on the Pool Roof. Advised Mr. Spencer went back after the pool roof leaked and felt we should go ahead and process his final payment.

Mayor DeMars

- Read a Thank You to City Crew and Council from Snookie Henry for the work and repairs to Jones Park.
- Asked City Superintendent colson to secure more wire brushes to paint equipment at Jones Park so it will look nice for a possible grand opening of the park when new playground equipment is installed. She is hoping to secure the assistance from the Burlingame 4Hers with this project.

18. Adjournment – Councilmember Burns made the motion to adjourn the meeting at 8:53 pm. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns Nays: 0

Submitted by : _____
Patty Atchison, City Clerk Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2328
Next Charter Ordinance #13
Next Resolution # 382