



CITY OF BURLINGAME

MINUTES

Mayor, Vikki DeMars – P City Attorney, Rick Godderz - P
Councilmember, Doug Moon – P City Clerk, Patty Atchison - P
Councilmember, Leslie Holman- P City Superintendent, Wes Colson - P
Councilmember, Sheila Curtis – P Police Officer – Mathew Baker – P
Councilmember, Michelle Mullinix – P Building Inspector – Jim Welch – A
Councilmember, Kenna Burns – P

Held: **October 17, 2016 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. CALL TO ORDER BY MAYOR DEMARS

2. ROLL CALL – See above for attendance. Citizens present were Jamie Gallaway, Adaysia Gallaway, Pixie Gallaway, Michael Gallaway, Abigail Gallaway, Kelly Lord-Vandruff, Liam Vandruff, Navy Vandruff, Jerry Hill, and Erica Wyatt

3. PUBLIC COMMENTS - No public comments

CONSENT ITEMS

These items can be voted on with one motion or individually by the City Council.

4. APPROVAL OF AGENDA

Councilmember Mullinix made the motion to approve the agenda. Councilmember Holman seconded the motion

Vote: Ayes: Moon, Holman, Curtis, Mullinix and Burns Nays: 0

5. APPROVAL OF MINUTES. Consider approval of the minutes from the 10/03/2016 Council Meeting.

Councilmember Holman made the motion to approve the minutes from the 10/3/2016 Council Meeting. Councilmember Moon seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Mullinix and Burns Nays: 0

6. APPROVAL OF CLAIMS ORDINANCE – Motion to accept Claims Ordinance # 2338

Councilmember Mullinix made the motion to accept claims ordinance number #2338. Councilmember Moon seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns Nays: 0

OLD BUSINESS

7. Weeds and Lawn Mowing Service – Mayor DeMars

No motion made. City Attorney Godderz contacted Piemanns Title regarding verification of ownership. He indicated to look up five residents cost would be \$50.00.

8. Shelter House Reservations at City Parks – Councilmember Holman

Councilmember Holman made the motion to have a resolution drawn up to be reviewed at next council meeting for park reservations with no fee attached. Councilmember Burns seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays: 0

9. Discussion about Vendor Permit Ordinance – Mayor DeMars

Mayor DeMars reviewed the City Code regarding Vendor Permits and Licenses. Code reviewed was Chapter V sections 5-202 (*The amount of fee to charge to a vendor is \$10.00 per year*) and 5-207 subsection D. (*No license fee will be required if the person is not-for-profit or charitable organization as determined by the governing body*).

10. Thrills Kettle Corn Signs – City Superintendent Colson

City Superintendent Colson and Jerry Hill discussed the signs. The cost per sign is \$40.00. Signs are made of aluminum and would be anchored within city limits on existing polls with signs. Mr. Hill asked if the signs could be cut in the shape of the state of Kansas. Mr. Hill and Mr. Colson will work out the details of the sign on Friday, October 21st.

Councilmember Burns made the motion for Jerry Hill to purchase the signs and for the City of Burlingame to install. Councilmember Mullinix seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays:0

11. Update on business incentives and brochures for prospective new businesses – Councilmember Curtis

Councilmember Curtis discussed the meeting she attended with the League of Municipalities. She also passed around a copy of a book from the City of Lyons. The book was full of pictures and information regarding the city. This is similar to the book the City of Burlingame is working to compile. Councilmember Curtis also asked for others on the council and community to get involved with the project. It was decided to put something in the "Briefly Speaking Section of the Osage Country Herald under upcoming events" and on our website.

12. Ball Diamonds – Mayor DeMars

Councilmember Holman made the motion to table this item to the next meeting. Councilmember Moon seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays:0

NEW BUSINESS

13. Ideas on how to renovate the park restrooms – Councilmember Holman

Councilmember Moon made the motion to have City Superintendent Colson and Building Inspector Jim Welch to get with Brad Meek to get quotes for a plan to remodel restrooms at Sumner and Jones Park. Councilmember Holman seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays:0

14. COOP Signs for Truck Drivers – Claude Reidenbach

Councilmember Moon made the motion to not put up signs. Councilmember Mullinix seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays:0

15. Review of Animal Control Ordinance – Councilmember Holman

Councilmember Holman made the motion to allow amendment of animal control ordinance to allow chickens in city limits of Burlingame with restrictions to be reviewed at the next meeting. Councilmember Burns seconded the motion.

Votes: Ayes: Holman and Burns, Nays: Moon, Mullinix, and Curtis
(Motion Failed)

16. Consider refunding \$10.00 Vendor Payment to Non Profit Group “Bearcat Pride” for selling pumpkins at the ball diamonds – City Clerk Atchison

Councilmember Holman made the motion to refund the Bearcat Pride their vendor permit. Councilmember Moon seconded the motion.

Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays:0

17. Reports

Officer Baker

- Currently working with Boy Scouts to develop youth programs
- Passed training course. Currently working with the Scranton Chief to develop a program to use firing range for instruction.

City Superintendent Colson

- Damage to culvert at Pool was repaired
- Street Light in front of Santa Fe Café has been repaired
- Working with BNSF Railroad to secure easement for power supply
- Several Streets were patched
- Secured bid for old power plant to be tore down. Person providing bid had a question regarding the amount of liability insurance to be required. Advised to check the code book for the minimum liability insurance
- Confirmation from council if a customer outside of city limits has water is they required to have trash? Answer was “yes”. If the customer is in disagreement, they can attend the next council meeting. Be sure to give the customer a copy of the ordinance.

City Clerk Atchison

- Auditor is still working on our audit.
- Advised she will be adding Casey’s Alcohol License to next meeting
- Osage County Herald sent Email on 10/14 asking if the City of Burlingame would be interested in doing an ad for Veterans Day.

Councilmember Mullinix made the motion to do a Veteran's Day Ad for 2x2 at the cost of \$31.80. Councilmember Moon seconded the motion.

- o Votes: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays:0

City Attorney Godderz – No Report

Councilmember Mullinix – No Report

Councilmember Curtis

- Asked about the progress on the yards needing mowed. City Superintendent Colson advised they will be mowed one more time before winter.
- Gave Councilmember Holman contact information for County Extension Agent Fran Richmond for the Pride Program

Councilmember Holman

- Advised he is in the process of getting information from the League of Municipalities on the various Youth Programs.

Councilmember Burns

- Advised she will continue to follow-up with her contacts regarding youth programs in the community.

Councilmember Moon

- Questioned if a family will be adopted this year for Christmas. Mayor DeMars requested this to be added to the agenda for the next meeting.

Mayor DeMars

- Asked Attorney Godderz if we need to secure signatures on unsigned ordinances from previous years. Attorney Godderz advised we should not go back to correct.
- Discussed various youth projects to be led by the city such as a "Water Tower Coloring Contest"
- Asked City Superintendent if he could look into repairing the damage by the front door and the leak by the front door from the roof.

18. Adjournment – Councilmember Burns made the motion to adjourn the meeting at 8:20 pm. Councilmember Moon seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Mullinix and Burns Nays: 0

Submitted by: _____ Date _____
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2339
Next Charter Ordinance #14
Next Resolution # 384