



## CITY OF BURLINGAME – Minutes

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### MINUTES

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Mayor, Vikki DeMars – P	City Attorney, Rick Godderz - P
Councilmember, Doug Moon – P	City Clerk, Smiley - P
Councilmember, Leslie Holman- P	City Superintendent, Wes Colson - P
Councilmember, Sheila Curtis – P	Police Officer – Mathew Baker - P
Councilmember, Michelle Mullinix – P	Building Inspector – Jim Welch - P
Councilmember, Kenna Burns – A	

Held: **August 3, 2015 @ 7:00 pm**  
Location: **Burlingame City Hall, Council Chambers**

1. **CALL TO ORDER BY MAYOR** – Budget Hearing
2. **ROLL CALL** – See above
3. **OPEN TO THE PUBLIC BUDGET HEARING:** The 2016 budget was presented to the public with open discussion on the proposed budget for 2016. There were no comments.
4. **ADOPTION OF THE 2016 BUDGET:** Councilmember Mullinix made the motion to adopt the 2016 budget. Councilmember Moon seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix.

5. **MOTION TO ADJOURN THE BUDGET HEARING MEETING.**  
Councilmember Moon made the motion to adjourn the Budget Hearing Meeting. Councilmember Mullinix seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

### CALL TO ORDER

Regular Council Meeting

6. **PUBLIC COMMENTS** - No public comments were presented.

### CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

7. **APPROVAL OF AGENDA** – A motion was made by Councilmember Moon to approve the agenda as presented or with changes or additions. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

8. **APPROVAL OF MINUTES** – Councilmember Mullinix made the motion to approve the minutes of the July 20, 2015 meeting. Councilmember Curtis seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

9. **APPROVAL OF CLAIMS ORDINANCE** – Councilmember Moon made the motion to accept Claims Ordinance 2306. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

### **OLD BUSINESS**

10. **ZONING** – Councilmember Curtis motioned to update the zoning book as presented at the May 18, 2015 meeting with the change for flashing signs to be restricted in Residential Areas only. Councilmember Mullinix seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

11. **EXECUTIVE SESSION** – Councilmember Mullinix made the motion to take a 10 minute executive session for non-elected personnel. Councilmember Curtis seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

Notes: No action was taken during the executive session.

12. **SPECIAL MEETING**. Councilmember Moon made the motion to have a Special Meeting on Wednesday, August 5, 2015 at 6:00 pm. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

13. **CITY CLERK AND CITY SUPERINTENDENT POSITIONS** – Councilmember Mullinix made the motion to continue the search and process of filling open positions of the City Clerk and the City Superintendent. Councilmember Curtis seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

### **New Business**

14. **RESIGNATION** – Councilmember Holman motioned to accept the resignation of City Treasurer, Cindy Harris as of August 28, 2015 and need to advertise for the position. Councilmember Mullinix seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

15. **AIR CONDITIONING REPLACEMENT/REPAIR** – Councilmember Holman made the motion to accept the bid From Burgess Plumbing and Electric for repair or replacement of the air conditioning unit over Police Department. Councilmember Mullinix seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

16. **POWER PLANT POSITION** – Councilmember Moon made the motion to table part-time position for power plant until the next meeting. Councilmember Mullinix seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

17. **ORDINANCE 2218 POC** – Councilmember Holman made the motion to approve Ordinance 2218 regulating public offenses with the corporate limits of the City of Burlingame, KS; incorporating by reference the “Uniform Public Offense Code for Kansas Cities” Edition of 2015, with certain omissions, changes and additions. Councilmember Moon seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

18. **ORDINANCE 2219 STO** – Councilmember Mullinix made the motion to approve Ordinance 2219 regulating traffic within the corporate limits of the City of Burlingame, KS; incorporating by reference the “Standard Traffic Ordinance for Kansas Cities”, edition of 2015 providing certain penalties. Councilmember Moon seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

19: **EXECUTIVE SESSION ATTORNEY CLIENT RELATIONSHIP** - A motion to go into executive session for a period of 10 minutes on matters for Attorney/client relationship was made by councilmember Moon. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

Notes: No action was taken in Executive Session

20: Reports – no reports were noted

21. **ADJOURNMENT** - A motion to adjourn the City of Burlingame Council Meeting at 8:15 pm was made by Councilmember Moon. Seconded by Councilmember Mullinix.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix

SUBMITTED BY: Patty Atchison  
Patty Atchison, City Clerk

9/21/15  
Date

Americans with disabilities act (A.D.A): The City of Burlingame intends to comply with A.D.A. If you are physicaly challenged or disabled and need special accommodations to participate in this town meeting, please contact the City Clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next ordinance #2220

Next Resolution #381

