



City Of Burlingame

MINUTES

Mayor Carolyn Lee – P
Councilmember Carolyn Strohm - P
Councilmember Vikki DeMars - P
Councilmember Michelle Mullinix - P
Councilmember Kenna Burns - P

City Attorney Rick Godderz - P
City Clerk Lee Ann Smiley - P
City Superintendent Joey Lamond – P
Police Chief Baker – P
Building Inspector Jim Welch – A

Held: **April 20, 2015 at 7:03pm**
Location: **Burlingame City Hall Council Chambers**

1. **CALL TO ORDER BY MAYOR LEE**

2. **ROLL CALL** – See above

Citizens Present: Rosie Parker, Kathy Boyce, Jeremy Gaston, Leslie Holman, Jane Roth, Josiah Shultz, Steve Delekta, Patty Freed, Heather Norton, Dulcelina Delekta, Kevin and Martie Baker

3. **APPROVAL OF AGENDA TO POINT OF SINE DIE** – Council member DeMars made the motion to approve the agenda to the point of Sine Die, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

4. **APPROVAL OF CLAIMS ORDINANCES** – Councilmember Strohm made the motion to pay Claims Ordinance #2299, Councilmember DeMars seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

5. **APPROVAL OF MINUTES** - Councilmember Strohm made the motion to approve the April 6, 2015 minutes, Councilmember DeMars seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

6. **MOTION TO SINE DIE** - Council member Strohm made the motion to Sine Die, Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

7. **ADMINISTRATION OF OATH OF OFFICE**: City Clerk Smiley administered the Oath of Office to incoming Mayor Vikki DeMars and incoming Council Members Douglas Moon, Leslie Holman and Sheila Curtis.

8. **CALL TO ORDER BY MAYOR DEMARS**

9. **ROLL CALL:**

Mayor Vikki DeMars - P
Councilmember Michelle Mullinix - P
Councilmember Kenna Burns – P
Councilmember Doug Moon - P
Councilmember Sheila Curtis - P
Councilmember Leslie Holman - P

City Attorney Rick Godderz - P
City Clerk Lee Ann Smiley - P
City Superintendent Joey Lamond - P
Police Chief Mathew Baker - P
Building Inspector James Welch - A

10. **PUBLIC COMMENTS** – No comments were made.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

11. **APPROVAL OF AGENDA** – Mayor DeMars asked to add item #19a Employee Penalty Fees to the agenda. Councilmember Burns made the motion to approve the agenda with the change, Councilmember Moon seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns

OLD BUSINESS

12. **SWIMMING POOL POSITIONS** – Councilmember Burns made the motion to set April 28 at 7:00pm for a Special Meeting for interviews for manager position of the Swimming Pool. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns

NEW BUSINESS

13. **PRESIDENT OF COUNCIL** – Councilmember Holman made the motion to appoint Councilmember Moon as the President of the Council. Councilmember Burns seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns

14. **GOVERNING BODY INSTITUTE & MAYOR CONFERENCE** – No motion was made for this item. The Councilmembers and the Mayor request that the Governing Body Handbook be ordered for each of them.

15. **PERSONNEL FILES** – Councilmember Curtis made a motion to purchase a locking file cabinet in the amount of up to \$100 to put personnel files and master keys in. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns

16. **SUMMER LEAGUE SOFTBALL** - Councilmember Moon made the motion to approve support of the Adult Summer League Softball. Councilmember Burns seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns

17. **GAS RATES** - The gas account was reviewed showing current revenue as \$234,505 and current expenses as \$101,156. City Superintendent Lamond stated that the account was looking real good right now but the difference between revenue and income will level out with the warmer months coming. No motion was made on this item.

18. **EMC INSURANCE** - Councilmember Moon made the motion to approve the renewal of the EMC Insurance Policy and the payment of \$58,101. Councilmember Curtis seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns

19. **ENTITY AUTHORIZATION RESOLUTION** - Councilmember Burns made the motion to continue the requirement of three signers for bank transactions and to authorize Mayor DeMars, City Clerk Smiley, City Treasurer Harris, and Council President Moon as signers on the accounts. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns

- 19a. **EMPLOYEE PENALTY FEES** – Mayor DeMars stated that at the last meeting the council had approved payment of penalties in the amount of \$14.80 to the IRS and the State of Kansas accrued on an employees amended tax return. The employee had already sent payment to them; therefore DeMars asked that we reimburse the employee. Councilmember Burns made the motion to reimburse the employee for the penalties in the amount of \$14.80, Councilmember Mullinix seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns

20. **REPORTS**

City Superintendent Lamond reported that the pump in Osage City burnt up and will cost \$1985 to fix it.

Councilmember Mullinix made the motion to repair the pump for \$1985, Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns

Lamond reported they have been trimming trees, spraying weeds, mowing and fertilizing. He reported that there are some cracks in the swimming pool but thought they could fix them. He stated they would like to plant flowers in the flower pots on Santa Fe Avenue. It was stated that we should work with the school and their green house in obtaining plants. Lamond said that the rectifier had come in and they should be getting that taken care of in the next couple of weeks.

Police Chief Baker reported they were still having low oil pressure issues with the Avalanche and he will be taking it up to Ed Bozarth's again, it is still under warranty. He is exploring options for body armor for the department and will present hard numbers when he gets them. He has a drill this Friday and will not be here that day.

City Clerk Smiley stated that she needed a copy of each of the councilmembers Driver's License and Social Security cards if she hasn't already received those. We will get the league books ordered (Governing Body Handbook) for each of the councilmembers and the mayor. Smiley asked for authorization to make a \$50 memorial donation for Cindy Harris's grandbaby which was killed in an automobile accident.

Councilmember Moon made the motion to make a \$50 memorial donation for Cindy Harris's granddaughter, Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Mullinix, Curtis, Holman and Burns

Smiley stated that Building Inspector Jim Welch was working on some zoning issues that he will be bringing to the council on May 18th. He would also like to update the code books. He is currently working with 1994 code books but has several 2009 books. He would like to be able to purchase the remaining three or four 2009 code books to complete the set. He will be bringing further information to the council in regards to that.

Attorney Godderz asked City Superintendent Lamond if he had received any information in regards to the sewage treatment plants and the disposal of sewage. Lamond replied that he had not received anything but he was aware of discussions of mechanical treatment plants for smaller cities but it was being fought because of the cost. Godderz stated he felt that the council needed to be aware of this because it could cost several million dollars if required. Lamond said as of right now we were good here, we overbuilt our lagoon and we have no issues. Lamond stated he would get some information for the council in regards to the treatment plants. Godderz mentioned that last month's Kansas magazine had the status of all of the cities, counties and the state, showing what their tax base was and the bond indebtedness, it shows the city is about \$1,000,000 more in debt than they are worth. Godderz stated that we should put something together for the council showing the various commissions and committees that the city has, such as planning and zoning committees, and the lacking of members for them.

Councilmember Sheila Curtis inquired about the community service worker painting the bathrooms, and asked if that had been done yet. City Clerk Smiley stated that it was in process, but it has not been a pleasant process, there have been many issues. Mayor DeMars stated that we should have her do other jobs, pulling weeds or picking up trash. Curtis asked about the possibility of calling to promote getting a Dollar General store and wondered if the council needed to talk about that before doing it. Attorney Godderz stated that if the call was made on behalf of the city it should be discussed with the council. Mayor DeMars stated that Curtis could ask to put the issue on an agenda if she would like.

Councilmember Moon said that the roofs on the restrooms and shelter houses at Sumner Park are in horrible shape. He would like to get with City Superintendent Lamond and Building Inspector Welch with a plan. He will get back with City Clerk Smiley in the next couple of weeks if he gets everything done to have it added on to the agenda.

Mayor DeMars stated that the city has struggled with weeds and grass needing cut and trash piles. Another issue is people living in campers that are not supposed to be. What we have been doing is not working; we need to do something else, she said she will be working on that and come back with something at the next meeting.

