



City Of Burlingame

MINUTES

Mayor Carolyn Lee – P
Councilmember Vikki DeMars - P
Councilmember Carolyn Strohm - P
Councilmember Michelle Mullinix - P
Councilmember Kenna Burns - P

City Attorney Rick Godderz - P
City Clerk Lee Ann Smiley - P
City Superintendent Joey Lamond – P
Police Chief Baker – P
Building Inspector Jim Welch – A

Held: **April 6, 2015 at 7:03pm**
Location: **Burlingame City Hall Council Chambers**

1. **CALL TO ORDER BY MAYOR**

2. **ROLL CALL** – See above

Citizens Present: Rosie Parker, Kathy Boyce, and Gabe Faimon

3. **PUBLIC COMMENTS** – No comments were made.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. **APPROVAL OF AGENDA** – Council member Mullinix stated that item #1 should be changed to read that the call to order was by the Mayor. Councilmember DeMars made the motion to approve the agenda with the change, Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

5. **APPROVAL OF MINUTES** – Councilmember Strohm made the motion to approve the minutes of the March 16, 2015 meeting, Councilmember DeMars seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

6. **APPROVAL OF CLAIMS ORDINANCES** – Councilmember DeMars made the motion to pay Claims Ordinance #2298, Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

OLD BUSINESS

7. **AUDITOR** – Councilmember Mullinix made the motion to approve signing the audit contract from Aldrich & Company, LLC for the year ended December 2014 to be done in 2015. Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

NEW BUSINESS

8. **UTILITY DEPOSIT ORDINANCE** – Councilmember DeMars made the motion to approve an Ordinance (#2216) amending the process of refunding utility deposits. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

9. **UTILITY SERVICE AGREEMENT** – Councilmember Mullinix made a motion to amend the Utility Service Agreement changing the disconnect fee to \$40 as previously approved, taking out the wording “with the bill mailed in January”, and adding the utility deposit refund will be after a “consecutive” 12 month period of no penalties. Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

10. **KANSAS MUNICIPAL ENERGY AGENCY DIRECTORS** - –Councilmember Strohm made a motion to appoint Wes Colson as Director #1 and Lee Ann Smiley as Director #2 to serve on the Board of Directors of the Kansas Municipal Energy Agency for a two year term. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

11. **SWIMMING POOL PASS DONATION REQUEST** - Councilmember DeMars made the motion to approve donating a Family Swimming Pool Season Pass to be raffled at the Burlingame School Carnival as a fund raiser for the PTO. Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

12. **SWIMMING POOL POSITIONS**— Councilmember DeMars made the motion to run the swimming pool ad for two more weeks, Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

13. **EXECUTIVE SESSION NON-ELECTED PERSONNEL** – Councilmember Mullinix made the motion to go into Executive Session for a period of 10 minutes to discuss Non-Elected Personnel, Councilmember DeMars seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

The Council exited at 7:19

Police Chief Baker was asked to join the Executive Session.

The meeting reconvened at 7:32, Mayor Lee stated that no action was taken in the Executive Session.

14. **EXECUTIVE SESSION NON-ELECTED PERSONNEL** – Councilmember Mullinix made the motion to go into Executive Session for a period of 10 minutes to discuss Non-Elected Personnel, Councilmember DeMars seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

The Council exited at 7:34

City Clerk Smiley and City Attorney Godderz were included in the Executive Session.

City Clerk Smiley and City Attorney Godderz exited the Executive Session at 7:40.

Police Chief Baker was asked to join the Executive Session at 7:40.

The meeting reconvened at 7:44, Mayor Lee stated that no action was taken in the Executive Session.

Councilmember DeMars made the motion to pay penalty fees up to \$14.80 to the IRS and the State of Kansas for penalties incurred by an employee. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

Councilmember DeMars made the motion to give Officer James Lovett a \$1 an hour raise retroactive to the completion of his graduation from the Police Academy that was previously discussed. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

15. REPORTS

City Superintendent Lamond reported that they had been trimming trees and starting to mow and fertilize. They're waiting on Shoeman out of Emporia to repair the ball field lights. The concession stand is de-winterized.

Police Chief Baker stated that there were two training courses that he would like to attend. One for new Police Chiefs on July 12 thru the 17th at the cost of \$200 and another June 4th and 5th at a cost of \$200 including lodging and meals that is in Hutchison which is training in regards to Property Room and Evidence Control.

Councilmember Mullinix made the motion to authorize Police Chief Baker to go to the trainings in June and in July. Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

Police Chief Baker reported that the department had completed Taser recertification.

City Clerk Smiley reported that we had received the approval for street closures for the Rodeo Days activities. We have an individual doing some community service work and in the process of painting the bathrooms in Sumner Park. Smiley sent another letter in regards to the abatement of a 2012 W2's penalty in the amount of \$2460 and is now waiting for further response from the IRS.

Councilmember Strohm stated that she had attended the Tree City Conference and found it interesting.

Councilmember DeMars asked if they would be meeting Saturday to do further city wide clean up. City Superintendent Lamond stated they would probably come in Saturday at 8:00am for a couple of hours and they could meet at that time.

Councilmember Mullinix stated she had told the apartment residents to put items that they want picked up for the city wide clean up by the side of the dumpster.

Mayor Lee asked for everyone to go vote tomorrow, one vote does make a difference.

16. **ADJOURNMENT** – Motion was made by Councilmember DeMars to adjourn the City Council Meeting, motion seconded by Councilmember Burns.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

Meeting adjourned at 7:55p.m.

SUBMITTED BY:

Lee Ann Smiley, City Clerk

Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange for necessary accommodations.