



# City Of Burlingame

## MINUTES

Mayor Mike Dorr – A  
Councilmember Carolyn Lee – P  
Councilmember Carolyn Strohm - P  
Councilmember Vikki DeMars - P  
Councilmember Michelle Mullinix - P  
Councilmember Kenna Burns - P

City Attorney Rick Godderz - P  
City Clerk Lee Ann Smiley - P  
City Superintendent Joey Lamond – P  
Police Officer Trechter – P  
Building Inspector Jim Welch – A

Held: **March 2, 2015 at 7:00pm**

Location: **Burlingame City Hall Council Chambers**

### 1. CALL TO ORDER BY COUNCIL PRESIDENT

### 2. ROLL CALL – See above

Citizens Present: Jane Roth, Brenda Dorr, Jeremy Gaston, Clint Padgett, Ray Burns, Rosie Parker, Kathy Boyce, and Steve Delekta

### 3. PUBLIC COMMENTS – No comments were made.

### CONSENT ITEMS

**These items can be voted on with one motion or individually by the city council.**

### 4. APPROVAL OF AGENDA – Council President Lee stated that she would like to add an Executive Session for Non-Elected Personnel as item #18 and on item #14 Kenna Burns will be asking for the Resolution in place of Kayeloni Davidson. Councilmember DeMars made the motion to approve the agenda with the one addition and the change, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Lee, Strohm, and Burns

### 5. APPROVAL OF MINUTES – Councilmember DeMars made the motion to approve the minutes of the February 17, 2015 meeting, Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, DeMars, Lee, Strohm, and Burns

### 6. APPROVAL OF CLAIMS ORDINANCES – Councilmember Mullinix made the motion to pay Claims Ordinance #2296, Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, DeMars, Lee, Strohm, and Burns

## **OLD BUSINESS**

7. **AUDITOR** –Aldrich & Company has tried to get in contact with our previous auditor Steven Connelly, but has not received any response at this point. They would like to attempt further contact so they have not presented a Final Proposal for an audit at this time. Councilmember Strohm made the motion to table this item until the next meeting. Councilmember DeMars seconded the motion.

Vote: Mullinix, DeMars, Lee, Strohm, and Burns

## **NEW BUSINESS**

8. **MAYOR RESIGNATION** – Council President Lee read a resignation letter from Mayor Dorr. Councilmember Strohm made the motion to accept Mike Dorr's resignation. Councilmember Burns seconded the motion. Upon accepting the resignation of Dorr Council President Lee was sworn into office as Mayor.

Vote: Ayes: Mullinix, DeMars, Lee, Strohm, and Burns

9. **ELECTION OF PRESIDENT OF THE COUNCIL** – Under the recommendation of Mayor Lee Councilmember Burns made a motion to place Councilmember Vikki DeMars as president of the council, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

10. **LIBRARY BOARD RESIGNATION/RECOMMENDATION** –Councilmember DeMars made a motion to accept the resignation of Judy Fitzgerald and approve the recommendation of Tonia Hunter as a Burlingame Library Board member. Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

11. **OSAGE CO. ECONOMIC DEVELOPMENT CORP MEMBERSHIP/ANNUAL DINNER** – Councilmember Mullinix made the motion to renew the membership with Osage Co. Economic Development Corp. Councilmember DeMars seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

Councilmember Strohm made the motion to pay for the meal for any councilmember or City employee that attended the Osage Co. Economic Development Corp. dinner. Councilmember DeMars seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

12. **ARBOR DAY PROCLAMATION** – Councilmember Strohm made the motion to proclaim April 24, 2015 as Arbor Day for the City of Burlingame, Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

13. **RESOLUTION FOR KS-MAP** - Councilmember Mullinix made the motion to approve signing a Resolution for the Kansas Mutual Aid Program. Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

**14. KANSAS PRIDE PROGRAM** - Kenna Burns stated that the Burlingame chamber had officially dissolved and they were in the process of donating money to other organizations. She had contacted the Kansas Pride at the K-State Extension and they have been approved for a Burlingame Pride but they are asking that they get support from the city. There was concern that there is already a Bearcat Pride in the community and where the money would come from. It was discussed that we needed more information as to what the city was being asked to support. Councilmember DeMars made the motion to table this item until the next meeting, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm

Abstained: Burns

**15. CITY WIDE CLEAN UP** - Councilmember DeMars made the motion to set the week of April 6<sup>th</sup> as the week of the city wide clean up, Councilmember Mullinix seconded the motion

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

**16. FAIR HOUSING PROCLAMATION** – Councilmember DeMars made the motion to proclaim April 2015 as Fair Housing Month for the Burlingame. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

**17. UTILITY DEPOSIT REFUND**- City Clerk Smiley stated that currently we have a discrepancy in what our Ordinance/Code book states as to how we refund utility deposits and our Utility Agreement that the customer signs. Councilmember Burns made the motion that we go by the City Utility Service Agreement for refunding the deposits after 12 months. Councilmember DeMars seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

Smiley stated that she had a customer that had come in to inquire about their refund which was what initiated her discovery of this problem. She asked if it was okay to go ahead and refund that customer's deposit to them. The council agreed that she should. It was further discussed that Smiley would work up an amendment to the Code in regards to the way we refund utility deposits, she will include that the refund will be credited toward the payment of the next bill rather than stating that the clerk shall refund the deposit..

**18. EXECUTIVE SESSION NON-ELECTED PERSONNEL** – Councilmember Burns made the motion to go into Executive Session for a period of 20 minutes to discuss Non-Elected Personnel, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

The Council exited at 7:50

Attorney Godderz was asked to join the Executive Session at 8:06 he exited the Executive Session at 8:09.

The meeting reconvened at 8:10, Mayor Lee stated that no action was taken in the Executive Session.

Councilmember DeMars made the motion to terminate Kent Morrison's employment and for him to surrender all City property immediately. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

## 18 REPORTS

City Superintendent Lamond reported that he had purchased a load of oil and that he would get a list of the roads that he is planning to work on. He told the council that if they had any suggestions to let him know.

Police Officer Trechter stated the Avalanche was using oil and the department had taken the vehicle to Ed Bozarth's. They will be doing an oil consumption test on it and will retest it every 1000 miles. The motor is still under warranty.

Councilmember DeMars asked if the Chamber of Commerce is dissolving what does that do for Rodeo Days. Councilmember Burns replied that other organizations had taken that over this year. DeMars said that she would like to thank Mike Dorr for his services, she stated that he had done a good job.

Councilmember DeMars made a motion to set up interviews Thursday at 3:00p.m., Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

Councilmember DeMars made a motion to have a Special Meeting Thursday at 3:00p.m., Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

## 19. ADJOURNMENT – Motion was made by Councilmember DeMars to adjourn the City Council Meeting, motion seconded by Councilmember Mullinix.

Vote: Ayes: Mullinix, DeMars, Strohm, and Burns

Meeting adjourned at 8:21p.m.

SUBMITTED BY: \_\_\_\_\_

Lee Ann Smiley, City Clerk

\_\_\_\_\_ Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange for necessary accommodations.