



CITY OF BURLINGAME

Minutes

Mayor, Vikki DeMars – P City Attorney, Rick Godderz - P
Councilmember, Doug Moon – P City Clerk, Patty Atchison - P
Councilmember, Leslie Holman- P City Superintendent, Wes Colson - P
Councilmember, Sheila Curtis – P Police Officer – Mathew Baker – P
Councilmember, Michelle Mullinix – P Building Inspector – Jim Welch – A
Councilmember, Kenna Burns – P

Held: **December 21, 2015 @ 7:00 pm**
Location: **Burlingame City Hall, Council Chambers**

1. **CALL TO ORDER BY Mayor Vikki DeMars**
2. **ROLL CALL** – See above.

Citizens Present were Janice Roth, Maya Cowan, Angie Cowan, and Carrie Swander

3. **PUBLIC COMMENTS** - No public comments

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. **APPROVAL OF AGENDA** – Councilmember Mullinix made the motion to approve the agenda with the addition of item 9A – Establish Fund for Ramskill Trust and Item 9B -Grant Information for Safe Rooms. Councilmember Moon seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Burns and Mullinix Nays: 0

5. **APPROVAL OF MINUTES.**

Councilmember Moon made the motion to approve the minutes from December 7, 2015 with the correction of item 9. by adding the words “up to \$31,000. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, and Mullinix. Burns abstained. Nays: 0

6. **APPROVAL OF CLAIMS ORDINANCE** – Councilmember Moon made the motion accept claims ordinance # 2315. Councilmember Curtis seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Burns and Mullinix Nays: 0

OLD BUSINESS

7. Purchase of a new or used patrol vehicle for the Police Department up to \$31,000 – Officer Mathew Baker. Councilmember Moon made the motion to purchase new SUV from the Partners Program for the total price of \$30,735.26 (which includes estimated cost for Chief Supply and Galls). Total price of car at this time will be \$27,811.36 Chief Supply and Galls purchase will be done at a later date. Total price of car will not exceed \$31,000.00.

Vote: Ayes: Moon, Holman, Curtis, Burns, and Mullinix Nays: 0

New Business

8. Review the ordinance for pet pigs to be allowed within city limits – Maya Cowen. Maya Cowen asked the council to reconsider the ordinance and allow her to have two Vietnamese Pot Pelly Pigs. She had constructed a fence to keep the pigs confined. She showed the Council pictures of her pigs and the fence. She also brought forward two letters from her neighbors (2 households out of 6) indicating they are o.k. with her two pet pigs. She also mentioned she was willing to pay to have her pigs registered. The council asked if the pigs were left outside when she was at work or kept inside. She advised she lets them outside when she is gone. Veterinarian Swanders also advised the pigs need to roam outside and root in the dirt. Ms. Cowen was asked if the pigs could be kept inside when she was away from home and she answered “Yes”. Discussion took place regarding the fact if the pigs are pets, they need to be kept in the home and not let out unless Ms. Cowen was home. Councilmember Moon made the motion for the ordinance to stay as it stands. Councilmember Curtis seconded the motion.

Vote: Ayes Moon and Curtis. Nays: Burns, Holman and Mullinix

Councilmember Holman made the motion to table further discussion until ordinance could be reviewed. Need to add to agenda for next Council meeting. Councilmember Burns seconded the motion.

Vote: Ayes Burns, Holman and Mullinix. Nays; Moon and Curtis

9. Consider the approval to pay Chris Moon for payment of demolition of garage at 135 West Seward Ave. Councilmember Holman made the motion to reimburse Chris Moon \$750 for demolition of garage at 135 West Seward Ave. Councilmember Moon seconded the motion. (As an added note to City Clerk, the form needs to be updated)

Vote: Ayes: Moon, Holman, Curtis, and Mullinix. Nays: Burns

9A. Establish Fund for George Ramskill Trust. The City is in receipt of a check for \$23,783.78 from the George E. Ramskill Testamentary Trust to be used for city improvements. City Clerk, Patty Atchison, will contact our auditor regarding the addition of a Line Item for the check to be deposited into budget.

9B. Review Hazard Mitigation Grant Program (copy in package) – Les Holman. Les reviewed the grant and the possibility this grant could be used to provide a Safe Room/Restroom or Shelter at the park. He is going to review additional information and asked that we add as an Agenda item before the next meeting. He reminded the City Council that the grant would need to be turned in a couple days prior to the 16th of January. City Superintendent Wes Colson discussed the fact we may need an Engineer and matching funds, could be cheaper if we constructed the shelter ourselves.

10. Ten minute Executive Session for non-elected personnel with City Superintendent Wes Colson. Councilmember Moon made the motion to go into Executive Session at 7:45 pm until 7:55 pm. Councilmember Mullinix seconded the motion. Council resumed at 7:55 pm no action taken.

11. Ten minute Executive Session for Client/Attorney relations with Attorney Rick Godderz. Councilmember Moon made the motion to enter into executive session at 7:55 pm until 8:05 pm. Councilmember Holman seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Mullinix, and Burns. Nays: 0

No action was taken in Executive Session. Councilmember Moon made the motion for the City Clerk Atchison to send a letter to David Back and ask him to appear at the next Council Meeting. Councilmember Curtis seconded the motion.

Vote: Ayes: Moon, Curtis, Mullinix and Burns. Nays: Holman

12. Consider the motion for end-of-year Council Meeting at 4:00 pm on 12/31/2015 to approve Claims Ordinance #2316. Councilmember Mullinix made the motion to approve the end-of-year Council Meeting to be at 4:00 pm on 12/31/2015 to approve Claims Ordinance #2316. Councilmember Burns seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Mullinix and Burns. Nays: 0

Reports:

Officer Baker - Said "Thank You" for the purchase of the new Police SUV. He also asked the council to review updates on the Pit Bull Ordinance in addition to the ordinance for swine.

City Superintendent Colson – Advised he is finishing up on year end projects and repairs from ice storm. Surveys are being distributed door-to-door by Dillon and Wes regarding Kansas Gas and Hazards. By hand delivering the surveys, they

are hoping to have better response. For those residents in the Town-site Apartments, he had asked them to drop the surveys by the city or give to Michelle Mullinix to return. A box is on the counter in city hall for the surveys. Meter reads and billing will be done with the CIC system this month. Joe Morris from CIC will be available on 12/28 and 12/29 for assistance.

City Clerk Atchison advised the council the Court Fees for Education Fund have increased from .50 to \$1.00 starting January 1, 2016. The position of City Treasurer was offered to Veda Siebuhr who declined the offer. So we are again searching for a City Treasurer.

Attorney Godderz indicated if there is a need for the city to increase the court cost, it has to be done by an ordinance. Mayor DeMars asked that we add this as an agenda item to the next Council Meeting.

Councilmember Curtis asked City Superintendent Colson about the cable running across the street from one house to another. Officer Baker and City Superintendent Colson both indicated the cable has been unplugged. It was being used to provide utilities from one home to another after the utilities in one home was shut off. City Superintendent Colson indicated we do have an ordinance against providing utilities from one home to another if utilities are shut off. Officer Baker advised he had unplugged the cord and it has not been used since.

Councilmember Moon said "Thank You" to the police department for responding so quickly when he called on Saturday Night. The Cell phones work great.

Mayor DeMars discussed the possible adoption of two children for Christmas. Clothes, food and etc was purchased for both children. Gifts would be delivered on Tuesday, December 22nd. A "Thank you" was given to Councilmember Mullinix for doing the shopping. Mayor DeMars advised if the Shelter House at Jones Park needs to have work completed, we should get started on that project this spring. She also advised if there are problems with the pit bull ordinance and etc, we need to follow the current ordinance and work on any revisions. Mayor DeMars concluded her report by saying the Police Department has been successful this year in removing drugs from our city streets with their traffic stops. She asked Officer Baker to provide a picture of the items for the Council to review at year end.

14. Adjournment – Councilmember Burns made the motion to adjourn the City of Burlingame Council Meeting at 8:20 pm. Councilmember Moon seconded the motion.

Vote: Ayes: Moon, Holman, Curtis, Burns, and Mullinix

Submitted by: _____ Date _____
Patty Atchison, City Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Next Ordinance 2315
Next Charter Ordinance #12
Next Resolution # 382