



# City Of Burlingame

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## MINUTES

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Mayor Mike Dorr – P  
Councilmember Carolyn Lee – P  
Councilmember Carolyn Strohm - P  
Councilmember Vikki DeMars - P  
Councilmember Michelle Mullinix - P  
Councilmember Kenna Burns - P

City Attorney Rick Godderz - P  
City Clerk Lee Ann Smiley - P  
City Superintendent Joey Lamond – P  
Police Officer Morrison – P  
Building Inspector Jim Welch – P

Held: **January 5, 2015 at 7:00pm**  
Location: **Burlingame City Hall Council Chambers**

### 1. **CALL TO ORDER BY MAYOR**

### 2. **ROLL CALL** – See above

Citizens Present: Rod Falley and Doug Moon

3. **PUBLIC COMMENTS** – Rod Falley appeared to ask what procedure needed to be done to change the process of having to pay Court Costs if the fine was paid prior to going to court. Attorney Godderz stated that court costs are set by the ordinance of the City Council to help cover reporting, bookkeeping and other costs to the city. The fees can be reduced but it has to go through the City Council. Attorney Godderz stated that some cities do that. This item is to be added to the agenda for the next meeting.

### **CONSENT ITEMS**

**These items can be voted on with one motion or individually by the city council.**

4. **APPROVAL OF AGENDA** – Discussion was held in regards to adding the Animal Control Ordinance to the agenda. It was stated to put discussion of the Animal Control Ordinance on the next meeting's agenda. Councilmember DeMars made the motion to approve the agenda, Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns, and Lee

5. **APPROVAL OF MINUTES** – Councilmember Strohm made the motion to approve the minutes of the December 15, 2014 meeting and the December 29, 2014 Public Hearing and Special Meeting. Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns, and Lee

6. **APPROVAL OF CLAIMS ORDINANCES** – Councilmember Strohm made the motion to pay claims ordinance #2292, Councilmember DeMars seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns, and Lee

## OLD BUSINESS

7. **LIBRARY REQUEST FOR CHARTER ORDINANCE** – Burlingame Community Library requested the city to adopt a Charter Ordinance exempting the city from the provisions of K.S.A. 12-1222 relative to residence requirements for library board members. The Charter Ordinance would allow at least 5 of the 7 members appointed to the Library Board to be residents of the City of Burlingame and all members to live within the Burlingame U.S.D. 454 School District. Mayor Dorr stated that he felt we should leave the Ordinance as is, the City pays for the expenses of the building. If they need help recruiting board members we could definitely help them. Councilmember Burns made a motion to leave the Ordinance the way it is and offer assistance, if needed, to help recruit someone. Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns, and Lee

8. **UTILITY DEPOSIT WAIVER REQUEST**–Consideration was given to approving the request from David Back for a waiver of the utility deposit at 219 W. Seward. It was questioned if the property was zoned Residential or Commercial. Councilmember DeMars made the motion to table this to the next meeting until this gets settled, Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns, and Lee

9. **POLICE CHIEF AD**–Discussion in regards to placing an ad for the position of Police Chief was held. Councilmember DeMars made the motion to put free ads out for the Chief of Police and for the next meeting she would like budget information and a plan for what we are going to do, Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns, and Lee

10. **HEATING / AIR UNIT REPLACEMENT**– Councilmember Lee made a motion to accept the bid in an amount of \$5475 from Burgess Plumbing and Electric to replace the heating and air unit at the Library, Councilmember Mullinix seconded the motion

Vote: Ayes: Mullinix, DeMars, Strohm, Burns, and Lee

11. **EXECUTIVE SESSION NON-ELECTED PERSONNEL** – Councilmember DeMars made the motion to go into Executive session for a period of 10 minutes, to include City Clerk Smiley to discuss Non-Elected Personnel, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns, and Lee

The Council exited at 7:35

Attorney Godderz was asked to join the Executive session at 7:42

The meeting reconvened at 7:45 Mayor Dorr stated that no action was taken in the Executive Session.

Councilmember Lee made the motion to deny a request of payments of Federal and State taxes on KPERs refunds now and in the future, Councilmember DeMars seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns, and Lee

Councilmember Mullinix made the motion to go into Executive session for a period of 10 minutes to discuss Non-Elected Personnel, Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns, and Lee

The Council exited at 7:46

The meeting reconvened at 7:56 Mayor Dorr stated that no action was taken in the Executive Session.

## **12. REPORTS**

City Superintendent Lamond reported that he would had put rock on the alley behind Osage Graphics.

City Clerk Smiley reminded everyone that the deadline for filing for Council and Mayor positions is January 27, 2015 at noon.

Councilmember Lee thanked Animal Control Officer Parker for the response received in regards to a dog and thanked the City Crew for getting the Christmas tree down and cleaning it up.

Councilmember Burns asked what the procedure was for Animal Control when approaching an animal and the tranquilizers used and how much of a dose is given. She asked if a dog is lost how it is advertised. City Clerk Smiley stated the lost dog information is put on our web site and posted on the front of the City Building.

Councilmember Strohm asked City Superintendent Lamond if he got the cracked fixed on the boom. Lamond stated that he had.

Councilmember DeMars stated the east side of Casey's on Delaware street needs work. There's a big whole on the south side of the drive and the curb and gutter is washed out.

Councilmember Mullinix had concerns about a water leak at the apartments they didn't know if it was on their side or the cities side. She asked what they could do about people dumping tires at their dumpster.

Mayor Dorr asked if we had ordered a new light for the sign out north of town. City Superintendent Lamond stated yes, that it was working as of last week.

## **13. ADJOURNMENT** – Motion was made by Councilmember DeMars to adjourn the City Council Meeting, motion seconded by Councilmember Lee.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns, and Lee

Meeting adjourned at 8:120pm.

SUBMITTED BY:

\_\_\_\_\_  
Lee Ann Smiley, City Clerk

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Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange for necessary accommodations.