



City Of Burlingame

MINUTES – WORK SESSION

Mayor Dorr – P
Councilmember Lee – P
Councilmember Strohm – P
Councilmember Burns - A
Councilmember Mullinix – P
Councilmember DeMars - A

City Attorney Godderz - P
City Clerk Smiley - P
City Superintendent Lamond - A
Police Chief Dudley - A
Building Inspector Welch - A

Held: **September 4, 2014 at 12:30 P.M.**
Location: **City of Burlingame Council Chambers**

1. CALL TO ORDER BY MAYOR DORR

2. ROLL CALL – SEE ABOVE

Citizens Present: None

3. REVIEW/REVISION OF EMPLOYEE MANUAL – Attorney Godderz presented several issues that he felt needed to be addressed in the Employee Manual. Godderz stated that he felt our Manual had too much verbiage. He had distributed a model manual from the League at the previous Council meeting for review. The Councilmembers discussed that they would review the League Manual and the City of Burlingame Employee Manual in process and bring pertinent information from our manual into the Leagues, trying to keep the manual as short as possible but yet concise.

There were no motions made.

4. ADJOURNMENT: A motion was made by Councilmember Lee and seconded by Mullinix to adjourn the City Council Work Session. The meeting was adjourned at 1:50pm.

Vote: Ayes: Lee, Strohm, and Mullinix

SUBMITTED BY: _____

Lee Ann Smiley, City Clerk

_____ Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.