



# City Of Burlingame

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## MINUTES – WORK SESSION

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Mayor Dorr – A

Councilmember Lee – P

Councilmember Strohm – P

Councilmember Burns - P

Councilmember Mullinix – P

Councilmember DeMars - A

City Attorney Godderz - A

City Clerk Smiley - P

City Superintendent Lamond - P

Police Chief Dudley - P

Building Inspector Welch - A

Utility Clerk Fry - P

Held: **July 10, 2014 at 5:15 P.M.**

Location: **Council Chambers**

### 1. CALL TO ORDER BY CAROLYN LEE, COUNCIL PRESIDENT

### 2. ROLL CALL – SEE ABOVE

Citizens Present: Cindy Jenson, CPA of Aldrich & Company

**3. REVIEW BUDGET/FINANCIAL INFORMATION** –Council President Lee introduced Cindy Jenson, CPA of Aldrich & Company. Jenson stated that looking at the summery page of the budget that the evaluations had gone down slightly. She stated that every time that we add or subtract \$3745 to the budget it will increase or decrease the budget 1 mill. For each mill on a \$100,000 house it would affect the taxes by approximately \$12. It was determined that many cuts were needed to the budget work sheets previously reviewed to get the budget closer to our previous mill levy. City Superintendent Lamond, City Clerk Smiley, Utility Clerk Fry, and Police Chief Dudley had revisited the budget and lowered many of the line items of the work sheets and presented those figures to the council. Jenson stated that if transfers aren't done on the audit then we need to amend the budget for this year to get authority to get it done. She had previously submitted a proposal that included doing that. Further adjustments were made and transfers from utilities were discussed and entered on the work sheets bringing our mill levy down to 45.196. We would transfer \$20,000 out of both the Water and Sewer funds, \$161,900 out of the Electric fund, and nothing out of the Solid Waste, or Gas funds and put this money in the General fund. Jenson is to complete the final budget with the updated figures and get it to Smiley to present at the July 21<sup>st</sup> meeting.

There were no motions made.

**4. ADJOURNMENT:** A motion was made by Councilmember Strohm and seconded by Burns to adjourn the City Council Meeting. The meeting was adjourned at 6:59pm.

Vote: Ayes: Lee, Strohm, Mullinix, and Burns

SUBMITTED BY: \_\_\_\_\_  
Lee Ann Smiley, City Clerk

\_\_\_\_\_  
Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.