



City Of Burlingame

MINUTES

Mayor Mike Dorr – P
Councilmember Carolyn Lee – P
Councilmember Carolyn Strohm - P
Councilmember Vikki DeMars - P
Councilmember Michelle Mullinix - P
Councilmember Kenna Burns - P

City Attorney Rick Godderz - P
City Clerk Lee Ann Smiley - P
City Superintendent Joey Lamond – P
Police Chief Dudley - P
Building Inspector Jim Welch –A

Held: **June 16, 2014 at 7:00pm**
Location: **Council Chambers**

1. CALL TO ORDER BY MAYOR – 7:00PM

2. ROLL CALL – See above

Citizens Present: Gabe Faimon, Ray Burns, and Patty Freed

3. PUBLIC COMMENTS – There were no public comments.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA – Mayor Dorr stated that there was not a 2278EP on the Claims Ordinance for agenda item #6 and that auditor Stephen Connelly, CPA, PC wouldn't be here tonight so we need to delete agenda item #10. Councilmember DeMars made the motion to approve the agenda with the deletion of those items. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns and Lee

5. APPROVAL OF MINUTES – Councilmember Lee stated that we need the vote noted on item #8. Mayor Dorr stated that the roll call needed to show Councilmember Strohm and City Attorney Godderz as being present. Under reports the name Joey needs to be replaced by City Superintendent Lamond and the word Superintendent needed corrective spelling. Councilmember DeMars noted that item #9 had both the motion and the second as being made by her. City Clerk Smiley is to go back to her notes or the recording to get the correct names on the motions. Councilmember DeMars made the motion to approve the minutes of the May 2, 2014 meeting with the corrections. Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns and Lee

6. APPROVAL OF CLAIMS ORDINANCES –Councilmember Strohm made the motion to pay claims ordinance #2278, Councilmember DeMars seconded the motion.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns and Lee

OLD BUSINESS

7. INTERSECTION OF JACKSON & DACOTAH – City Superintendent Lamond and School Superintendent Konicek met with Tim Love which was the low bidder on the project. They are going to narrow up the intersection making the total project cost a little less than \$25,000. Love will be using six inches of concrete, putting in a valley, and he will haul off the gravel. The school said that they would go 50/50 on the costs. The project should be done before school starts. Councilmember Strohm made the motion to proceed with the project, correcting the intersection of Jackson and Dacotah paying half the costs. The motion was seconded by Councilmember DeMars.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns and Lee

8. DEAD TREES IN THE PARK - Donald Martin voiced concerns about the dead trees in the park, he asked what the city is going to do about them. Mayor Dorr asked City Superintendent Lamond if we could remove the dead trees in the park ourselves safely. Lamond stated that they could, they had been to the park to look at them. They had been busy with other projects and with the rain he doesn't want to drive the trucks in there. Lamond stated that they just need to get in there and do it. Mayor Dorr stated that we would get in there and get those taken care of.

No motion was made on this item.

9. CONCERT AND INFLATABLES IN THE PARK – Susan DeMars stated that the people that are playing for the youth rally on July 12 called to ask if they would want to have a free concert and two inflatables in the park Friday, June 20, 2014. They are to get in contact with City Superintendent Lamond in regards to electrical needs. The inflatables would be available from 6:00pm to 7:00pm, the bands would probably play for an hour around 7:30pm to 8:30pm. Mayor Dorr asked Officer Lovett to make sure that there was police coverage. DeMars made the motion to approve the inflatables and concert in the park, the motion was seconded by Councilmember Strohm.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns and Lee

NEW BUSINESS

10. 2013 AUDIT – This item was deleted as Stephen Connelly, CPA, PC. emailed and stated that he would not be here.

11. FARABEE MECHANICAL INC. APPLICATION FOR FINAL PAYMENT AND COMPLETION OF WORK CERTIFICATE – Councilmember Mullinix made the motion to make the final payment to Farabee Mechanical Inc. in the amount of \$37,060.20 and sign the Completion of Work Certificate; the motion was seconded by Councilmember Strohm.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns and Lee

The \$37,060.20 accounts for the 10% retainage that was withheld until Final Completion for the RICE/NESHAP Compliance work.

12. EMPLOYEE MANUAL - VACATION - Councilmember DeMars made the motion to have a work session on June 30, 2014 at 3:00pm for discussion and revision of the Employee Manual. Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns and Lee

It was stated that City Clerk Smiley's vacation accumulation would stay at the current rate of 3.08 hours per pay period (that is what she was told upon hiring) and that Officer Lovett's should be at 1.54 hours per pay period.

13. REPORTS

City Superintendent Lamond stated that there would be a walk through on the 30th reviewing the work done by R/S Construction for the electric project. He said that they would get to the dead trees as soon as possible. They plan on putting the lights in the swimming pool tomorrow. The mulch for the park has not come yet. Lamond stated that he would be gone next week.

City Clerk Smiley asked for direction as to contacting Auditor Connelly. She was directed to send an email to him and ask for the draft of the audit so that the council could have time to review it and to put him on the July 7th agenda for the audit report. Smiley stated that we now have a Revenue Office appointed to us from the IRS, Sharon Messenger. Messenger confirmed that we were current with all of our regular payments but that we still owed \$21,946.91 in penalties and interest. She was going to check the status of our appeals for abatements to see where that stood.

Councilmember Burns voiced concern of the safety of the intersection of Jackson and Topeka. She stated that there are bushes there that prevent being able to see traffic. Attorney Godderz stated that if it is on the right of way that we could remove the bushes.

Councilmember DeMars commended the police officers on the awesome job that they had done and how they had handled the recent police chase and arrest in town.

Councilmember Mullinix asked if the complaint forms that she had completed had been forwarded to the police officers. City Clerk Smiley stated that she would check to make sure the officers had them. Mullinix stated that she also felt that the police incident was handled well.

Mayor Dorr stated that they had not voted on the resignation of Police Officer Brown and felt that the council should do that. Councilmember Lee made the motion to accept Officer Brown's resignation. Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns and Lee

14. ADJOURNMENT - Motion was made by Councilmember DeMars to adjourn the City Council Meeting. Motion seconded by Councilmember Lee.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns and Lee

Meeting adjourned at 7:57pm.

SUBMITTED BY:

Lee Ann Smiley, City Clerk

Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange for necessary accommodations.