



City Of Burlingame

MINUTES

Mayor Mike Dorr – P
Councilmember Carolyn Lee – P
Councilmember Carolyn Strohm - P
Councilmember Vikki DeMars - P
Councilmember Michelle Mullinix - P
Councilmember Kenna Burns - P

City Attorney Rick Godderz - P
City Clerk Lee Ann Smiley - A
City Superintendent Joey Lamond – P
Interim Police Chief Dudley - P
Building Inspector Jim Welch -A
Utility Clerk Janene Fry – P

Held: **May 19, 2014 at 7:00pm**
Location: **Council Chambers**

1. CALL TO ORDER BY MAYOR – 7:00PM

2. ROLL CALL – See above

Citizens Present: Gabe Faimon, Allen Konicek, Scott Greenwood, Kris Kline, Austin Masters, Ray Burns and Jeanne Riggs

3. PUBLIC COMMENTS – Jeanne Riggs thanked the City Departments and Police Department for the assistance during Rodeo Days on behalf of the Burlingame Chamber of Commerce.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA – Councilmember DeMars made the motion to approve the agenda with the addition of #12A – Recommendation for Public Officer and additional time for #13 – Executive Session Non-Elected Personnel as requested by Chief Dudley. Motion seconded by Councilmember Mullinix.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Kenna Burns
Carolyn Lee

5. APPROVAL OF MINUTES – Councilmember Mullinix made the motion to approve the May 1, 2014 Special Meeting minutes and the May 5, 2014 Regular Meeting minutes with corrections to #7 and #9. Motion seconded by Councilmember Burns. (#7-change “lumped” to “combine”. #9-Add E. City Treasurer: Cindy Harris)

Ayes: Michelle Mullinix
Vikki DeMars
Kenna Burns

Carolyn Lee

Council Member Strohm abstained from vote as she was not present at the May 1, 2014 Special Meeting or the May 5, 2014 regular meeting.

6. APPROVAL OF CLAIMS ORDINANCES - Councilmember DeMars made the motion to approve Claims Ordinance 2276 and Claims Ordinance 2276EP. Motion seconded by Councilmember Lee.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Kenna Burns
Carolyn Lee

OLD BUSINESS

7. AUDIT /BUDGET PROPOSALS - Councilmember DeMars made the motion to table discussion regarding the budget proposals to provide councilmembers time to review the received proposals. Motion seconded by Councilmember Mullinix.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Kenna Burns
Carolyn Lee

Councilmember Strohm made the motion to request Steve Connelly, CPA, PC to present the 2013 Audit at the June 2nd, 2014 Council Meeting. Motion seconded by Councilmember Lee.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Kenna Burns
Carolyn Lee

8. INTERSECTION OF JACKSON & DACOTAH - Councilmember DeMars made the motion to authorize the contact of an engineer firm with ideas of the overlay project at the intersection of Jackson and Dacotah and to table any further discussion until the information could be gathered. Motion seconded by Councilmember Strohm.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Kenna Burns
Carolyn Lee

9. SWIMMING POOL LIGHTS- Councilmember DeMars made the motion to approve the purchase of nine regular underwater replacement lights for the Burlingame Swimming Pool. Motion seconded by Councilmember Strohm.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Kenna Burns
Carolyn Lee

10. FIREWORKS LICENSES - Councilmember DeMars made the motion to authorize fireworks licenses for Janice Zwink with the BHS Cheerleaders and Ron Shaffer. Motion seconded by Councilmember Mullinix

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Kenna Burns
Carolyn Lee

11. RUBBER MULCH -Councilmember DeMars made the motion to authorize the purchase of two bags of rubber mulch for Sumner Park. Motion seconded by Councilmember Mullinix.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Kenna Burns
Carolyn Lee

12. 2013 AUDIT - The 2013 audit agreement has already been accepted, therefore, no action taken.

12A. RECOMMENDATION OF PUBLIC OFFICER -Councilmember Mullinix made the motion to appoint Ryan Dudley as the City of Burlingame Public Officer. Motion seconded by Councilmember DeMars.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Kenna Burns
Carolyn Lee

13. EXECUTIVE SESSION NON-ELECTED PERSONNEL -Councilmember DeMars made the motion to enter into executive session with Austin Masters for a period of ten minutes. Motion seconded by Councilmember Mullinix.

Ayes: Michelle Mullinix
Vikki DeMars

Carolyn Strohm
Kenna Burns
Carolyn Lee

No Action Taken.

Councilmember Mullinix made the motion to return to executive session for an additional ten minutes. Motion seconded by Councilmember Lee.

No action taken.

Councilmember Lee made the motion to authorize payment of \$45 per person for seven swimming pool employees to receive CPR training to be given by Carolyn Strohm on Friday, May 23rd, 2014; and to hire Christopher Mohn as the Assistant Pool Manager at a rate of \$8/hr. Motion seconded by Councilmember DeMars.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Kenna Burns
Carolyn Lee

Councilmember DeMars made the motion to enter into executive session for a period of ten minutes. Motion seconded by Councilmember Mullinix.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Kenna Burns
Carolyn Lee

No action taken.

Councilmember Mullinix made the motion to enter into executive session for a period of ten minutes with Chief Dudley. Motion seconded by Councilmember Burns.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Kenna Burns
Carolyn Lee

No action taken.

14. REPORTS - City Superintendent Lamond - Due to the electrical project, there will be one planned outage for approximately an hour in June. Those affected will be notified prior to the outage. All needed repairs have been made to the swimming pool, concession stand and picnic tables in the park. The Burlingame Burn Site has been leveled and fence work will continue.

Chief Dudley - Nuisance letters will be going out this week. Reminder that the proper procedure for reporting a concern is to complete a concern form at City Hall and the concern will be addressed as deemed necessary.

Councilmember Burns - Shared an example of a police report from another city and stated that she will expect a similar report from Chief Dudley at the June 2nd, 2014 meeting.

Councilmember Strohm - Stated that the police officers are welcome to park at the edge of her driveway, but would appreciate if they parked to the side and not in the middle. Strohm voiced concerns regarding the condition of the shelter houses at the park.

Councilmember Mullinix - Discussed the Recreation Commissions ideas for a trailer and/or shed and a portable restroom to be placed by the concession stands.

Mayor Dorr - Received call from Stephanie Watson of the Osage County Rural Development office that the tax credits were unable to be sold and will apply again next year.

15. ADJOURNMENT - Motion was made by Councilmember DeMars to adjourn the City Council Meeting. Motion seconded by Councilmember Lee.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Kenna Burns
Carolyn Lee

Meeting adjourned at 9:10pm.

SUBMITTED BY: _____
Janene Fry, Utility Clerk

Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.