



City Of Burlingame

MINUTES

Mayor Mike Dorr – P
Councilmember Carolyn Lee – P
Councilmember Carolyn Strohm - A
Councilmember Vikki DeMars - P
Councilmember Michelle Mullinix - P
Councilmember Kenna Burns - P

City Attorney Rick Godderz - A
City Clerk Lee Ann Smiley - P
City Superintendent Joey Lamond – P
Interim Police Chief Dudley - P
Building Inspector Jim Welch -A

Held: **May 05, 2014 at 7:00pm**
Location: **Council Chambers**

1. CALL TO ORDER BY MAYOR – 7:00PM

2. ROLL CALL – See above

Citizens Present: Gabe Faimon, Ray Burns, Kayeloni Davidson and Jeanne Riggs

3. PUBLIC COMMENTS – There were no public comments.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA -Mayor Dorr asked that we add to the agenda item #8A. Payment Request, to item #9 (Annual Appointments) add E. City Treasurer: Cindy Harris, and add 10A. Executive Session for Non Elective Personnel. Councilmember DeMars made the motion to approve the agenda with those additions. Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, DeMars, Burns and Lee

5. APPROVAL OF MINUTES -Councilmember Mullinix made the motion to approve the minutes of the April 21, 2014 meeting, the motion was seconded by Councilmember DeMars.

Vote: Ayes: Mullinix, DeMars, Burns and Lee

6. APPROVAL OF CLAIMS ORDINANCES – City Clerk Smiley stated that no items had come in for Claim Ordinance 2275EP. Councilmember Mullinix asked if we had heard anything more in regards to Mediacom. City Clerk Smiley stated that she has not gotten any response from the many messages that she had left but did get a specific name and number to call back if she had not heard anything by Tuesday.

Councilmember Mullinix asked if the payment for insurance was for one year and if we get a discount if paid in full. City Clerk Smiley stated that it was for one year and that we did not receive a discount. Smiley stated that it was too late this year but that we could likely save some money if we were to put the insurance up for bid next year. Councilmember DeMars stated that the policy was with the same company as previous but that agents were changed last year to keep it with the business in town. Councilmember Lee asked to add this to the calendar for next year to be brought up in time for bids. Councilmember DeMars made the motion to pay claims ordinance #2275, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Burns and Lee

NEW BUSINESS

7. ELECTRIC ORDINANCE #2204 - Mayor Dorr combined agenda item #7 and item # 8 together. He stated that Greg Wright with Energy Management Group had a meeting with City Superintendent Lamond, City Clerk Smiley and himself today to discuss the KCC Jurisdiction requirements. He stated that there was a deregulation for KCC and that we were doing more research to see if we would be exempt or not. No action was taken on agenda item #7 or #8.

8. GAS ORDINANCE #2208 - See above information.

8A. PAYMENT REQUEST - City Superintendent Lamond stated that the transformer was set and that they had a progress meeting with R/S Electric last week and everything has progressed as scheduled. He said that R/S Electric has requested payment in the amount of \$131,634.00 for the material and work done at this time. Motion was made by Councilmember DeMars and seconded by Councilmember Lee to approve the application for payment to R/S Electric Corporation in the amount of \$131,634.00. This amount accounts for the work completed to date, less a 10% retainage, which will be recovered upon final completion.

Vote: Ayes: Mullinix, DeMars, Burns and Lee

9. ANNUAL APPOINTMENTS - Councilmember DeMars made the motion to approve the following appointments:

- A. Official Depository for City Funds: Bank of Burlingame
- B. Official City Newspaper: Osage County Herald-Chronicle
- C. City Attorney: Rick Godderz
- D. City Municipal Judge: Sue DeVoe
- E. City Treasurer: Cindy Harris

Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Burns and Lee

10. LIBRARY BOARD APPOINTMENT - On April 28, 2014 the Library Board accepted Jana Franzens' resignation from the Library Board; the position began January 1, 2014 and is a four year term. At the April 28, 2014 meeting the Library Board moved to appoint Kathleen Williams to fulfill the remainder of that term upon the approval of the City Council. Councilmember Lee made the motion to allow Kathleen Williams to be on the Library Board, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Burns and Lee

10A. EXECUTIVE SESSION NON-ELECTED PERSONNEL -Councilmember Lee made the motion to go into Executive session for a period of 10 minutes for Non-Elected Personnel, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Burns and Lee

The Council exited at 7:24

The meeting reconvened at 7:34, Mayor Dorr stated that no action was taken.

Councilmember Lee made the motion to offer the incumbent pool manager \$9.50 per hour and to authorize Mayor Dorr to call and discuss the offer with him. Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, DeMars, Burns and Lee

11. REPORTS -

City Superintendent Lamond stated that Pat Simpson from KDHE was down and was very pleased at what we were doing to clean the burn site up. She had sent an email stating that there were new regulations coming and we are waiting to see what those are. He stated that he had a dozer coming to level out the site and that would cost approximately \$200. They will be working on the fencing around the dump site this week. He will be gone the end of this week to the KEMU conference. Mayor Dorr stated that rubber mulch was needed at the Sumner Park. City Superintendent stated that he would look into pricing for that.

Interim Police Chief Dudley reported that he had been making inspections and sending letters out for cleanup of junk cars and trash in yards. He reported that he had send out four letters. He had purchased cell phones for the department at the price of \$9 each and \$25 monthly and could possibly lower the minutes and get the monthly charge down to \$16. He has given the Sherriff's office the telephone numbers of the cell phones.

City Clerk Smiley stated that one of the two commercial customers had signed the Utility Payment Extension Agreement and that she was still working with the second one. The customer that had not signed questioned the charges in regards to trash

service. The council stated that business was being charged in the same manner as the other businesses and that this issue had been discussed with them before.

Councilmember DeMars stated that it was the council's opinion that they made a motion for the customer to sign the new agreement or everything would be null and void. They could pay their balance and be current or get the utilities shut off. They have until the next meeting to sign the extension agreement because the council had already extended it.

City Clerk Smiley reported that she had spoken to Auditor Stephen Connelly in regards to us hiring someone else to prepare this year's budget and she felt that he made some good points against us doing that. He stated that a lot of the information obtained for the budget is the same information that he gets for the audit and that we would be doubling up on the work done and paying more for the services. We have had a lot of financial problems the past two years and Connelly is more familiar with what has taken place. Smiley stated that she had sent proposals out for the 2015 Budget and Audit but felt that it might be in the City's best interest, if we could work with Connelly and he could work with us, for Connelly to do both the audit and the budget this year. Councilmember DeMars stated that they had been requesting different formats from Connelly and they still get the same thing every year.

Councilmember Mullinix stated that another auditor may see something that is not currently being seen. Councilmember DeMars stated that she would like to see how much the bids were before approving another auditor. It was clarified that Connelly would do the audit for the year 2014 in the year 2015. Smiley stated that an auditor had stated that by requesting proposals for just one year may end up costing us more money, most contracts are for a three year commitment contingent on the first years' service work. The Council stated that we should make an addendum to the proposal to request additionally a three year proposal. They requested to see a break down as to how much was paid to Connelly for the past two years for the audit and the budget.

Councilmember Burns asked to get a report from the police department in regards to tickets written and what is going on in town.

Councilmember DeMars questioned when the hazardous Waste pick up was and that she would like to get a flyer to post at Casey's and other places that may want it. City Clerk Smiley stated that she had sent an email out regarding those dates and she had posted it in the lobby at City Hall, she would get anyone that wanted it a copy. DeMars also asked about the status of the IRS and KPERS and any taxes. Smiley stated that they had heard back from the IRS and that they were reviewing our abatement requests for penalties and interest, they are to get back to us within 90 days. Smiley said that to her knowledge everything was caught up except those penalties and interest from the IRS and one payment to KPERS from 2012 that she is still researching.

Councilmember Mullinix stated that the inner door going into the concession stand had been broken and needed to be replaced. Mayor Dorr stated that it should be

replaced with a solid core door. Mullinix said that the school requested to have the storage and main entrance door locks be keyed the same. There was concern with that because then anyone would be able to get into both places and they have had issues with that in the past. Mayor Dorr stated that because the Recreation Commission and the School owned the equipment and the merchandise in the concessions that should be their decision to make. Mullinix reported that the air conditioner in the concession stand was no longer working. Mayor Dorr stated that there was a small unit in there and it was a donated item. Mullinix asked what size the electrical would hold, City Superintendent Lamond stated that electrical would hold anything. Mullinix stated that she would look to see what size it was and see what they could put in there.

Mayor Dorr asked that the department heads let him know when they are on vacation. He asked Interim Police Officer Dudley if he had checked his alley in regards to the chickens. Dudley replied that he had not. Dorr stated that the City Ordinance says they are not supposed to have chickens.

12. ADJOURNMENT - Motion was made by Councilmember Lee to adjourn the City Council Meeting. Motion seconded by Councilmember Burns.

Vote: Ayes: Mullinix, DeMars, Burns and Lee

Meeting adjourned at 8:15pm.

SUBMITTED BY: _____
Lee Ann Smiley, City Clerk

Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.