



# City Of Burlingame

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## MINUTES

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Mayor Mike Dorr – P  
Councilmember Carolyn Lee – P  
Councilmember Carolyn Strohm - P  
Councilmember Vikki DeMars - P  
Councilmember Michelle Mullinix - P  
Councilmember Kenna Burns - P

City Attorney Rick Godderz - P  
City Clerk Lee Ann Smiley - P  
City Superintendent Joey Lamond – P  
Interim Police Chief Dudley - P  
Building Inspector Jim Welch -A

Held: **April 21, 2014 at 7:00pm**  
Location: **Council Chambers**

### **1. CALL TO ORDER BY MAYOR** – 7:00PM

### **2. ROLL CALL** – See above

Citizens Present: Gabe Faimon, Ray Burns, and Rosie Parker

### **3. PUBLIC COMMENTS** – There were no public comments.

## **CONSENT ITEMS**

**These items can be voted on with one motion or individually by the city council.**

### **4. APPROVAL OF AGENDA** –Councilmember DeMars made the motion to approve the agenda with the removal of item number nine, Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

### **5. APPROVAL OF MINUTES** –There was concern that the minutes didn't reflect the full motion made for item #7 in regards to waiving meter charges and tap fees for the Rural Housing project. City Clerk Smiley is to listen to the recording of the April 7, 2014 meeting to see if there was more detail to the motion that Councilmember DeMars made. Councilmember Mullinix made the motion to approve the minutes of the April 7, 2014 meeting with the possible amendment of item #7; the motion was seconded by Councilmember DeMars. After listening to the recording of the April 7, 2014 meeting it was found the motion Councilmember DeMars made for item #7 was to waive the tap fees and building permit fees for the housing project contingent on them getting the tax credits, councilmember Strohm seconded that motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

**6. APPROVAL OF CLAIMS ORDINANCES** – Discussion was held in regards to obtaining authorization to pay monthly bills without waiting for council approval to prevent late fees and to receive discounts for paying bills within an allotted time. The council stated that in order to show what kind of money we could save and where our problem of late fees came into play that we should make a list as such. Councilmember DeMars made the motion to pay claims ordinance #2274 and 2274EP, Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

**7. ADULT SUMMER SOFTBALL LEAGUE** –Councilmember DeMars reported that the Recreation Commission would be issuing a statement to us showing the amount of chalk, materials and labor that they have donated in preparing the ball diamonds. This statement could help us in obtaining future grants showing community contribution. It was stated that money for the Adult Summer Softball League came from fees paid by teams that are playing in the League and are earmarked for the swimming pool. The umpires for the games are paid out of those funds. Councilmember DeMars made the motion to pay the umpires bi-weekly and for the payments to be on the warrants for council approval at \$15 per game. Councilmember Burns seconded the motion. It was stated that if there is a violation of the liquor ordinance at the ball park that the local law enforcement should be contacted. Councilmember DeMars stated that the Recreation Commission had authorized the matching of the tree fund for money raised by the school. She also stated that the usage of the park for Ice Boggging for the Federated Church rally would not be an issue, if there were games scheduled at that time they would work around them.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

### **NEW BUSINESS**

**8. PROGRESS OF CITY BURN SITE** – City Superintendent Lamond stated that we have ordered a four foot by three foot sign for the burn site and it should be in later this week. We have some extra 8ft. chain link fence that we plan on putting up; hopefully this will help keep people out. Pat Simson, from KDHE air quality is to call when she is coming down, she will tell us what is required further for clean up at the burn site.

No action taken on this item.

9. This item was deleted from the agenda.

**10. GAS ORDINANCE #2208** - City Superintendent Lamond stated that he had been in contact with KMU and was waiting for more information in regards to this item, therefore he asked for this to be tabled. Councilmember Strohm made the motion to table this item and add it to the next agenda, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

**11. SWIMMING POOL PASS DONATION REQUEST** - Councilmember DeMars made the motion to approve the request from Haley Tyson for a donation of a Family Swimming Pool Pass to be raffled at the Burlingame School Carnival as a fund raiser for the PTO, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

**12. EXECUTIVE SESSION NON-ELECTED PERSONNEL** -Councilmember DeMars made the motion to go into Executive session for a period of 12 minutes for Non-Elected Personnel, Councilmember Lee seconded the motion. Mayor Dorr stated that he would like to have Attorney Godderz present. City Treasurer Harris and City Superintendent Lamond entered the session.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

The Council exited at 7:42

The meeting reconvened at 7:54, Mayor Dorr stated that no action was taken.

Councilmember DeMars made the motion to go into Executive session for a period of 15 minutes for Non-Elected Personnel, Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

The Council exited at 7:55

The meeting reconvened at 8:10, Mayor Dorr stated that no action was taken.

Councilmember Burns made the motion to go into Executive session for a period of 15 minutes for Non-Elected Personnel, Councilmember DeMars seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

The Council exited at 8:11

City Treasurer Harris and City Superintendent Lamond exited the executive session at 8:23PM.

The meeting reconvened at 8:26, Mayor Dorr stated that no action was taken.

Councilmember Lee made the motion to go into Executive session for a period of 10 minutes for Non-Elected Personnel, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, Strohm, Burns and Lee      Nays: DeMars

The Council exited at 8:27

The meeting reconvened at 8:37, Mayor Dorr stated that no action was taken.

Councilmember Lee made the motion to leave Cindy Harris as previously hired as part time in the offices, benefits go back to part time with KPERs and Insurance, she is to keep what she has earned at this point and time and it is her choice as to whether she wants to be paid for it or save it and use it. Councilmember Burns seconded the motion. It was stated that she will no longer be getting sick leave, vacation leave, personal leave or holiday pay.

Vote: Ayes: Mullinix, Burns and Lee      Nays: DeMars, Strohm

### **13. REPORTS -**

Interim Police Chief Dudley reported he had been busy and that everything was going okay.

City Clerk Smiley issued a copy of the proposed ad for the "Guide to Osage County" which would be distributed by the Osage County Herald-Chronicle. The council agreed that it looked good and that we would use it.

Councilmember Lee asked City Superintendent Lamond if there was any word as to when the switchover on the transformer would be. City Superintendent Lamond didn't know at this time when it would be but stated that he would try to get a 2 week notice as to when it would happen.

Councilmember Burns asked what was going on in regards to the Kansas Sampler Festival. Councilmember Strohm stated that there would be a meeting April 30<sup>th</sup> at 6:00 at the museum and that everyone was to have their stuff there by then if not before.

Councilmember Strohm stated that the Tree Board was scheduled to plant trees Friday morning at 9:00. She reported that the school ended up collecting \$290 for the trees. She stated that we needed to address several residences that look really bad and that we needed to write letters to the owners. Interim Police Chief Dudley stated that he would be writing letters at the end of the month.

Councilmember DeMars stated that the city crew did a great job with Saturdays clean up. She asked to get the date for the pick-up of electrical and tires in Lyndon. It was stated that we had received a flyer in the city hall in regards to that and we would get the date to her. It was also stated that we didn't believe they would accept tires.

Councilmember Mullinix addressed trashed yards and appliances lying around. She stated that appliances need to have the doors taken off of them. She commented about a posting on Face Book in regards to people walking the alleys at early morning hours she had replied back on Face Book that they should contact the police and that they might possibly start neighborhood watch.

Mayor Dorr asked City Clerk Smiley if she had sent out letters for proposals in regards to the budget yet. City Clerk Smiley stated that she had some letters and addresses for prospects to send out to but that she had not yet sent them out. Mayor Dorr asked Interim Police Chief Dudley if he had checked with Attorney Godderz in regards to the ride along waiver. Attorney Godderz stated that it is best to not have a ride along, as it was a liability for the city.

**14. ADJOURNMENT** - Motion was made by Councilmember Lee to adjourn the City Council Meeting. Motion seconded by Councilmember Mullinix.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

Meeting adjourned at 8:55pm.

SUBMITTED BY: \_\_\_\_\_  
Lee Ann Smiley, City Clerk

\_\_\_\_\_  
Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.