



# City Of Burlingame

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## MINUTES

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Mayor Mike Dorr – P  
Councilmember Carolyn Lee – P  
Councilmember Carolyn Strohm - P  
Councilmember Vikki DeMars - P  
Councilmember Michelle Mullinix - P  
Councilmember Kenna Burns - P

City Attorney Rick Godderz - P  
City Clerk Lee Ann Smiley - P  
City Superintendent Joey Lamond – P  
Police Officer Dudley - P  
Building Inspector Jim Welch -A

Held: **March 17, 2014 at 7:00pm**  
Location: **Council Chambers**

### **1. CALL TO ORDER BY MAYOR** – 7:00PM

### **2. ROLL CALL** – See above

Citizens Present: Gabe Faimon, Jeanne Riggs, Jan Ogleby, Ray Burns, Susan DeMars and Kayeloni Davidson

**3. PUBLIC COMMENTS** – Jeanne Riggs, representing the Burlingame Chamber of Commerce asked for input in regards to the Rodeo Days activities. She stated that the Rodeo is scheduled for May 16 and 17 and falls on the same day as Burlingame's graduation. Councilmember DeMars stated that she would check with the school in regards to sponsoring mud volleyball. Councilmember Strohm stated that the Museum wouldn't be sponsoring the taco supper this year. Kayloni Davidson said that she has received payment from 13 or 14 vendors and has had 27 inquiries for booth space. Ray Burns stated that he was in charge of the parade. The parade would be held at 12:00pm. Ray Burns requested a letter to be sent to the state asking for the street to be closed from 11:30 to 1:00 for the parade.

Susan DeMars, representing the Federated Church, discussed the activities for their youth rally scheduled for July 12, 2014. She requested the use of the Sumner Park for a concert and the hill by the ball fields for ice bogging. She requested usage of bleaches and the electrical hookups for the concert. Mayor Dorr stated that if it was wet that they could not pull a flatbed in the park that it would have to be set up on the west side on the parking lot. She asked what the fee would be for usage of the swimming pool for the group. The council stated that they would have to look into the pricing for the pool usage. She said that they plan to have a bon fire at the church parking lot and that she would check with Fire Chief Strohm in regards to that. The youth rally is to be added to the April 7<sup>th</sup> agenda for further discussion.

## CONSENT ITEMS

**These items can be voted on with one motion or individually by the city council.**

**4. APPROVAL OF AGENDA** – Motion was made by Councilmember DeMars to approve the agenda, councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

**5. APPROVAL OF MINUTES** –Changes discussed as follows: on item 8 change the yeas votes to ayes votes, on item 8A change the wording from Mike to Mayor Dorr, on item 12 show the proceeds as going to the Swimming Pool Fund, on item 15 add City Superintendent in front of each Lamond to read City Superintendent Lamond, add Superintendent Konicek to Alan to read Superintendent Alan Konicek, add David in front of Studebaker to read David Studebaker, change 55 sign and 20 sign to read 55MPH sign and 20 MPH sign, and correct the word barrow to barrel. Councilmember DeMars made the motion to approve the minutes of the March 3, 2014 meeting with the corrections and to approve the minutes of the March 10<sup>th</sup> Special Meeting. The motion was seconded by Councilmember Burns.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

**6. APPROVAL OF CLAIMS ORDINANCES** – Councilmember Lee requested to get break downs of the individual credit card charges in the future. Mayor Dorr asked to find out if we were to receive free internet. City Clerk Smiley stated there was not a Claims ordinance 2272EP. Councilmember DeMars made the motion to pay claims ordinance #2272, Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

**7. RURAL HOUSING DEVELOPEMENT** – Stephanie Watson was not present for this agenda item. Councilmember DeMars made the motion to table this item until Watson could be here, Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

**8. OSAGE COUNTY HERALD CHRONICLE ADVERTISING -** Councilmember Strohm made the motion to place a full page color add at the cost of \$695 in the Guide to Osage County, Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

**9. ADULT SUMMER SOFTBALL LEAGUE** – Councilmember DeMars made the motion to table discussion of handling the finances of the Adult Summer Softball League to the next meeting, Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

**10. SWIMMING POOL POSITIONS-** Councilmember Lee made the motion to continue running the ad for the swimming pool positions and set a deadline for the swimming pool applications of April 1, 2014, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

### **NEW BUSINESS**

**11. MICRO-COMM SERVICE CONTRACT-** City Superintendent Lamond stated that Micro-Comm is the central system that hooks up the water tower, the lift station and the pump house in Osage City. He stated we had previously had problems with the system and the charges were over \$6000 in material so he would highly recommend this contract. Councilmember DeMars made the motion to approve the renewal of the contract, Councilmember Lee seconded the motion. The contract amount is \$2250.00 for one year.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

**12. CITY WIDE CLEAN UP -** Councilmember DeMars made the motion to set April 11<sup>th</sup> as the date for the City-Wide clean-up, have the pickup throughout the week, obtain two dumpsters, display on our website and at the dump site what we don't pick up and for the council to put it on Facebook. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

**13. BANK RECONCILIATION -** Councilmember DeMars stated that we couldn't get started on this year's budget until we had last years closed out. She had spoken to Janene and she estimated that she would be done with the bank reconciliation at the end of this month. Councilmember DeMars made the motion to set a deadline to have the Bank Reconciliation for 2012 done by the second meeting in April, Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

**14. EXECUTIVE SESSION NON-ELECTED PERSONNEL -**Councilmember DeMars made the motion to go into Executive session for a period of 10 minutes for Non-Elected Personnel, Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

The council exited at 7:50.

The meeting reconvened at 8:00, Mayor Dorr stated that no action was taken.

## 15. REPORTS -

City Superintendent Lamond reported that the Electrical Project was moving forward, they had moved in a couple of trailers and they are planning on starting next week. He had spoken to Superintendent Konicek in regards to the road being closed; he will also contact the college. The road will be closed in front of the light plant for one week. They got the water going at the concession stand.

City Clerk Smiley stated that the closing for the real estate sales were set for March 25<sup>th</sup> at Piemanns at 2:00PM. She stated that she went to the City Clerk conference and it was beneficial, she met several other clerks so she now had some other contacts for help. This week she will attend the court conference.

Councilmember Lee thanked City Superintendent Lamond for getting the barrel for cans in place for her so promptly.

Councilmember Strohm reported that the Tree Board was involving the school with Arbor Days; they are putting collection cans in the classrooms for purchasing trees. The school is having a contest; the class that collects the most money will have a pizza party. K-6 will be collecting money to plant trees at the ball field and grades 7-12 will be collecting money to plant trees at the football field. Councilmember Strohm stated she would be checking into the possibility of getting matching funds for what is collected. The trees are to be planted on the proclaimed Arbor Day, April 25, 2014.

Councilmember DeMars asked what ever happened to the guy that wanted to put in the Tannery and the lady that wanted to put the nursing home in. City Clerk Smiley stated had tried to contact Monte Lass but he had not returned her calls. She stated that comments made to her by other people were that they left because of the reception they had received at the Council meeting. Councilmember DeMars stated that she had heard this too; she stated that we do ask a lot of questions and maybe that is what is turning them off. She felt that we needed some guidelines as to what we could offer them.

Mayor Dorr asked if we had gotten our Utility agreement letters signed. City Clerk Smiley stated that we had not yet gotten them signed because that starts with the April billing to be paid May. She had sent letters out to the businesses in regards to this process and the date that it would take effect.

Mayor Dorr stated that Cindy's (Harris) brother passed away last week and felt we should send something for a memorial. Councilmember DeMars made a motion to send \$50 to the Scholarship Fund for Jeff McFarlane, Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

Mayor Dorr brought up the fact the Police Chief Shaffer had given the city 18 years and questioned what the city had done before. Councilmember DeMars stated that in the past the employees just got together, she asked City Superintendent Lamond if the employees were doing something for him. He stated that we weren't letting him get out of here without doing something; we were planning on having a barbeque.

**16. ADJOURNMENT** - Motion was made by Councilmember DeMars to adjourn the City Council Meeting. Motion seconded by Councilmember Lee.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

Meeting adjourned at 8:24pm.

SUBMITTED BY: \_\_\_\_\_  
Lee Ann Smiley, City Clerk

\_\_\_\_\_  
Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.