



City Of Burlingame

MINUTES

Mayor Mike Dorr – P
Councilmember Carolyn Lee – A
Councilmember Carolyn Strohm - P
Councilmember Vikki DeMars - A
Councilmember Michelle Mullinix - P
Councilmember Kenna Burns - P

City Attorney Rick Godderz - P
City Clerk Lee Ann Smiley - P
City Superintendent Joey Lamond – P
Police Officer Shaffer - P
Building Inspector Jim Welch -A

Held: **February 3, 2014 at 7:00pm**
Location: **Council Chambers**

1. CALL TO ORDER BY MAYOR – 7:00PM

2. ROLL CALL – See above

Citizens Present: Ray Burns, Gabe Faimon, Jeanne Riggs, Patty Freed, Brenda Dorr, Stephanie Watson, and R. Elaine Halverson

3. PUBLIC COMMENTS – None

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA - Mayor Dorr amended item #7, Approval of Claims ordinance, to add a reimburse to ourselves in the amount of \$126,851.48 for previously paid items for the Electric Project, removed the wording “upon closing of the Electrical System Revenue Bonds” from item #14, and added 14A Farabee Mechanical, Inc. Certificate of Substantial Completion. Motion made by Councilmember Mullinix to approve the agenda with the changes. Councilmember Strohm seconded the motion.

Vote: Ayes: Strohm, Burns and Mullinix

5. APPROVAL OF MINUTES - Mayor Dorr requested to replace the word Lawyer with the word Attorney on item #8. Councilmember Strohm asked to have the spelling of Delekia changed to Delekta on item #13. Councilmember Strohm made the motion to approve the minutes of the January 20, 2014 meeting with the changes, seconded by Councilmember Mullinix.

Vote: Ayes: Strohm, Burns and Mullinix

6. APPROVAL OF CLAIMS ORDINANCE – Councilmember Mullinix asked if the payment to the Auburn Animal clinic bill was an annual bill. Mayor Dorr stated that it was an annual State Inspection. In regards to the billing from Ks Municipal Energy Agency Councilmember Mullinix asked what the charge for Assessment Based on City Meters was. City Superintendent Lamond stated that we would call and get an explanation of that charge. Councilmember Strohm made the motion to pay claims ordinance #2269 Councilmember Burns seconded the motion.

Vote: Ayes: Strohm, Burns and Mullinix

7. APPROVAL OF CLAIMS ORDINANCE – Councilmember Strohm made the motion to pay claims ordinance #2269EP and reimburse ourselves for money previously paid out for the Electrical Project in the amount of \$126,851.48 upon closing of the Electrical System Revenue Bonds. Councilmember Mullinix seconded the motion. The Closing of the Electrical System Revenue Bonds is set for February 12, 2014.

Vote: Ayes: Strohm, Burns and Mullinix

OLD BUSINESS

8. RESOLUTION OF SUPPORT– Stephanie Watson of Osage County Economic requested a Resolution of Support from the City. Mayor Dorr asked her to explain how tax credits work. Watson explained that she had to apply for tax credits and that they only pay for the construction of the project. She said that they worked on a point system and any contributions count to receive more money to build the project which in turn lessens rent for the people. At this time the rent for seniors would be around \$425. If the tax credits can't be sold the project will be null and void. As of now the tax credits were not sold. The Resolution is for support of the project only. Councilmember Strohm made the motion to approve signing the Resolution of Support, councilmember Burns seconded the motion.

Vote: Ayes: Strohm, Burns and Mullinix

9. APPROVAL OF GAS ORDINANCE–A motion was made by Strohm and seconded by Burns to approve Ordinance #2207 changing our flat rate monthly service charge to \$15.00 for the Special Benefit district and to \$12.25 for all other customers and changing the amount of Purchased Gas Adjustment for all utility customers to \$2.47/MCF above the natural gas cost. The Ordinance will be become effective with the March 1st billing for the month of February.

Vote: Ayes: Strohm, Burns and Mullinix

10. UTILITY AGREEMENTS–City Clerk Smiley presented a document for a Utility Payment Extension Agreement in regards to commercial utility agreements and extension agreements for payments of arrearage. Councilmember Burns questioned if there was a time limit on the payback time for the arrearage payments. Attorney Godderz stated that to protect the city and its employees he would suggest putting a time limit on it. A motion was made by Mullinix and seconded by Burns to approve the agreement with the inclusion of the verbiage, to be paid within twelve months of the date of the agreement and that the agreement would become void immediately and due in full if the monthly utility bill was not paid by the 20th of each month. These agreements are to be effective with the April 2014 Utility bill which will be billed May 1, 2014.

Vote: Ayes: Strohm, Burns and Mullinix

NEW BUSINESS

11. OPERATIONS AND TECHNICAL CONFERENCE – City Superintendent Lamond request that the council approve Wes Colson and David Panches to attend the 2014 KMU Operation and Technical conference in Newton, Ks., February 26 and 27 at \$195 each and one night stay in the motel at \$83. Lamond stated that they have to obtain 10 hours in a two year period for Wastewater and Water and this course will give them that. Lamond stated that they would drive the cities truck. Councilmember Strohm made a motion to approve the request, councilmember Mullinix seconded the motion.

Vote: Ayes: Strohm, Burns and Mullinix

12. CITY/COUNTY CONNECTING LINKS AGREEMENT – Consideration was given to the request to approve and sign the Connecting Links Agreement with the Osage County Board of Commissioners to continue the maintenance of Connecting Link #B-1 through the City of Burlingame. Councilmember Strohm made the motion to deny the request, councilmember Mullinix seconded the motion

Vote: Ayes: Strohm, Burns and Mullinix

13. POLICE RADIO PURCHASE – Police Chief Shaffer stated that the Osage County Sherriff department was updating their radios from analog to digital and in doing so if we are to communicate with them we would need to upgrade to digital radios also. He stated that the purpose for the upgrade was so that the conversations would be more secure and that people wouldn't be able to hear them on scanners. He stated that he had priced four handheld and two mobile radios at \$3950. Possibly if some other cities went together he might be able to get them for a better price. He stated that we could purchase half now and the rest later if desired. With the digital radios we should be able to communicate with everybody. He stated that since the Fire Department had given us radios previously he would like to give our old radios to

them. Councilmember Burns made the motion to purchase four handhelds and two mobile radios up to a maximum of \$3950 for the Burlingame Police Department, councilmember Strohm seconded the motion.

Vote: Ayes: Strohm, Burns and Mullinix

14. FARABEE MECHANICAL INC APPLICATION FOR PAYMENT – Councilmember Strohm made the motion to approve the application for payment to Farabee Mechanical in the amount of \$252,000 for the Electrical Plant Generation, councilmember Mullinix seconded the motion.

Vote: Ayes: Strohm, Burns and Mullinix

14A. FARABEE MECHANICAL INC CERTIFICATE OF SUBSTANTIAL COMPLETION

– City Superintendent stated that a walk through was done at the Light Plant on January 21 and that everything was okay. Councilmember Strohm made the motion to authorize signing of the Certificate of Substantial Completion of the RECE/NESHAP compliance, councilmember Burns seconded the motion.

Vote: Ayes: Strohm, Burns and Mullinix

15. OVERHEAD ELECTRIC PROJECT – Councilmember Strohm made the motion to approve the Electrical Overhead Upgrade bid by R/S Electric Corporation in the amount of \$469,858 upon closing of the Electrical System Revenue Bonds. Councilmember Mullinix seconded the motion.

Vote: Ayes: Strohm, Burns and Mullinix

16. EXECUTIVE SESSION NON-ELECTED PERSONNEL – Councilmember Strohm made the motion to go into Executive session for a period of 10 minutes for Non-Elected Personnel to include Police Chief Shaffer and to return to regular session at 8:15.

Vote: Ayes: Strohm, Burns and Mullinix

The meeting reconvened at 8:15, Mayor Dorr stated that no action was taken.

Councilmember Strohm made the motion to give Officer Jeff Brown a \$1.00 per hour raise retroactive November 5, 2013. Councilmember Mullinix seconded the motion.

Vote: Ayes: Strohm, Burns and Mullinix

17. REPORTS –

City Superintendent Lamond stated that weather permitting the transformer would be dropped off on Friday. We will have to rent a crane because it weighs 29,000 pounds. At this time there is no pad as it is on the other bid. Councilmember Mullinix asked if Lamond was ready for the snow storm predicted for tomorrow. Lamond stated he

was as ready as he could be, he also stated that he had called Trey Strohm to see if he could possibly come in to help and he said that he could.

Councilmember Burns thanked Joey and his crew for putting up a new light and stated that the lamp shade was still there.

Mayor Dorr stated that he would like to go ahead and get our pool manager and guards started in case the guards need to do their training they could do that over their spring break. He announced that the properties sold at the last meeting were sold to Ray and Mary Lou Hovestadt.

18. **ADJOURNMENT** - Motion was made by Councilmember Burns to adjourn the City Council Meeting. Motion seconded by Councilmember Mullinix. Meeting adjourned at 8:20pm.

Vote: Ayes: Strohm, Burns and Mullinix

SUBMITTED BY: _____
Lee Ann Smiley, City Clerk

Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.