



# City Of Burlingame

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## MINUTES

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Mayor Mike Dorr – P  
Councilmember Carolyn Lee – P  
Councilmember Carolyn Strohm - P  
Councilmember Vikki DeMars - A  
Councilmember Michelle Mullinix - P  
Councilmember Kenna Burns - P

City Attorney Rick Godderz - P  
City Clerk Lee Ann Smiley - P  
City Superintendent Joey Lamond – P  
Police Officer Dudley – P  
Building Inspector Jim Welch – A

Held: **December 15, 2014 at 7:00pm**  
Location: **Burlingame City Hall Council Chambers**

1. **CALL TO ORDER BY MAYOR**

2. **ROLL CALL** – See above

Citizens Present: Billie McClure, Ray Burns, Patty Freed, Rosie Parker, Steve and Dulcelina Delekta and Alyssa Delekta

3. **PUBLIC COMMENTS** – No comments made at this time

### **CONSENT ITEMS**

**These items can be voted on with one motion or individually by the city council.**

4. **APPROVAL OF AGENDA** – Mayor Dorr asked to add an Executive Session for Attorney Client Privileges for 5 minutes as item #16A. Councilmember Mullinix made the motion to approve the agenda with the change, Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

5. **APPROVAL OF MINUTES** – Councilmember Burns made the motion to approve the minutes of the December 1st meeting, Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

6. **APPROVAL OF CLAIMS ORDINANCES** – Councilmember Strohm made the motion to pay claims ordinance #2290, Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

### **OLD BUSINESS**

7. **ANIMAL CONTROL AND REGULATION** – After discussion of various fees for application, inspection, yearly permits and non-compliance, Councilmember Lee made a motion to approve the Animal Control and Regulation Ordinance presented inserting fees of \$25 for inspection, \$25 for yearly permits payable on January 1 of each year and violation fees of not less than \$25 nor more than \$100 and court costs added to all.

The motion died for lack of a second.

**8. LIBRARY REQUEST FOR CHARTER ORDINANCE** – Billy McClure, representing the Burlingame Community Library requested the city to adopt a Charter Ordinance exempting the city from the provisions of K.S.A. 12-1222 relative to residence requirements for library board members. The Charter Ordinance would allow at least 5 of the 7 members appointed to the Library Board to be residents of the City of Burlingame and all members to live within the Burlingame U.S.D. 454 School District. Attorney Godderz stated that he thought the city was already authorized to have seven members with two them outside of the city limits, that we didn't need a Charter Ordinance to do that but he would have to check on that. Councilmember Lee made a motion to table this item to the January 5<sup>th</sup> meeting, Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

**9. LIBRARY BOARD NOMINATION** – Councilmember Strohm made the motion to approve the recommendation of Sheila Curtis as a Burlingame Library Board member. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

**10. BUDGET**– Councilmember Strohm made the motion to approve and publish the proposed amended 2014 budget and to set the date for the Public Budget Hearing for December 29th along with paying our year end bills, Councilmember Lee seconded the motion. The meeting was set for 5:30PM.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

**11. RENEWAL OF LICENSES** – Councilmember Mullinix made the motion to approve Casey's General Store, Orender Services, Burgess Plumbing & Electric and Blue Dot Services for renewal of licenses for the 2015 calendar year. Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

**12. RESOLUTION FOR GAAP WAIVER** – Councilmember Lee made the motion to approve the Resolution for the waiver of GAAP, required for the general accepted accounting practices for the year of 2014, Councilmember Mullinix seconded the motion. The Resolution is number 377.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

**13. YEAR-END MEETING** - Year End business is to follow our December 29, 2015 Public Hearing at 5:30 as set in agenda item #10.

**14. EXECUTIVE SESSION NON-ELECTED PERSONNEL** – Councilmember Burns made the motion to go into Executive session for a period of 10 minutes to discuss Non-Elected Personnel, Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

The Council exited at 7:53

The meeting reconvened at 8:03, Mayor Dorr stated that no action was taken in the Executive Session.

- 15. CHRISTMAS EVE HOLIDAY HOURS / BONUS** –Councilmember Mullinix made the motion to close City Hall at 3:00pm Christmas Eve and pay the employees through 5:00pm, maintain regular hours on New Year’s Eve and have bonuses for the full time employees of \$100 net and the part time employees of \$50 net, Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

- 16. EXECUTIVE SESSION NON-ELECTED PERSONNEL** – Councilmember Mullinix made the motion to go into Executive session for a period of 10 minutes, to include City Clerk Smiley and Attorney Godderz, to discuss Non-Elected Personnel. Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

The Council exited at 8:10

The meeting reconvened at 8:20 Mayor Dorr stated that no action was taken in the Executive Session.

Councilmember Lee made the motion that all part time employees will be kept under 1000 hours a year and due to the KPERS guideline they will not be eligible for KPERS. Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

- 16A. EXECUTIVE SESSION ATTORNEY CLIENT PRIVLEDGES** – Councilmember Mullinix made the motion to go into Executive Session for Attorney Client Privileges to include Attorney Godderz for 5 minutes. Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

The Council exited at 8:25

The meeting reconvened at 8:30, Mayor Dorr stated that no action was taken in the Executive Session.

## **17. REPORTS**

City Superintendent Lamond reported that city employee Colson asked to be off until the first of the year because of his situation. The council stated that he would have three days funeral leave and he would need to use his vacation time for the remaining time.

Officer Dudley reported that his part time workers are working now and that Officer Lovett would be back from school next week and working for the next couple of weeks. The Veterinary will be here tomorrow for the yearly inspection of the dog kennel.

City Clerk Smiley announced that Donna Crawford of Governmental Assistance would be coming tomorrow with final close out papers for the grant regarding the Electrical

Project. We should receive our money in 7 to 10 business days once they receive the signed paperwork. We have received forms from the County in regards to Council and Mayor Applications, the deadline for that is January 27, 2015.

Discussion was held in consideration of a memorial for city employee Colson's son. Councilmember Lee made the motion to allow City Clerk Smiley to write a check to whatever memorial they decide on later in the amount of \$50, the motion was seconded by Councilmember Burns.

Vote: Ayes: Mullinix, Strohm, Burns, and Lee

Councilmember Burns reported that Country Christmas was a success. She had heard a lot of good things about it. She thanked everybody who helped.

Mayor Dorr thanked Officers Dudley and Morrison for taking the Sidewalk Ordinances around to the Businesses in town. We just need to monitor it now because we still have some violators; we need to take a look at that. He thanked City Superintendent Lamond for coming out and checking lights on Saturday morning. He asked if we were as set as we could be for bad weather. City Superintendent Lamond stated that they were.

18. **ADJOURNMENT** – Motion was made by Councilmember Lee to adjourn the City Council Meeting, motion seconded by Councilmember Burns.

Vote: Ayes: Mullinix, Strohm, Burns and Lee

Meeting adjourned at 8:39pm.

SUBMITTED BY: \_\_\_\_\_  
Lee Ann Smiley, City Clerk Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange for necessary accommodations.