



City Of Burlingame

MINUTES

Mayor Mike Dorr – P
Councilmember Carolyn Lee – P
Councilmember Carolyn Strohm - P
Councilmember Vikki DeMars - P
Councilmember Michelle Mullinix - P
Councilmember Kenna Burns - P

City Attorney Rick Godderz - P
City Clerk Lee Ann Smiley - P
City Superintendent Joey Lamond – P
Police Chief Dudley – A
Officer Kylor Kraus - P
Building Inspector Jim Welch – P

Held: **October 6, 2014 at 7:00pm**
Location: **Burlingame City Hall Council Chambers**

1. **CALL TO ORDER BY MAYOR**

2. **ROLL CALL** – See above

Citizens Present: Rosie Parker, Jeanne Riggs, Ray Burns, Gabe Faimon, Brenda Dorr, Roberta and Don Bailey, Steve and Dulcelina Delekta, and Grizz Lee

3. **PUBLIC COMMENTS** – Steve and Dulcelina Delekta requested an amendment for their zoning which he stated currently included that they could have horses, he would like for it to include chickens. City Clerk Smiley stated that the inclusion of the horses was actually in Ordinance 2153 Section 1. It was requested by the council to put this on the agenda for the next meeting. Delekta's stated that they had received a warning for having chickens and was concerned about further action. It was stated that there would be no further action on that warning until after the next meeting.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. **APPROVAL OF AGENDA** – Mayor Dorr asked to delete item #11 Mowing of Private Property as Greg Fast was unable to attend the meeting. Councilmember DeMars made the motion to approve the agenda with the deletion of item #11. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns, and Lee

5. **APPROVAL OF MINUTES** – Councilmember DeMars made the motion to approve the September 15, 2014 minutes with the addition of adding the Work Session minutes of September 4. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns, and Lee

6. **APPROVAL OF CLAIMS ORDINANCES** – Councilmember DeMars made the motion to pay claims ordinance #2285, Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns, and Lee

OLD BUSINESS

- 7. GAS ORDINANCE** – Consideration was given to approve Ordinance #2213 establishing new Gas User Rates in the amount of \$2.47/MCF above the natural gas cost and a monthly flat rate service charge of \$12.25 for KCC Jurisdiction, \$15.00 for Special Benefit District, and \$12.25 for all other customers and Repealing City Ordinance #1922 and #2208. Councilmember DeMars made the motion to approve the Ordinance, councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns, and Lee

- 8. WATER ORDINANCE** – Consideration was given to approve Ordinance #2214 relating to the Water Utility System of the City of Burlingame and Setting the Rates and Charges for Service received from said system and Repealing Ordinance #2169. Councilmember DeMars made the motion to approve the Ordinance, councilmember Strohm seconded the motion.

The rates for water delivered, metered and sold by the municipal water department, excluding water sold through special benefit districts, shall be as follows: Minimum monthly charge of \$19.00 for 1,000 gallons and under. Over 1,000 gallons at 84.2 cents per 100 gallon or \$8.42 for 1,000 gallons. The rates to the special benefit districts shall be as follows: Minimum monthly charge of \$23.00 for 1,000 gallons and under. Over 1,000 gallons at 89.2 cents per 100 gallon or \$8.92 for 1,000 gallons. The water haulers will be charged \$8.52 per 1,000 gallon or 85.2 cents per 100 gallon.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns, and Lee

- 9. CHANGE ORDER FOR SALES TAX** – Councilmember Mullinix made the motion to approve the change order for sales tax for \$140.59 to Wesco Distribution, Inc., the motion was seconded by Councilmember Burns.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns, and Lee

- 10. DEMOLITION ASSISTANCE REQUEST** – Consideration was given to authorize partial reimbursement to Don and Roberta Bailey for demolition of the commercial building previously located at 127 W. Santa Fe Ave. The application for the Demolition Permit states that it is for Residential homeowners. Bailey's stated that in the past the reimbursement has been made for Commercial businesses. Councilmember Mullinix made the motion to reimburse them the \$750 for the demolition and to put changing the verbiage of the Demolition permit on the next agenda, the motion was seconded by Councilmember Strohm.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns, and Lee

- 11. MOWING OF PRIVATE PROPERTY** – This item was deleted from the agenda.

- 12. MORROW ENGINEERING** – The city received a billing in the amount of \$6454.53 from Morrow Engineering for observation. City Superintendent Lamond stated that the only time they showed up was for a few progress meetings, he felt that we should pay them a little bit of the Observation fees which we already had but that we shouldn't have to pay all of it. Councilmember DeMars made the motion to table this item and have Attorney Godderz write a letter, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns, and Lee

13. **ROAD OIL** – City Superintendent Lamond recommended that we hold off on purchasing more road oil until the first of the year. Councilmember DeMars made the motion to hold off until the first of the year, Councilmember Lee seconded the motion.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns, and Lee

14. **AUDITOR** – Consideration was given to retaining an Auditor for current auditing questions and transactions. Councilmember DeMars made the motion to table this item until November, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns, and Lee

15. **EXECUTIVE SESSION NON-ELECTED PERSONNEL** – Councilmember DeMars made the motion to go into Executive session for a period of 10 minutes to discuss Non-Elected Personnel, Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns, and Lee

The Council exited at 7:46

The meeting reconvened at 7:56, Mayor Dorr stated that no action was taken in the Executive Session.

Councilmember Mullinix made the motion to go into Executive session for a period of 5 minutes to discuss Non-Elected Personnel, Councilmember Burns seconded the motion. Mayor Dorr asked that City Clerk Smiley join them.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns, and Lee

The Council exited at 7:57

The meeting reconvened at 8:02, Mayor Dorr stated that no action was taken in the Executive Session.

16. **REPORTS**

Building Inspector Welch reported that Bailey's had done most of the cleanup themselves and had done a nice job.

City Superintendent Lamond stated that the swimming pool had been winterized. He asked if the council had seen the Bank Reconciliation that was in their packets. He stated that Saturday there would be a county wide disaster exercise at the old nursing home from 10:00 to 3:00.

Police Officer Kraus thanked the council for giving him his job; he stated that he enjoyed it here.

City Clerk Smiley asked the council what they would like for financial reports. It was stated that they would like to have a profit and loss report, a report that shows income in, expenses out & where we are on the budget.

Attorney Godderz stated that he had been contacted by Greg Fast's attorney and was asked if the city would consider re-plating or de-annexing Fast's property. He stated that this wasn't something that the council needs to take action on but something to think about.

Councilmember Lee voiced concern of trees on Dayton Street with limbs hanging down and scratching the top of a citizen's big truck. City Superintendent Lamond stated that Dayton was a street that was on their list for tree trimming which they would be starting soon.

Councilmember Burns told Bailey's she did appreciate their property being taken care of, she just questioned the policy on the reimbursement (in regards to it being stated that it covered residential not commercial).

Councilmember DeMars stated that she has received a lot of complaints about people being pulled over. She said the Police Department is doing a great job.

Mayor Dorr questioned about the flag being gone from the park. City Superintendent Lamond remarked that the rope was cut, he is getting some new rope. Dorr asked if we supply the Library with a flag. Lamond stated that we never have since he had been here. Dorr asked if we had winterized the ball diamond. Lamond stated that they would keep an eye on the weather. Dorr asked when do we winterize the park facilities, Lamond stated that he would be doing it this month.

17. **ADJOURNMENT** – Motion was made by Councilmember DeMars to adjourn the City Council Meeting, motion seconded by Councilmember Lee.

Vote: Ayes: Mullinix, Strohm, DeMars, Burns and Lee

Meeting adjourned at 8:45pm.

SUBMITTED BY: _____

Lee Ann Smiley, City Clerk

_____ Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange for necessary accommodations.