



City Of Burlingame

MINUTES

Mayor Mike Dorr – P
Councilmember Carolyn Lee – P
Councilmember Carolyn Strohm - P
Councilmember Vikki DeMars - P
Councilmember Michelle Mullinix - P
Councilmember Kenna Burns - P

City Attorney Rick Godderz - P
City Clerk Lee Ann Smiley - P
City Superintendent Joey Lamond – P
Interim Police Chief Dudley - P
Building Inspector Jim Welch -A

Held: **April 7, 2014 at 7:00pm**
Location: **Council Chambers**

1. CALL TO ORDER BY MAYOR – 7:00PM

2. ROLL CALL – See above

Citizens Present: Gabe Faimon, Jeanne Riggs, Ray Burns, Susan DeMars, Patty Freed, Mark Hecht, Stephanie Watson, Brenda Dorr, Grizz Lee and Kayeloni Davidson

3. PUBLIC COMMENTS – Jeanne Riggs, representing the Burlingame Chamber of Commerce stated that she had six people signed up for the truck show and that seven vendors had pulled out because of the date of the Rodeo Days activities being on the same date as graduation. She stated that there hasn't been much interest in the parade. Vicki DeMars stated that she didn't know if the school would sponsor volleyball. She had talked to Principal Baird and she stated that the teachers were all required to be at the graduation, that unless some parents stepped up to help they probably wouldn't sponsor it. Susan DeMars stated that the church were interested in making breakfast burritos and possibly sponsoring volleyball.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA – Because the Recreation Commission meeting would not meet until the following Wednesday there was a motion made by Councilmember DeMars to approve the agenda with the deletion of #8 "Adult Summer Softball League", Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

5. APPROVAL OF MINUTES -Mayor Dorr asked to change the wording “root station” to “lift station” on item #11. Councilmember Mullinix made the motion to approve the minutes of the March 17, 2014 meeting with the correction; the motion was seconded by Councilmember Burns.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

6. APPROVAL OF CLAIMS ORDINANCES - Discussion was held in regards to the Century Link bills and Mediacom bills. It was questioned if we were running internet off of both Century link and Mediacom at the power plant. Superintendent Lamond stated that he would talk to Power Plant Manager Britschge to see what we had. It was stated that we need to see if we could save money by combining Century Link and Mediacom. Councilmember DeMars made the motion to pay claims ordinance #2273 and 2273C, Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

7. RURAL HOUSING DEVELOPEMENT - Stephanie Watson stated that she had funding in place for the Rural Housing project but had not yet sold the tax credits. She stated that she could apply to a program called the Affordable Housing Program which if granted would provide \$160,000 toward the project. The program works on a point system and all points are met except the community involvement portion. For the community involvement, she requested to have the tap fees and building permit fees waived. Councilmember DeMars made the motion to waive the tap fees and building permit fees for the housing project contingent on them getting the tax credits. Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

NEW BUSINESS

9. COMMERCIAL UTILITY ABATEMENT REQUEST - Mark Hecht requested abatement of utilities at 127 W Santa Fe Avenue and for a deposit waiver, he is starting a new commercial business Trail Songs Music. The council stated that normally they would either waive the deposit or give the abatement but not both. Councilmember DeMars made the motion to approve the request of the waiving the deposit fees, Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

10. FEDERATED CHURCH YOUTH RALLY - Susan DeMars presented a schedule of events for the Federated Church Youth Rally. City Superintendent Lamond is to get with her to verify her needs for the electricity at the park. She stated that they would like to have some non-profit groups sell items at the park, that she would require them to have a 501C3. The council had no problem with this as long as they had the 501C3. The concert at the park was scheduled to be free; the council had no objections of Susan putting up a donation box for the concert. No motion was made for this agenda item as it was an update only.

11. BURLINGAME CHAMBER OF COMMERCE RODEO DAYS - Kayeloni Davidson gave an update of activities scheduled for Rodeo Days set for May 17, 2014. She stated she had spoken to Ray Hovestadt and his lot was available for the vendors, if it rains they will move to the west side of Santa Fe Café. At this time they have 18 paid vendors and over 30 inquires. Scheduled items at this time are, vendors, the truck show from 9 to 12, the parade at 12:00pm, Bossy Bingo, face painting 9-1 by the Dance Spot, the library book sale and ice cream sale from 10am until gone. No motion was made as this item was for information only.

12. SANTA FE CAFÉ - RODEO DAYS TRUCK SHOW- Jeanne Riggs of Santa Fe Café stated that she had given her comments earlier in the Public Comments, at this time she has six registrations for the Truck show and it was still going on weather permitting. Mayor Dorr stated that he had a concern that they needed to stay away from parking the trucks near the corner. Jeanne Riggs stated that she now had cones to mark the areas. No motion was made as this item was for information only.

13. R/S ELECTRIC CORPORATION APPLICATION FOR PAYMENT - Motion was made by Councilmember Strohm and seconded by Councilmember DeMars to approve the application for payment to R/S Electric Corporation in the amount of \$43,695 which accounts for the work completed to date, less a 10% retainage, which will be recovered upon final completion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

14. ELECTRICOMM, INCORPORATED APPLICATION FOR PAYMENT - Motion was made by Councilmember Strohm and seconded by Councilmember DeMars to approve the application for payment to ElectriComm, Incorporated in the amount of \$43,875 which accounts for the contract price, less a 10% retainage, which will be recovered upon final completion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

15. CHANGE ORDER #5 FOR SALES TAX - Mayor Dorr made a recommendation to not pay the sales tax on this item. It was specifically stated in the bid specs that the bid was not exempt of sales tax. Motion was made by Councilmember Lee and seconded by Councilmember Mullinix to deny the change order request from the Substation Transformer contractor, Wesco Distribution, Inc. for sales tax in the amount of \$11,061.59 that was not included in the contractor's bid.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

16. KANSAS MUNICIPAL UTILITIES VOTING DELEGATE - Councilmember Lee made the motion to approve the request of appointing City Superintendent Joey Lamond as voting delegate and Gerald Britschge as alternate voting delegate to the Annual Meeting of Kansas Municipal Utilities to be conducted in Wichita, Ks. on May 9, 2014 and approving one of them to attend the conference May 7th through the 9th for the fee of \$195 and two night's motel at the rate of \$115-\$120 per night, Councilmember Burns seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

17. CITY BURN SITE – Pat Simpson of Kansas Department of Health and Environment has allowed us 30 days from March 24, 2104 to clean up our burn site and pull out anything that is not supposed to be there. She stated that no one is supposed to dump clean lumber, pallets, trash, or plastic bags but if it was dumped it needs, to be pulled out and not burnt. Discussion was held as to how to prevent future dumping of unacceptable items at the burn site and the implementation of fines. Councilmember Burns made the motion for City Superintendent Lamond to purchase fencing to install at the property, Councilmember Strohm seconded the motion. It was further discussed to change the existing signage to include no clean lumber and possible fines. An update of the progress of the cleanup is to be added to the next agenda.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

18. EXPLORER CONSIDERATIONS – Officer Dudley stated that the Explorer no longer runs and doesn't have brakes, he called Auto Land in Carbondale and they said that they would give us \$175 for the vehicle. A&R in Osage City said that they would give us \$400 for it as is or \$200 if demolished. The Fire Department has expressed interest in using it for extrication in a mock crash. Councilmember Lee made the motion to let the Fire Department use the vehicle for the mock crash and then sell it for salvage to A&R for \$200, the motion was seconded by Councilmember Mullinix.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

19. EXECUTIVE SESSION NON-ELECTED PERSONNEL – Councilmember Lee made the motion to go into Executive session for a period of 10 minutes for Non-Elected Personnel, Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

The Council exited at 8:12

The meeting reconvened at 8:22, Mayor Dorr stated that no action was taken.

Councilmember Lee made the motion to go into Executive session for a period of 10 minutes for Non-Elected Personnel, Councilmember Mullinix seconded the motion. Attorney Godderz was asked to be included.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

The Council exited at 8:23

The meeting reconvened at 8:33, Mayor Dorr stated that no action was taken.

Councilmember Lee made the motion to raise Officer Ryan Dudley's pay, since he is going to move into the interim Police Chief position, by \$1.15 per hour, for the time that he serves this position. Councilmember Mullinix seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

20. REPORTS -

City Superintendent Lamond reported that the Electrical Project was moving forward, the duct work is all in, the concrete pad for the transformer is poured and has to set up 27 days. They poured the Switchgear foundation today and it has to set up for two weeks. The conduit is done; the next thing they will be doing is setting the transformer the switchgear and pulling wires. Sometime at the end of May the whole town's electric will be down for approximately an hour. We will let everybody know when we get the date for the shutdown.

City Superintendent Lamond stated that Trey is now working part time doing some mowing and miscellaneous jobs.

Officer Dudley reported that he was trying to do a lot of high visibility. He stated that he had been at the school quite a bit. The county has Officer Dudley's telephone number in case they need to get ahold of him.

City Clerk Smiley stated that the bank reconciliation is done now and that everything did match up and was accounted for. Janene (Fry) did an excellent job with it; she had a lot to deal with trying to find everything.

City Clerk Smiley stated that she had forms to complete for Emergency ID's to allow the councilmembers and mayor get into town in case of a disaster. She stated that she currently had completed forms for Mayor Dorr and Councilmember DeMars but that she needed pictures for them, she didn't have information for the remaining council. Councilmember Strohm stated that she already had her ID.

City Clerk Smiley stated that we had received the approval for road closure for the Rodeo Days parade scheduled for May 17, 2014 from KDOT.

Councilmember Mullinix asked City Superintendent Lamond if there would be a problem if the Recreation Commission was to purchase cameras to place at the ball field. City Superintendent Lamond stated that they would have to get together to see where they would want the power ran to. Councilmember Mullinix stated that it was not a done deal but that they were having a conversation in regards to this to curtail some of the damage that has been done in the past.

Councilmember Mullinix stated that they needed to figure out what to do with the ice machine and slush machine at the concessions stand. She thought that they worked but that they needed to be in a climate controlled area at all times and the concession stand doesn't have that. City Superintendent Lamond stated that if she was trying to get rid of it that they could put it over in the shop. Councilmember Mullinix stated that she would talk to the Recreation Commission Wednesday night in regards to that.

Councilmember Mullinix addressed trash piles and burning piles in her area of town. Police Officer Dudley stated that he needed to talk to Councilmember Mullinix because he wasn't aware of this problem.

Councilmember DeMars wished Councilmember Lee a Happy Birthday.

Councilmember Strohm reported that the school had collected \$270 for purchasing trees and asked if the city would match that. Councilmember DeMars made the motion to match the \$270 to purchase trees, Councilmember Strohm seconded the motion.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

Councilmember Burns thanked City Clerk Smiley for answering her questions as the new girl and thanked Officer Dudley for patrolling the school.

Mayor Dorr stated that his understanding was that we had a waiver form for someone that rides with the officers. His question was if something was to happen, would take away the city's liability. Officer Dudley stated that he would have Attorney Godderz take a look at the form. Mayor Dorr stated that we should not have riders until the form is looked at by the attorney.

21. ADJOURNMENT - Motion was made by Councilmember Lee to adjourn the City Council Meeting. Motion seconded by Councilmember DeMars.

Vote: Ayes: Mullinix, DeMars, Strohm, Burns and Lee

Meeting adjourned at 8:52pm.

SUBMITTED BY: _____
Lee Ann Smiley, City Clerk

Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.