



City Of Burlingame

MINUTES

Mayor Mike Dorr – P
Councilmember Carolyn Lee – P
Councilmember Carolyn Strohm - P
Councilmember Christopher Moon - P
Councilmember Michelle Mullinix - P
Councilmember Vikki DeMars - P

City Attorney Rick Godderz - P
City Clerk Lee Ann Smiley - P
City Superintendent Joey Lamond – P
Police Officer Jon Shaffer- A
Building Inspector Jim Welch -P

Held: **September 16, 2013 at 7:00pm**
Location: **Council Chambers**

1. CALL TO ORDER BY MAYOR - 7:00PM

2. ROLL CALL - See above

Citizens Present: Rosie Parker, Gabe Faimon, Kenna & Ray Burns, Jeanne Riggs, Darrell Simpson, Penny Jennings, Stephanie Watson, Commissioner Carl Meyer, and Krista Bennett

3. PUBLIC COMMENTS - Kenna Burns, representing the Burlingame Chamber of Commerce, requested to have posters printed by the city. It was decided to add this discussion to the agenda.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA - Motion by Councilmember Moon to approve the agenda with the addition of 10A Burlingame Chamber of Commerce Request and flipping items 12 and 13. Motion seconded by Councilmember Lee.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

5. APPROVAL OF MINUTES - Motion by Councilmember Mullinix, seconded by Councilmember Strohm to approve the minutes from the regular meeting of September 16, 2013.

Yeas: Lee, Strohm, Moon, and Mullinix
DeMars abstained as she was not present at the September 16 meeting

6. APPROVAL OF CLAIMS ORDINANCE - Councilmember DeMars made the motion to authorize the payment of claims ordinance 2259. Councilmember Strohm seconded the motion.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

OLD BUSINESS

7. INSURANCE COVERAGE – Councilmember Strohm made the motion to table this item until the October 7th meeting to provide time to acquire a quote for a premium amount for Special Events. Motion seconded by Councilmember Moon.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

8. REECE GARAGE PROJECT – Building Inspector Welch stated that the Reece's have their guidelines for building their garage and they are in process in doing so. No action taken.

9. ORDINANCE NUMBER 2087 UTILITY REBATE PROGRAM – Councilmember Moon made the motion to approve the Ordinance #2197 authorizing Utility Rebate Program for commercial businesses. This ordinance replaces ordinance #2087. Motion seconded by Councilmember Strohm.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

10. UPDATE ON FINANCIAL ADVISOR/REFINANCE BONDS – Councilmember DeMars made the motion to authorize attorney Godderz to contact Ransom & Associates, financial advisors, in regards to the possibility of refinancing our Obligation Bonds at a lower interest rate. Motion seconded by Councilmember Strohm.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

10a. BURLINGAME CHAMBER OF COMMERCE – Councilmember DeMars made the motion to print one ream of 8 ½ x11 fliers for the Burlingame Chamber of Commerce Terror on the Trail. The Chamber of Commerce is to provide the art work for what is to be printed. Motion seconded by Councilmember Moon.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

11. SENIOR HOUSING PROJECT – Stephanie Watson requested a commitment and signing of a contract for the Senior Duplex project. She stated that she could wait until the December meeting which would enable us to get further information and status from other parties interested in the property. Councilmember DeMars made the motion to table this item until the December 2nd meeting. Motion seconded by Councilmember Lee.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

NEW BUSINESS

12. NURSING HOME PROPERTY - Darrel Simpson and Penny Jennings appeared to speak about their interest of the Nursing Home Property. They are interested in renovating the home for an Assisted Living facility. They plan to have 23 rooms and possibly employ eight to ten people. They are currently working on rough drafts and financial information and need more time before presenting anything to the council. Councilmember DeMars made the motion to table further discussion until the December 2nd meeting. Motion seconded by Councilmember Lee.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

13. ORDINANCE #2196 - Councilmember Strohm made the motion to approve Ordinance #2196 an ordinance attesting to an increase in tax revenues for budget year 2014 for the City of Burlingame. Motion seconded by Councilmember Mullinix.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

14 REQUEST FOR CHRISTMAS ACTIVITIES - Krista Bennett with the Burlingame Fire Department requested approval of a 5k run during the Country Christmas activities. She presented a mapping of the run and stated that it would be covered under the Fire Departments liability insurance. She was also working to get the run sanctioned. DeMars made the motion to approve the request. Motion seconded by Councilmember Strohm.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

15. PURCHASE REQUEST - Councilmember Strohm made the motion to authorize the purchase of a Scavenging Air Diaphragm in the amount of \$1001.99. Motion seconded by Councilmember Lee.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

16. SWIMMING POOL FUND - Councilmember Lee requested that 55 gallon drums be set up at the ball park to collect aluminum cans and place signs stating that the proceeds made from the sale of the cans would benefit the Burlingame swimming pool. Councilmember DeMars made the motion to place 55 gallon drums at the ball park to collect aluminum cans and that the proceeds would benefit the swimming pool. Motion seconded by Councilmember Moon.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

17. BURLINGAME REC COMMISSION TRICK OR TRUNK - Councilmember DeMars made the motion to submit a letter of request to KDOT for October 27th to close Santa Fe Avenue from Topeka Avenue to Dacotah Street for the Trick or Trunk activities. Motion seconded by Councilmember Lee.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

18. LEAGUE OF KANSAS MUNICIPALITIES VOTING DELEGATES - Councilmember Strohm made the motion to appoint Lee Ann as voting delegate and Janene alternate voting delegate for the League of Kansas Municipalities. Motion seconded by Councilmember Mullinix.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

19. PROPERTIES TO BE CLEANED/MOWED/CONDEMNED - The council questioned as to whether letters had been sent out to these properties owners. Jon was not present to answer that question. Councilmember DeMars made the motion to table this item to the next meeting. Motion seconded by Councilmember Lee.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

20. EXECUTIVE SESSION NON-ELECTED PERSONNEL - Councilmember DeMars made the motion to go into executive session for the purpose of discussing Non-Elected Personnel for a period of 10 minutes. Motion seconded by Councilmember Mullinix.

No action taken.

21. REPORTS - Lee Ann reported that as the results of an audit of the Flint Hills Insurance Agency we were to receive an Insurance refund in the amount of \$389.00. She also reported that she was a recipient of a scholarship for the Kansas Municipal Court Management conference.

Cindy thanked the council for letting her run the swimming pool again this year and reported that there was a remaining amount of \$25,588.22 in the swimming pool budget. Her wish list for the pool was deck chairs, concrete patching, fixing a soft spot in the baby pool, and replacing the shake shingles which are falling off. She voiced concerns as to council members and the mayor not coming to her with problems and concerns.

Councilmember DeMars made the motion to approve a purchase up to the amount of \$150.00 to purchase deck chairs. Motion seconded by Councilmember Moon

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

Vicky stated that the council needed a person representing each department at each meeting.

Carolyn Strohm had the concern of people parking on the edges of roads and on the black top streets.

22. ADJOURNMENT - Motion made by Councilmember DeMars to adjourn City Council Meeting. Motion seconded by Councilmember Lee.

Yeas: Lee, Strohm, Moon, Mullinix, and DeMars

SUBMITTED BY: _____
Lee Ann Smiley, City Clerk

Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.