



# City Of Burlingame

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## MINUTES

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Committee: Mayor Mike Dorr – present  
Councilmember Carolyn Lee - present  
Councilmember Carolyn Strohm - present  
Councilmember Christopher Moon - present  
Councilmember Michelle Mullinix - present  
Councilmember Vikki DeMars - present

Held: **May 20, 2013 at 7:00pm**

Location: **Council Chambers**

**1. CALL TO ORDER BY MAYOR** - 7:00PM

**2. ROLL CALL** - Mayor, all Council Members

Staff Present: City Superintendent Lamond and Interim City Clerk Fry.

Citizens Present: Gabe Faimon, Amber Moon, Rosie Parker, Jay Butterfield, Arielle Floyd, Jeanne Riggs, Brian Kingsley, Donna Crawford and James Welch.

**3. PUBLIC COMMENTS** - Jeanne Riggs thanked everyone for their help during Rodeo Days with a special thank you to Amber Moon and Ray and Kenna Burns. Arielle Floyd requesting the use of the ball fields for a slow pitch tournament on July 26-27 or August 20-21 -Mayor Dorr will follow up.

### CONSENT ITEMS

**These items can be voted on with one motion or individually by the city council.**

**4. APPROVAL OF AGENDA** - Motion by Councilmember DeMars to approve the agenda with the addition of 9A - Donna Crawford and change item 10 to Executive Session-Non Elected Personnel. Motion seconded by Councilmember Lee.

Ayes: Michelle Mullinix  
Vikki DeMars  
Carolyn Strohm  
Chris Moon  
Carolyn Lee

**5. APPROVAL OF MINUTES** - Motion by Councilmember Strohm, seconded by Councilmember DeMars to approve the minutes from the regular meeting of May 06, 2013 .

Ayes: Michelle Mullinix  
Vikki DeMars

Carolyn Strohm  
Chris Moon  
Carolyn Lee

**6. APPROVAL OF CLAIMS ORDINANCE** - Councilmember DeMars made the motion to authorize the payment of claims ordinance 2251. Councilmember Lee made the second motion.

Ayes: Michelle Mullinix  
Vikki DeMars  
Carolyn Strohm  
Chris Moon  
Carolyn Lee

**OLD BUSINESS**

**7. DEMOLITION REIMBURSEMENT - 117 E SANTA FE AVE** - Councilmember Strohm made the motion to reimburse Ray Hovestadt \$750.00 for demolition of his building at 117 E Santa Fe Ave. Motion seconded by councilmember Lee.

Ayes: Michelle Mullinix  
Vikki DeMars  
Carolyn Strohm  
Chris Moon  
Carolyn Lee

**NEW BUSINESS**

**8. SUBSTANTIAL COMPLETION - SEWER PROJECT** - Motion made by Councilmember Moon to accept the Certification of Substantial Completion of Sewer Project. Motion seconded by Councilmember Strohm.

Ayes: Michelle Mullinix  
Vikki DeMars  
Carolyn Strohm  
Chris Moon  
Carolyn Lee

**9. APPROVAL OF CLAIMS ORDINANCE** - Councilmember Strohm made the motion to authorize the payment of claims ordinance 2251 SP withholding 1%. Councilmember Mullinix made the second motion.

Ayes: Michelle Mullinix  
Vikki DeMars  
Carolyn Strohm  
Chris Moon  
Carolyn Lee

**9A. DONNA CRAWFORD - ELECTRICAL PROJECT** - Motion made by Councilmember DeMars to accept the letter to the Kansas Department of Commerce regarding bid letting as presented. Councilmember Strohm seconded motion.

Ayes: Michelle Mullinix  
Vikki DeMars  
Carolyn Strohm  
Chris Moon  
Carolyn Lee

**10. EXECUTIVE SESSION - NON ELECTED PERSONNEL** - Motion made by Councilmember DeMars to enter into executive session until 8:10pm. Seconded by Councilmember Lee.

Ayes: Michelle Mullinix  
Vikki DeMars  
Carolyn Strohm  
Chris Moon  
Carolyn Lee

No action taken.

**11. ORDINANCE NO. 1913** - Motion made by Councilmember Strohm to amend/repeal Ordinance No. 1913 providing for a change of zoning from commercial to single family residential use. Motion seconded by Councilmember Moon

Ayes: Michelle Mullinix  
Vikki DeMars  
Carolyn Strohm  
Chris Moon  
Carolyn Lee

**12. REQUEST FROM JEANNE RIGGS** - Motion made by Councilmember Moon to authorize Mr Burl to be located where a slight overhang of a city sidewalk will occur. Motion seconded by Councilmember Mullinix.

Ayes: Michelle Mullinix  
Vikki DeMars  
Chris Moon  
Carolyn Lee  
Nayes: Carolyn Strohm

**13. 2013 FIREWORKS LICENSES** - Motion made by Councilmember Strohm to authorize a fireworks license to each of the three requesting vendors. Motion seconded by Councilmember Moon.

Ayes: Michelle Mullinix  
Vikki DeMars  
Carolyn Strohm  
Chris Moon  
Carolyn Lee

**14. BURLINGAME SWIMMING POOL** - Motion made by Councilmember Lee to establish an account at the Bank of Burlingame for use of Swimming Pool Funds. Motion seconded by Councilmember DeMars.

Ayes: Michelle Mullinix  
Vikki DeMars  
Carolyn Strohm  
Chris Moon  
Carolyn Lee

**15. CITY CLERK AD** - Motion made by Councilmember DeMars to advertise in the Osage Herald-Chronicle, Topeka Capital Journal and Mission Valley Newspapers for the City Clerk position. Motion seconded by Councilmember Mullinix.

Ayes: Michelle Mullinix  
Vikki DeMars  
Carolyn Strohm  
Chris Moon  
Carolyn Lee

**16. BASKETBALL CAMP DONATION** - Motion made by Councilmember DeMars to donate 10-1day swimming pool passes. Motion seconded by Councilmember Lee.

Ayes: Michelle Mullinix  
Vikki DeMars  
Carolyn Strohm  
Chris Moon  
Carolyn Lee

**15. REPORTS** - Building Inspector Welch: Updated the Council on the condition of Al Nika's building. Item will be placed on agenda for next meeting.

City Superintendent Lamond: Updated council on recent storm damage.

Councilmember Mullinix: Voiced concern regarding 22 overgrown properties in town and children riding go-carts and mini bikes in the streets and highway.

Councilmember DeMars: Reminder to council that if information is known regarding the efforts of bringing a grocery store to town, it needs to be shared with the public.

Councilmember Moon: "Thank you" for Rodeo Days assistance

Mayor Dorr - Jim Carroll is in need for Meals on Wheels volunteers on Mondays and Fridays at the Burlingame Senior Center from 11-12:30pm. - Mayor Dorr and Councilmember Lee will be attending the Osage County Emergency Management Meeting. Provided update for Chief Shaffer - Part time officer position is posted. No fights, burglaries, or damage to property during the weekends events.

**16. ADJOURNMENT** - Motion made by Councilmember DeMars to adjourn May 20, 2013 City Council Meeting. Motion seconded by Councilmember Lee.

Ayes: Michelle Mullinix

Vikki DeMars  
Carolyn Strohm  
Chris Moon  
Carolyn Lee

SUBMITTED BY: \_\_\_\_\_  
Janene Fry, Interim City Clerk Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.