



City Of Burlingame

MINUTES

Committee: Mayor Mike Dorr – present
Councilmember Carolyn Lee - present
Councilmember Carolyn Strohm - present
Councilmember Christopher Moon - present
Councilmember Michelle Mullinix - present
Councilmember Vikki DeMars - present

Held: **May 6, 2013 at 7:00pm**

Location: **Council Chambers**

1. CALL TO ORDER BY MAYOR - 7:02PM

2. ROLL CALL - Mayor, all Council Members

Staff Present: Police Chief Shaffer, City Superintendent Lamond. City Attorney Godderz, Building Inspector Welch and Utility Clerk Fry.

Citizens Present: Gabe Faimon, Bill Zabokrtsky, Grizz Lee, Eileen Smith, Susan DeMars, Kenna Burns, Stephanie Watson, Amber Moon, Rosie Parker, Charles Shirley, Ray Burns, Brenda Dorr, Al Nika, Cindy Harris, Wayne White

3. PUBLIC COMMENTS - Amber Moon spoke regarding Rodeo Days expenses and assistance from the City. Mayor Dorr added Rodeo days as 9A on the agenda. Kenna Burns with ECKAN invited the Mayor and Council to attend the Osage County Poverty Simulation to be held May 23. Eileen Smith presented the Council with a copy of a "Petition to Preserve vs. Demolish" regarding the buildings on East Santa Fe Avenue. She also spoke regarding public access to city documents. Rosie Parker requested an update regarding discussions about a grocery store, with City Attorney Godderz responding that he had received a letter from Mr. and Mrs. Mackison and would be contacting the previous Mayor and Councilmembers for information. He also stated that the requests made by the Mackisons included construction costs, etc. and at this point he would say we are a long ways apart.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA - Motion by Councilmember DeMars to approve the agenda with the addition of 9A - Non-Elect Personnel Executive Session for 15 minutes and 10A - Rodeo Days. Motion seconded by Councilmember Lee.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon

Carolyn Lee

5. APPROVAL OF MINUTES - Motion by Councilmember Lee, seconded by Councilmember Moon to approve the minutes from the regular meeting of April 15, 2013 and the special meeting of April 24, 2013.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

6. APPROVAL OF CLAIMS ORDINANCE - Councilmember DeMars made the motion to authorize the payment of claims ordinance 2250 and claims ordinance 2250SP. Councilmember Mullinix made the second motion.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

OLD BUSINESS

7. UPDATE ON BUILDINGS - Building Inspector Welch stated that the demolition of buildings is progressing as planned. No action needed from Council.

NEW BUSINESS

8. EXECUTIVE SESSION/NON-ELECTED PERSONNEL - Motion made by Councilmember DeMars to enter into executive session for 5min regarding non-elected personnel. Motion seconded by Councilmember Moon.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

No action taken in executive session. Motion made by Councilmember Lee to accept the resignation of City Clerk Gilbert effective May 8, 2013. Motion seconded by Councilmember DeMars.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

9. EXECUTIVE SESSION/NON-ELECTED PERSONNEL - Motion made by Councilmember Moon to enter into executive session for 15 minutes. Councilmember Lee seconded motion.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

No action taken. Motion made by Councilmember DeMars to enter into executive session for 10 minutes to include Utility Clerk Fry. Motion seconded by Councilmember Lee.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

No action taken. Motion made by Councilmember DeMars to enter into executive session for 5 minutes to include Utility Clerk Fry and City Attorney Godderz. Motion seconded by Councilmember Lee.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

No action taken. Motion made by Councilmember Lee to make Utility Clerk Fry the Interim City Clerk at a pay rate of \$14.00 per hour, until the City Clerk position is filled. Motion seconded by Councilmember DeMars.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

9A. EXECUTIVE SESSION/NON-ELECTED PERSONNEL - Motion made by Councilmember DeMars to enter into executive session to include Cindy Harris for 10 minutes. Councilmember Lee seconded motion.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

No action taken. Motion made by Councilmember Lee to enter into executive session to include Cindy Harris for 5 minutes. Motion seconded by Councilmember Moon.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

No action taken. Motion made by Councilmember Lee, seconded by Councilmember DeMars to hire Cindy Harris as Pool Manager giving her the authority to hire an assistant and lifeguards. Also to raise the Burlingame Swimming Pool Fees to:

Day Pass - \$1.50
Single Season Pass - \$60
Family (2 adults and up to 5 children)/Babysitter - \$85
\$10 each per additional child to be named.
Water Aerobics - Tuesday and Thursday 7-7:45pm - \$2 per class or \$40 for season pass
Swim Lessons - \$30 (5 - 45 minute sessions)
Pool Parties: 2 hours, up to 25 swimmers - \$60

Hours of operation will be Monday - Thursday 1-7pm and Friday - Sunday 1-6pm

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

10. ANNUAL APPOINTMENTS - Motion made by Councilmember Moon and seconded by Councilmember Mullinix to appoint the following.

1. Official depository for City funds: Bank of Burlingame
2. Official City Newspaper: Osage County Herald-Chronicle
3. City Attorney: Rick Godderz
4. City Municipal Judge: Sue DeVoe

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

10A. RODEO DAYS - Motion made by Councilmember DeMars to pay a cost of \$745.26 to assist with the Rodeo Days event, with proceeds to be returned to a fund to support the two annual Burlingame events, Rodeo Days and Country Christmas. Motion seconded by Councilmember Strohm.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

11. EXTREME YOUTH RALLY – Motion made by Councilmember DeMars to allow usage of Sumner Park with proof of non-profit status and donate a 2 person – 1 day Burlingame Swimming Pool Pass for the Extreme Youth Rally. Motion seconded by Councilmember Lee

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

12. BLACK HILLS ENERGY – Motion made by Councilmember Strohm to accept the maintenance agreement to consult and assist City workers with cathodic protection on natural gas system from Black Hills Energy. Motion seconded by Councilmember DeMars.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

13. ENVIRONMENTAL COMPLIANCE SOLUTIONS – Motion made by Councilmember Strohm to accept the contract with Matt Miles to prepare final SPCC Plan in accordance with the EPA regulations at 40 CFR Part 112. Motion seconded by Councilmember Moon.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

14. TIRE DISPOSAL – Motion made by Councilmember DeMars to allow City Superintendent to contact The Tire Cutters Inc. to dispose of tires at City Brush Dump. Motion seconded by Councilmember Lee.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

15. REPORTS – City Superintendent Lamond: Invited Mayor and Council members to participate in the City Sewer Project walk-thru on May 13, 2013 at 12:30pm – 8 new 20 Amp outlets have been installed at the concession stand – Superintendent will be out of office May 8-10 at conference. Received quote for damaged light pole and will be moving forward with repair.

Police Chief Shaffer: Encouraging Mayor, Council, and City Staff to attend the Osage County Emergency Management Incident Command Seminar in Lyndon on May 23rd at 2:30pm or 7pm.

Councilmember DeMars: Would like to make note that there are several potholes left from the sewer project that need to be repaired before the final walk-thru. Also discussed with City Superintendent beginning street repairs after completion of sewer project.

Mayor Dorr - Jim Carroll is in need for Meals on Wheels volunteers on Mondays and Fridays at the Burlingame Senior Center from 11-12:30pm. - Mayor Dorr, Councilmember Moon and Councilmember Mullinix will be attending the Governing Body Institute at LKM Friday and Saturday.

16. ADJOURNMENT - Motion made by Councilmember Lee to adjourn May 6, 2013 City Council Meeting. Motion seconded by Councilmember Moon.

Ayes: Michelle Mullinix
Vikki DeMars
Carolyn Strohm
Chris Moon
Carolyn Lee

SUBMITTED BY: _____ Date _____
Janene Fry, Utility Clerk

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.