

Burlingame City Council Minutes

Regular Minutes
March 4th, 2013 @ 7:00 pm

1. **CALL TO ORDER BY MAYOR.**

2. **ROLL CALL.**

Present: Mayor Ray Hovestadt

Council members: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

Absent: James Nelson

Staff Present: City Clerk Gilbert, City Superintendent Lamond, City Attorney Godderz, Building Inspector James Welch

Citizens: Gabe Faimon with Osage County Herald Chronicle, Carol DeWitt, Wes Colson, Brenda and Mike Dorr, Brandi Shaffer, Susan DeMars.

3. Public Comments: None

4. **Approval of agenda:** Motion by Councilmember DeMars with the Eckan request added and second motion by Councilmember Lee to accept the agenda as presented.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

5. **Approval of Minutes:** Motion by Councilmember Strohm with a second from Councilmember Parker to accept the minutes from the regular meeting of February 19, 2013.

Ayes: Carolyn Lee
Rosie Parker
Carolyn Strohm
Abstain: Vikki DeMars

6. **Approval of Claim Ordinance 2246 and 2246SP:** Councilmember Strohm made the first motion to pay Claim Ordinance 2246 and 2246SP with the second motion made by Councilmember Parker to pass.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

7. Update on Buildings: Staff reported 105 E. Santa Fe has been accepted in the Brownfield Program for asbestos testing. Also staff reported charges on hauling the building debris compliant with Kansas Department of Health. No motions were required on this item.

8. Extreme Fire Youth Rally: Motion by Councilmember DeMars to accept the itinerary of the Youth Rally in Sumner Park with Councilmember Lee giving the second motion to pass.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

9. City's Insurance Agent: Request to change to change Insurance agents to a local agent with Shaffer's Insurance without changing coverage, the motion was made by Councilmember DeMars with a second from Councilmember Strohm.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm.

10. Carol Dewitt and Wes Colson Request: Carol spoke before Council requesting for permission to use the Ball fields for their wedding on September 28th with set-up the night before and clean up by noon the next day. Also recommended to get the Recreation Commission's authorization. Motion to authorize was made by Councilmember DeMars with a second from Councilmember Strohm.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

11. Softball Adult Group: Councilmember DeMars updated the Council regarding the authorization from the Recreation Commission in order to have adult softball on Sunday evening. She relayed their concerns that if any of the equipment was damaged would the City replace. The games will be ongoing from June to August. Motion to authorize the Softball group made by Councilmember DeMars and the second from Councilmember Parker.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

12. Swimming Pool Employees: Motion by Councilmember Strohm with the second from Councilmember Lee to place ads regarding hiring for the 2013 Pool Season.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

13. Engineering Services, Grocery Store: Motion by Councilmember DeMars to table the request to authorize Osborne Construction to do a topographic survey on the area that is being considered for a grocery store, Councilmember Lee made the second motion to table.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

14. Executive Session Non-elected personnel: Motion by Councilmember DeMars to enter into executive session regarding employee of City Hall with the City Clerk in attendance and Councilmember Lee moved on the second motion.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

Council entered into executive session at 8:32 pm.
Council returned to open session at 8:37 pm.

Mayor Hovestadt stated no action taken in executive session.

Councilmember Strohm made the motion to increase Judge Sue DeVoe's amount to be paid monthly from \$125.00 to \$150.00, the second motion to pass was given by Councilmember DeMars.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

15. Eckan Request: Due to the loss of their office, the City Clerk asked the Council if they would authorize Eckan to temporarily use the "Zoning" Room for their office until more suitable location could be found. Motion by Councilmember DeMars offered the motion for Eckan to use the room only when City Hall was open, no access to the door keys and a time limit of 60 days. Councilmember Lee offered the second motion to pass.

Ayes: Vikki DeMars
Carolyn Lee

Rosie Parker
Carolyn Strohm

16. Reports: Councilmember DeMars noted a thank you to City Crews that kept the streets cleared in the recent snow storms. Noting the only complaint she received was a complaint of the snow covering the entrance to a driveway. Councilmember Lee inquired regarding the no smoking signs at the park. City Superintendent reported Bill Rennick will be working on the roof for installation of the cameras, and reminded everyone the Bid Letting for Phase I Electrical is on the 11th. Mayor Hovestadt reported there is a Rodeo Days meeting at 6pm on Wednesday March 13th at 6pm and all is invited to attend.

17. Adjournment: Motion to adjourn this regular meeting was made by Councilmember DeMars with a second from Councilmember Lee.

Ayes: Vikki DeMars
 Carolyn Lee
 Rosie Parker
 Carolyn Strohm

Patti Gilbert, City Clerk