

# Burlingame City Council Minutes

Regular Minutes  
February 4<sup>th</sup>, 2013 @ 7:00 pm

1. **CALL TO ORDER BY MAYOR.**

2. **ROLL CALL.**

Present: Mayor Ray Hovestadt

Council members: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

Staff Present: City Clerk Gilbert, City Superintendent Lamond, City Attorney Godderz

Citizens: Gabe Faimon with Osage County Herald Chronicle, Ray and Kenna Burns, Brenda Dorr, Michelle Mullinix, Eileen Smith, Al Nika, Bruce Love and David Love.

3. **Public Comments:** Michelle Mullinix asked questions regarding the W-2's that were supplied at year end. Council instructed the Clerk to speak with the auditor. Eileen Smith spoke regarding 107 and 109 E. Santa Fe Avenue and the need to save them.

4. **Approval of agenda:** Motion by Councilmember DeMars and second motion by Councilmember Nelson to accept the agenda as presented.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

5. **Approval of Minutes:** Motion by Councilmember Strohm with a second from Councilmember Parker to accept the minutes from the regular meeting of January 21, 2013.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

6. **Approval of Claim Ordinance 2244 and 2244SP:** Councilmember Strohm made the first motion to pay Claim Ordinance 2244 and 2244SP with the second motion made by Councilmember Parker to pass.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

7. **Update on Buildings:** Discussion on the TV shop of 105 East Santa Fe with Mr. Nika and the concern from the most recent inspection from Professional Engineers. Stating the need for Mr. Nika to follow what was recommended. Noted to Mr. Nika was when the other buildings are taken down, the liability of his building is his responsibility. Motion by Councilmember Strohm with the second from Councilmember Parker to proceed with the demolition of 107 and 109 East Santa Fe Avenue.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

8. **Ordinance 2192 Court Fees:** Councilmember Nelson made the motion to accept Ordinance 2192 raising the diversion fee charge by court cases from \$60.00 to \$75.00 for any future diversion. Second motion to pass was given by Councilmember Lee.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

9. **Patterson Demolition Reimbursement:** Discussion on the removal of a trailer house on South Kansas Ave, Councilmember Lee and Councilmember DeMars authorized the cost of demolition to be reimbursed to the Patterson's in the amount of \$232.89.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm.

10. **Utility Pole Purchase:** Motion by Councilmember Strohm to authorize the purchase of electrical poles in the amount of \$9,516.00 for the electric department. Councilmember DeMars gave the second motion to pass.

Ayes: Vikki DeMars

Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

- 11. City Radio Upgrade and Purchase:** In keeping with the change of radio within the county to narrow banding, motion to accept to upgrade the city's radio service by TFMComm Inc. Motion was made by Councilmember DeMars with the second coming from Councilmember Strohm in the amount of \$6,210.00.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

- 12. Reports:** Councilmember DeMars reported representatives of the church are trying to organize a youth rally and perhaps might use the park. Councilmember Lee requested having a meeting with the Auditor. City Superintendent Lamond noted a pre-bid meeting on Friday February 15<sup>th</sup> @ 1:00 pm on Phase I Electric and all are welcome to attend. Police Chief Shaffer reported all officers have upcoming classes including him. Mayor Hovestadt asked the Council their opinion on utility payments that are late due to mail not being delivered on holidays and the consensus of the Council was it is not the City's responsibility. Mayor also stated an attorney to begin work on a grocery store contract needed to be hired. Motion by Councilmember Strohm with a second motion given by Councilmember Nelson to authorize hiring Michael Coffman, Lyndon to begin the process.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

- 13. Adjournment:** Motion by Councilmember DeMars with the second from Councilmember Parker to adjourn the regular meeting.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

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Patti Gilbert, City Clerk