



City Of Burlingame

MINUTES

Mayor Mike Dorr – P
Councilmember Carolyn Lee – P
Councilmember Carolyn Strohm - P
Councilmember Vikki DeMars - P
Councilmember Michelle Mullinix - P

City Attorney Rick Godderz - A
City Clerk Lee Ann Smiley - P
City Superintendent Joey Lamond – P
Police Officer Jon Shaffer- P
Building Inspector Jim Welch -A

Held: **December 02, 2013 at 7:00pm**
Location: **Council Chambers**

1. CALL TO ORDER BY MAYOR - 7:00PM

2. ROLL CALL - See above

Citizens Present: Gabe Faimon, Rosie Parker, Jeanne Riggs, Kenna Burns, Ray Burns, Charles Shirley, Stephanie Watson, Cathy Houghton, Patty Freed, Dave Azwell and Monte Lass

3. PUBLIC COMMENTS - No Public comments.

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA - Motion made by Councilmember DeMars to approve the agenda with the removal of #8, Council Member Vacancy. Councilmember Lee seconded the motion.

Yeas: Lee, Strohm, Mullinix and DeMars

5. APPROVAL OF MINUTES - Motion made by Councilmember Mullinix, seconded by Councilmember DeMars to approve the minutes from the regular meeting of December 2, 2013.

Yeas: Lee, Strohm, Mullinix and DeMars

6. APPROVAL OF CLAIMS ORDINANCE - Councilmember DeMars made the motion to authorize the payment of claims ordinance 2264. Councilmember Strohm seconded the motion.

Yeas: Lee, Strohm, Mullinix and DeMars

OLD BUSINESS

7. PROPERTIES FOR SALE- After questioning the county value of \$40 on the building of the nursing home and the value of the building on the empty lot at 107 E Santa Fe, a motion was made by DeMars and seconded by Mullinix to table this item until the next meeting. City Clerk Smiley is to contact the county in regards to these questions of values.

Yeas: Lee, Strohm, Mullinix and DeMars

NEW BUSINESS

8. KANSAS SAMPLER FESTIVAL - Stephanie Watson addressed the council in regards to the Kansas Sampler Festival to be held May 3rd and 4th in Wamego. It was stated that we would need to register by January 1st to be listed in the book. Registration fee is \$175 for an 8x10 tent space and an \$8 table fee if needed. This would be the 25th anniversary for the Kansas Sampler Festival. Discussion involved inquiring to see if there would be other organizations that would be interested in sharing the space and expense for the booth. Motion was made by DeMars and seconded by Mullinix to table this item until the next meeting.

Yeas: Lee, Strohm, Mullinix and DeMars

9. UTILITY PAYMENT REQUEST - As the customer did not show to address this request there was no action taken on this item.

10. COMMERCIAL TANNERY - Monte Lass addressed the council in regards to opening a commercial tannery in the KC Automotive Shop. He stated that he currently had a Taxidermy business in Topeka and wanted a larger building to start a Commercial Tannery. He stated that he wanted to open the business in Burlingame because the rent was cheaper than Topeka. He needed a large building as he would have large tumblers for the drying process. He would provide both wet and dry tan and hoped to provide a rugging service in the future. He would be using chemicals and will bring books down for review entailing detailed information in regards to those as soon as he receives them from the printer. Councilmember DeMars made the motion to table this item to the next agenda until the council was able to review the information to be presented. Councilmember Lee seconded the motion.

Yeas: Lee, Strohm, Mullinix and DeMars

11. MEDICOM FRANCIHSE RATE - Councilmember DeMars made the motion to table this item to the next meeting in order to give time to review the existing ordinance regarding this. Councilmember Lee seconded the motion.

Yeas: Lee, Strohm, Mullinix and DeMars

12. UTILITY AGREEMENTS – Discussion was held as to what utility agreements were in place, if we had copies of them and as to whether they were up to date on payments. City Clerk Smiley stated that we had two agreements in place. Using the past 12 months average billings as a guideline, they both would be caught up in the next 12 months under their current payment agreements, one would be very close and with the utility increases coming in effect soon may not be enough. The two customers have been paying on a regular basis as agreed. Smiley stated that she had not found any written agreement. The council stated they would like to see the agreement in writing and asked that we look further for that. Councilmember DeMars made the motion to table this item to the next meeting, councilmember Mullinix seconded the motion.

Yeas: Lee, Strohm, Mullinix and DeMars

13. EXECUTIVE SESSION - Councilmember DeMars made the motion to go into an Executive Session for Non Elective Personnel for 10 minutes. Motion seconded by Councilmember Lee. Lee Ann was asked to be included. DeMars exited the meeting. No action was taken in the Executive Session.

Councilmember Lee made the motion to go into an Executive Session for Non Elective Personnel for 10 minutes. Motion seconded by Councilmember Mullinix. DeMars did not enter. No action was taken in the Executive Session.

Councilmember Lee made the motion to go into an Executive Session for Non Elective Personnel for 2 minutes. Motion seconded by Councilmember Mullinix. DeMars did not enter. No action was taken in the Executive Session.

Councilmember Lee made the motion to correct employee records on the computer system to show the last time the employees were hired. Motion seconded by Councilmember Mullinix.

Yeas: Lee, Strohm, Mullinix DeMars Abstained

Councilmember Lee made the motion to go into an Executive Session for Non Elective Personnel for 10 minutes. Motion seconded by Councilmember Strohm. John was asked to be included. No action was taken in the Executive Session.

Yeas: Lee, Strohm, Mullinix and DeMars

14. REPORTS –

Police Shaffer stated that our exemption for conceal carry would be expiring, the city needs to come up with a security plan to get extended for a four year period. He would work on that.

City Clerk Smiley reported that we had received notice from the IRS for penalties in the amount of \$16,959.75. Our 15 day protest period for the Electrical project would be up Friday.

Councilmember Mullinix questioned as to the status on bank rec and stated that she would come in Thursday to help.

Mayor Dorr thanked Joey for getting the tree up and Gabe for the donation. He questioned if the barricades and the sound system would be ready for Country Christmas. Joey assured him that it was. He questioned about throwing candy out at the parade, it was stated that people were being asked to walk and pass the candy out rather than throwing it as a safeguard.

15. ADJOURNMENT – Motion made by Councilmember DeMars to adjourn the City Council Meeting. Motion seconded by Councilmember Lee.

Yeas: Lee, Strohm, Mullinix and DeMars

SUBMITTED BY: _____
Lee Ann Smiley, City Clerk

Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.