



# City Of Burlingame

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## MINUTES – SPECIAL MEETING

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Mayor Dorr – P

Councilmember Lee – P

Councilmember Strohm – P

Councilmember Moon – A

Councilmember Mullinix – P

Councilmember DeMars - P

City Attorney Godderz - P

City Clerk Smiley - P

City Superintendent Lamond - P

Police Chief Shaffer - A

Building Inspector Welch - A

Power Plant – Gerald Britschge - P

Held: **November 12, 2013 at 1:00pm**

Location: **Council Chambers**

### 1. CALL TO ORDER BY MAYOR DORR - 1:00AM

### 2. ROLL CALL - SEE ABOVE

Citizens Present: Gabe Faimon, Donna Crawford and Greg Wright

- 3. ELECTRICAL OVERHEAD BID:** The electrical overhead bid would put us over the estimated costs for the electrical project by \$115,000. Donna Crawford explained the bid process had been going on for about 3 ½ years and that the cost figures had not been changed since the beginning. Greg Wright stated that the main things that would have changed would have been material costs. Rick Godderz stated that at this time we can't accept this bid because we don't have the money in place to pay for it. There is no room in the bond issue.

A motion was made by DeMars and seconded by Lee to table this to the end of the meeting.

Vote: Ayes: Lee, Strohm, DeMars, Mullinix

- 2. ELECTRIC UTILITY RATE REVIEW:** Greg Wright stated that right now our rates are lower than any cities around here. The minimum in our electrical reserve should be at least 120 days of expenses which means we should have around \$320,000 in the reserve account. He proposed that we build rates to fund that amount over time. He suggested also that we build rates to include an equipment reserve, money to transfer to the general fund, money for employee benefits and money to pay our bond payments for the electrical project. He stated that we could do that in two different ways. We could increase our rates 2 cents per kilowatt hour or make changes within the components of the rate structure. Greg will present a recommendation at the next council meeting.

- 4. ELECTRICAL PHASE I BOND ISSUE:** A motion was made by DeMars and seconded by Strohm to move forward in preparing an ordinance for an additional \$225,000 bond issue to support the funds required to complete the Electrical System Improvement, Phase I.

Vote: Ayes: Strohm, DeMars, Mullinix

**3. ELECTRICAL OVERHEAD BID:** A motion was made by DeMars and seconded by Strohm to table this to the next council meeting.

Vote: Ayes: Strohm, DeMars, Mullinix

**4. ADJOURNMENT :** Motion made by Councilmember Mullinix and seconded by DeMars to adjourn the City Council Meeting.

Vote: Ayes: Strohm, DeMars, Mullinix

SUBMITTED BY: \_\_\_\_\_  
Lee Ann Smiley, City Clerk

\_\_\_\_\_  
Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.