



City Of Burlingame

MINUTES

Mayor Mike Dorr – P
Councilmember Carolyn Lee – A
Councilmember Carolyn Strohm - P
Councilmember Christopher Moon - A
Councilmember Michelle Mullinix - P
Councilmember Vikki DeMars - P

City Attorney Rick Godderz - P
City Clerk Lee Ann Smiley - P
City Superintendent Joey Lamond – A
Police Officer Jon Shaffer- P
Building Inspector Jim Welch -P

Held: **October 21, 2013 at 7:00pm**

Location: **Council Chambers**

1. CALL TO ORDER BY MAYOR – 7:00PM

2. ROLL CALL – See above

Citizens Present: Gabe Faimon, Ray and Kenna Burns, Ann Mah and Jeanne Riggs

3. PUBLIC COMMENTS – No Public Comments

CONSENT ITEMS

These items can be voted on with one motion or individually by the city council.

4. APPROVAL OF AGENDA – Motion made by Councilmember DeMars to approve the agenda. Motion seconded by Councilmember Strohm.

Yeas: Strohm, Mullinix, and DeMars

5. APPROVAL OF MINUTES - Motion by Councilmember Strohm, seconded by Councilmember DeMars to approve the minutes from the regular meeting of October 7, 2013.

Yeas: Strohm, Mullinix, and DeMars

6. APPROVAL OF CLAIMS ORDINANCE – Councilmember DeMars made the motion to authorize the payment of claims ordinance 2261. Councilmember Mullinix seconded the motion.

Yeas: Strohm, Mullinix, and DeMars

Councilmember Strohm made the motion to transfer CD's #40470 and #70570 to the general fund. Councilmember Mullinix seconded the motion.

Yeas: Strohm, Mullinix, and DeMars

OLD BUSINESS

7. INSURANCE COVERAGE - Councilmember DeMars made the motion to deny purchasing a Special Event insurance policy for Terror on the Trail, Country Christmas, and Rodeo Days events and to add consideration for a donation to the Chamber of Commerce for their purchase of insurance to the November 18, 2013 agenda. Councilmember Mullinix seconded the motion.

Yeas: Strohm, Mullinix, and DeMars

NEW BUSINESS

8. LEGISLATIVE UPDATE - Former Kansas Representative Ann Mah reported on issues and the actions taken by the 2013 Kansas Legislature and issues that may arise during the 2014 legislation. No action taken.

9. CORPORATE AUTHORIZATION RESOLUTION - Councilmember DeMars made the motion to approve Resolution #371 to authorize Mike Dorr, Lee Ann Smiley, Carolyn Lee, and Cindy Harris to execute documents, open deposit accounts, endorse checks; borrow money, and all other transactions stated in the resolution at the Flint Hills Bank (Bank of Burlingame and Bank of Osage City) with a limitation on powers to borrow money by Council approval only. Councilmember Strohm seconded the motion.

Yeas: Strohm, Mullinix, and DeMars

10. AUTHORIZATING RESOLUTION - Councilmember DeMars made the motion to approve an Authorizing Resolution #370 which authorizes Piper Jaffray to proceed with the offering of Revenue Bonds for our Electrical Project. Councilmember Mullinix seconded the motion.

Yeas: Strohm, Mullinix, and DeMars

11. TEMPORARY LIQUOR LICENSE - Councilmember DeMars made the motion to approve the authorization of issuance of a temporary Liquor License for the Ladies Day Out event to be held in the Shepard Hotel November 16, 2013. Councilmember Strohm seconded the motion.

Yeas: Strohm, Mullinix, and DeMars

12. COUNTRY CHRISTMAS REQUEST - Councilmember DeMars made the motion to table the request from the Burlingame Saddle Club of the City renting two porta- pots for the Burlingame Country Christmas activities to the November 18th meeting. Councilmember Strohm seconded the motion.

Yeas: Strohm, Mullinix, and DeMars

13. TREE BOARD - Discussion was held in regards to amendments needed in the Ordinance #2172 to require permits for the planting of trees and shrubs on the city property or right of ways. Councilmember DeMars made the motion to table this item until the next meeting to allow Godderz to prepare a new ordinance. Motion seconded by Councilmember Strohm.

Yeas: Strohm, Mullinix, and DeMars

14. ELECTRIC PROJECT CHANGE ORDER - Councilmember DeMars made the motion to approve the change order in the amount of \$1725 for installation of steel enclosures around transformer primary and secondary bushings Motion seconded by Councilmember Strohm. Councilmember DeMars requested that the engineer come to the next meeting.

Yeas: Strohm, Mullinix, and DeMars

15. REPORTS -

Building Inspector Welch presented letters of which he intended to send to Theodore Watchous in regards to the city's efforts to clean up and remove dangerous and unfit structures. The letter stated that Watchous' property at 832 S Oak was in violation. The Council was agreeable to move forward with sending the letters.

Welch reported that he had received a letter from Mr. Lewis, the man owning the property at 114 W Santa Fe Ave. authorizing tear down of the chimney. He had also talked to DeMars and she would give him a letter for authorization, he still needed to talk Wilkins.

Police Chief Shaffer informed the council that officer Brown would be attending EMT classes. He would be paying for these classes out of his own pocket but officer Shaffer suggested that the city might reimburse some of his expenses for the classes.

City Clerk Smiley reported that she had discussed the possibility of refinancing the city's current bonds to obtain a lower interest rate with Phil Nichols of Nichols and Wolfe. He stated that since we were a non-rated borrower about the only way to generate savings would be to shorten the debt period by paying extra on the principal of the bonds and that since they were long term, because of inflation, in the long run that probably wouldn't save us.

Smiley shared that Piper-Jaffary offered 10, 20 and 30 year terms for the financing of the revenue bonds. She stated that under our current financial condition she felt that we would have to go with the 20 year bonding terms to lower the payment amount.

Lawyer Godderz discussed the process of our financing and stated that we should have money in our water fund to pay for the water bond that was due. He felt that our auditor had let us down in not having money set aside for these payments. A lengthy discussion was held in regards to our finances and consensus was that we needed to review our utility rates to adjust for our bond payments.

Councilmember Mullinix questioned about our insurance for errors & omissions to cover some of our expenses for our penalties and late fees to KPERS. She also asked what the rules were for people dumping trash. DeMars stated that we had an ordinance against that.

Mayor Dorr stated that everyone was doing a good job on limiting everything but what you need and that department heads needed to have everyone cut back on overtime unless it was an emergency. It's a bad situation right now that we have to get turned around.

22. ADJOURNMENT - Motion made by Councilmember DeMars to adjourn City Council Meeting. Motion seconded by Councilmember Mullinix.

Yeas: Strohm, Mullinix, and DeMars

SUBMITTED BY: _____
Lee Ann Smiley, City Clerk

Date

Americans with disabilities act (A.D.A.): The City of Burlingame intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the city clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.