

# Burlingame City Council Minutes

Regular Minutes

September 17, 2012 @ 7:00 pm

1. **CALL TO ORDER BY MAYOR.**

2. **ROLL CALL.**

Present: Mayor Hovestadt

Council members: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

Staff Present: City Clerk Gilbert, City Attorney Godderz, Police Chief Shaffer, City Superintendent Lamond.

Citizens: Gabe Faimon with Osage County Herald Chronicle, Brenda Dorr, Shawna Long, Mike Sender, Erica Soppe, Ken Gies, Sharon Malhiot, Charles Shirley, Brandi Shaffer, Jeanne Riggs, Ray and Kenna Burns, Conner Mundy, Joey Peer, Sherri Wright, Delores Mitchell, Gary Crook, Joey and Casey Davis, Bill Patterson, Buck Reidenback, Chris Dubois, Dave Prescott, Donnie Parker, Michele Mullinix. (perhaps others were missed or didn't sign in)

3. **Public Comments:** Sharon Malhiot spoke of the alley next to the bank and felt the problem wasn't only from the Sewer Project stating the poor condition existed before the work was done. Council directed the Superintendent to check into the matter.

4. **Approval of agenda:** Motion by Councilmember DeMars and second motion by Councilmember Lee to accept the agenda with the additions of the issue of a food pantry by Pastor Ken Gies and Kenna Burns with ECAN as first item after consents also per Councilmember Nelson to change item #13 from a fulltime request to a part-time request.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

5. **Approval of Minutes:** Motion by Councilmember Parker with a second from Councilmember Strohm to accept the minutes from September 4<sup>th</sup> and Special Meeting of September 6<sup>th</sup>..

Ayes: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm  
Abstain: Vikki DeMars

6. **Approval of Claim Ordinance 2234:** Motion to authorize payment of claim ordinance 2234 was made with the first motion by Councilmember Strohm and passed with the second motion from Councilmember Parker.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

7. **Update on Buildings:** No information given at this time.

8. **Food Pantry:** Pastor Gies and Kenna Burns spoke regarding the possibility of developing a food pantry available to the USD 454 district. They requested the City's assistance in getting the words out by placing a public service message on the monthly utility bills and also posting on the website. Motion by Councilmember DeMars with the second motion from Councilmember Lee to work with City Hall staff to place message on the bills and also website.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

9. **Ordinance 2189:** Motion to accept Ordinance 2189 relating to the requirements of smoking within the city owned parks and ball fields was given by Councilmember DeMars and the second to accept for publication was given by Councilmember Nelson.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

10. **Ordinance 2190:** Discussion regarding an ordinance on outlining the definition of fund raising in the city parks was tabled by a motion from Councilmember DeMars and the second from Councilmember Lee until more details could be looked.

Ayes: Vikki DeMars  
Carolyn Lee

James Nelson  
Rosie Parker  
Carolyn Strohm

- 11. Resolutions 361-363:** Per advice of Council each of the Resolutions will be voted on individually then given for publications.

Resolution 361 pertaining to 105 East Santa Fe Ave, motion to accept as presented stating conditions to be met in the 90 day time frame. Councilmember Nelson made the first motion with Councilmember Parker making the second motion for publication.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

Resolution 362 regarding 107 East Santa Fe Ave was offered with also 90 day time frame with conditions, Councilmember Nelson gave the first motion accepting this resolution with Councilmember DeMars giving the second motion to pass.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

Resolution 363 concerning 109 East Santa Fe Ave noted the 90 day requirement with meeting conditions as discussed. Motion again was offered by Councilmember Nelson with Councilmember Lee making the second motion.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

- 12. Executive Session/Attorney-Client Privilege:** Councilmember Nelson made the motion to go into executive session with City Attorney Godderz for 10 minutes, Councilmember Lee made the second motion.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

Council went into closed session at 7:34 pm.  
Council returned to open session at 7:44 pm.

Mayor Hovestadt stated no action taken in executive session.

**13. Planning and Zoning Commission:** Mr. Gary Crook spoke with the Council regarding present issues facing the P & Z Commission. No motion was needed on this informational segment.

**14. Recreation Commission Request:** Councilmember DeMars gave the authorization for the City Clerk to request the closure of West Santa Fe Ave for the Rec's annual Trunk or Treat on October 28<sup>th</sup> between 6:00 pm to 8:00 pm, Councilmember Lee made the second motion.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

**15. Reports:** Councilmember Parker noted a thank you for getting the Sewing Factory mowed. Councilmember Lee noted she would like to have the auditor show the breakout of the line items (animal control). Councilmember Nelson spoke of the Police Department compiling reports monthly, annually and statistically that will be reported to the Council. City Superintendent reported the Purple Wave auction is completed with the return being better than expected in the amount of \$38,620.00. Mayor Hovestadt reported the groups of citizens along with the Burlingame Chamber have made plans for Country Christmas and it's his feeling this will be a great event.

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Patti Gilbert, City Clerk