

Burlingame City Council Minutes

Regular Minutes

July 16th, 2012 @ 7:00 pm

1. **CALL TO ORDER BY MAYOR.**

2. **ROLL CALL.**

Present: Mayor Hovestadt

Council members: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

Staff Present: City Clerk Gilbert, City Attorney Godderz, City Superintendent Lamond, Officer Dudley.

Citizens: Gabe Faimon with Osage County Herald Chronicle, David Thompson, Jim Strohm, Brenda Dorr, Jeanne Riggs, Charles Shirley, Brent Britschge.

3. Public Comments: No public comments

4. **Approval of agenda:** Motion by Councilmember DeMars second motion by Councilmember Lee to accept the agenda with the addition of setting a work session time and date.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

5. **Approval of Minutes:** Motion by Councilmember Strohm with a second from Councilmember DeMars to accept the minutes from July 2nd, 2012.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm
Abstain: James Nelson

6. **Approval of Claim Ordinances 2230 and 2230A:** Motion to authorize payment of Claim Ordinances 2230 AND 2230A was given by Councilmember DeMars and the second motion given by Councilmember Nelson.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

7. **Update on Buildings:** City Clerk updated the Council regarding speaking with Kathy Kessinger and the conversation. The City Clerk also notified the Council regarding the building known as the “old laundry mat” and the Building Inspectors opinion. She requested the City Attorney now try to contact the owner due to her letters being returned. Motion by Councilmember DeMars with Councilmember Lee making the second motion for Attorney Godderz to send a letter regarding the building.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

8. **Waste Management Contract:** Councilmember Strohm made the motion to accept the Waste Management Contract for 3 years with incremental increases yearly of 2%, Councilmember DeMars made the second motion to pass.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

9. **Reading/Mutual Aid Payment:** Superintendent Lamond and City Clerk Gilbert requested the Council consider returning the payment from Reading for the City’s assistance after the tornado in the amount of \$1,680.71 to continue their recovery. Motion by Councilmember DeMars with the second from Councilmember Lee to return the check to the City of Reading.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

10. **Appointment to Library Board:** Councilmember Strohm made the first motion with Councilmember Lee making the second authorizing the Mayor to appoint Susan DeMars to the Library Board to fill the term of Stacy Herrick.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

- 11. Connection Fee Waiver:** Brent Britschge placed a request to have the installation fee for water service waived at the property located at 1101 South Park. Motion to waive the \$400.00 fee was given by Councilmember Nelson with Councilmember Parker following in the motion.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

- 12. Fire District #6 Request:** Mr. Thompson stated his apology for the time of this request. When the Fire Department split from the City in order to form the Fire District discussion over the building and ownership was to take place. The Fire District is requesting ownership of the building be transferred to the Fire District which had been agreed upon. The City Attorney is to draw up a contract for the exchange to take place.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

Motion to authorize a surveyor if need be was given with the first motion from Councilmember Strohm and the second motion from Councilmember Parker.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

- 13. Code Violations:** Councilmember Lee supplied a lengthy list of properties that have code violations for various reasons under the Weed Code of the City. After discussion Councilmember DeMars made the motion for the Police Chief to begin the process of letter writing to the offenders, Councilmember Nelson gave the second motion to pass.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker

Carolyn Strohm

- 14. Reviewing Code Ordinance:** Discussion on the need to update not only one Ordinance but the Code Book for the entire City became to focal point to this item. Councilmember DeMars with Councilmember Nelson making the second motion to table until later in the meeting for a time to work on the Code Book.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

- 15. Water Conservation –Drought Watch/Warning:** The City Clerk explained the Governor issued a drought warning for our area and the Kansas Water Office issued a Drought Watch. The Council had to option of which Water Conservation plan to follow at the present time. Councilmember Lee and Councilmember Parker made the motions to follow Stage 1 of the Water Conservation Plan.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

- 16. Temporary Chlorinator Service:** City Superintendent explained due to heat and other factors including issues Osage City has had recently, he requested Council authorize Kansas Rural Water Association to install a temporary chlorinator service at the pump station in Osage City. Councilmember Strohm made the motion to accept the temporary service however directed the Superintendent to make sure monies are placed in the 2013 budget to take care of this issue permanently, Councilmember DeMars made the second motion.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

- 17. Work Session Date:** Motion by Councilmember DeMars and Councilmember Parker agreed to have a work session on July 26th @ 2:00 pm to cover Code Book, Employee Manual.

Ayes: Vikki DeMars
Carolyn Lee
James Nelson
Rosie Parker

Carolyn Strohm

- 18. Reports:** Councilmember Parker spoke of speeding on Hall, fireworks being set off at the Skate Park and citizens called 911 with no help. Councilmember DeMars explained the police need to be more watchful of teenagers about town. Councilmember Nelson gave an update regarding working with the Police Department. Councilmember Strohm spoke of the award the Tree Board had received and the City is now a Tree USA City also giving a list of what has been done replacing trees. Superintendent Lamond reported he has put chip and seal on hold due to the Sewer Project and reporting the cutting of trees in power lines. City Clerk spoke of software modules to track inventory and service work orders. Mayor Hovestadt spoke of the need for the storm shelter and to look for funding.
- 19. Motion to adjourn:** Motion from Councilmember DeMars to adjourn the meeting was followed by Councilmember Nelson's second motion.

Ayes: Vikki DeMars
 Carolyn Lee
 James Nelson
 Rosie Parker
 Carolyn Strohm

Patti Gilbert, City Clerk