

# Burlingame City Council Minutes

Regular Minutes

December 17<sup>th</sup>, 2012 @ 7:00 pm

1. **CALL TO ORDER BY MAYOR.**

2. **ROLL CALL.**

Present: Mayor Hovestadt

Council members: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

Absent: Vikki DeMars

Staff Present: City Clerk Gilbert, City Attorney Godderz, Police Officer Lovett, City Superintendent Lamond.

Citizens: Gabe Faimon with Osage County Herald Chronicle, Jeannie Riggs, Brian Kingsley with BG Consultants.

3. Public Comments: No public comments offered.

4. **Approval of agenda:** Motion by Councilmember Strohm and second motion by Councilmember Lee to accept the agenda with the addition of a non-elected personnel executive session for 5 minutes..

Ayes: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

5. **Approval of Minutes:** Motion by Councilmember Strohm with a second from Councilmember Lee to accept the minutes from the regular meeting of December 3<sup>rd</sup>, 2012

Ayes: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

6. **Approval of Claim Ordinance 2240:** Motion to authorize payment of claims ordinance 2240 was made with the first motion by Councilmember Strohm and passed with the second motion from Councilmember Nelson.

Ayes: Carolyn Lee  
James Nelson

Rosie Parker  
Carolyn Strohm

**7. Update on Buildings:** Recommendation was made to place a Brownfields assessment grant application for 107 East Santa Fe as 109 was already done. Also staff was instructed to begin collecting bids for demolition.

**8. Phase II Sewer:** Brian Kingsley with BG Consultants gave a report on the progress of the project noting of the under-runs of some quantities. He requested Council give the authorization to accept add alternate #4 that addresses 6 point repairs for \$70,000. Councilmember Strohm made the first motion to authorize the add alternate to be submitted to Rural Development for approval. Councilmember Lee made the second motion to accept.

Ayes: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

**9. Employee Savings Bond Issue:** Clerk Gilbert notified Council after a year of trying to set up an account to purchase savings bonds on behalf of the payroll deduction/benefit can not be done under a government entity. Councilmember Strohm offered the motion to continue giving the benefit in paycheck to whom receive it until another solution could be reached, the motion was given a second motion by Councilmember Lee.

Ayes: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

**10. Year-end Meeting:** A motion by Councilmember Strohm with the second motion from Councilmember Lee to hold the year-end meeting on December 28<sup>th</sup> @ 5pm to pay the final bills.

Ayes: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

**11. Executive Session- non-elected personnel:** Motion by Councilmember Parker to enter into an executive session with Officer Lovett for the period of 5 minutes, with a second motion made by Councilmember Lee.

Ayes: Carolyn Lee  
James Nelson  
Rosie Parker

Carolyn Strohm

Council entered into executive session at 7:45 pm.  
Council returned to regular session at 7:50 pm.

Mayor Hovestadt reported no action taken in executive session.

- 12. Reports:** Mayor Hovestadt shared the concern of the public regarding neighborhood alert signs. Having a conversation with Sheriff Dunn, the Sheriff's Department would supply signs to place around the city. Motion to authorize ordering the signs had been given by Councilmember Strohm with the second motion with Councilmember Lee.

Ayes: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

- 13. Adjournment:** Motion by Councilmember Nelson with a second from Councilmember Lee to close the regular meeting was made.

Ayes: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

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Patti Gilbert, City Clerk