

# Burlingame City Council Minutes

Regular Minutes

October 15<sup>th</sup>, 2012 @ 7:00 pm

1. **CALL TO ORDER BY MAYOR.**

2. **ROLL CALL.**

Present: Mayor Hovestadt

Council members: Vikki DeMars  
Carolyn Lee  
Rosie Parker  
Carolyn Strohm

Absent: James Nelson

Staff Present: City Clerk Gilbert, City Attorney Godderz and Police Chief Shaffer.

Citizens: Gabe Faimon with Osage County Herald Chronicle, Leroy Grandstaff, Stephanie Watson, Rian Eddie with BG Consultants, Andy Giles with KC Construction, Kenna and Ray Burns.

3. **Public Comments:** Mr. Grandstaff spoke before the council giving praise to the Police Department, especially the Police Chief regarding the handling of the recent theft from his home.

4. **Approval of agenda:** Motion by Councilmember DeMars and second motion by Councilmember Strohm to accept the agenda with the addition of an executive session on non-elected personnel within the Police Department for 5 minutes with the Police Chief and a Proclamation for Domestic Violence Awareness Month.

Ayes: Vikki DeMars  
Carolyn Lee  
Rosie Parker  
Carolyn Strohm

5. **Approval of Minutes:** Motion by Councilmember Strohm with a second from Councilmember DeMars to accept the minutes from October 1<sup>st</sup>, 2012 regular meeting.

Ayes: Vikki DeMars  
Carolyn Lee  
Rosie Parker  
Carolyn Strohm

6. **Approval of Claim Ordinance 2236 and 2236SP:** Motion to authorize payment of claims ordinance 2236 and 2236SP was made with the first motion by Councilmember Strohm and passed with the second motion from Councilmember Parker.

Ayes: Vikki DeMars  
Carolyn Lee  
Rosie Parker  
Carolyn Strohm

7. **Update on Buildings:** Nothing to report at this time.

8. **Authorization of am liner for Sewer Phase II:** Rian Eddie and Andy Giles spoke before the Council regarding the need to change the company from which the liner on the sewer project is bought from due to a delay in the company being able to supply the material. Mr. Eddie and Mr. Giles assured the Council the liner is the same material as the other and for timeliness on the project is asking for authorization for the new company. Motion by Councilmember Strohm and Councilmember DeMars passed the change.

Ayes: Vikki DeMars  
Carolyn Lee  
Rosie Parker  
Carolyn Strohm

9. **Executive Session on Acquisition of Real Estate:** Motion to enter into executive session was given by Councilmember Strohm with a second by Councilmember DeMars for the period of 15 minutes with Osage County Economic Director Stephanie Watson.

Ayes: Vikki DeMars  
Carolyn Lee  
Rosie Parker  
Carolyn Strohm

Council entered into executive session at 8:11 pm.  
Council returned to regular session at 8:26 pm.

Motion by Councilmember Strohm to return to executive session for an additional 10 minutes with Councilmember DeMars making the second motion.

Ayes: Vikki DeMars  
Carolyn Lee  
Rosie Parker  
Carolyn Strohm

Council entered into executive session at 8:26 pm.  
Council returned to regular session at 8:36 pm.

Mayor Hovestadt stated no action taken in executive session.

**10. 114 W. Santa Fe Ave:** Discussion over the next step with this property is to assist in placing it with Brownsfield before the next step is taken. No motion needed on this item.

**11. Non-Elected Personnel Executive Session:** Councilmember DeMars made the motion to go into executive session for 5 minutes with Police Chief Shaffer in attendance, Councilmember Parker gave the second motion.

Ayes: Vikki DeMars  
Carolyn Lee  
Rosie Parker  
Carolyn Strohm

Council entered into executive session at 8:40 pm  
Council returned to regular session at 8:45 pm

Mayor Hovestadt stated no action taken in executive session.

**12. Proclamation for Domestic Violence Awareness Month:** Councilmember Strohm made the motion for the Mayor to sign the Proclamation designating October to be Domestic Violence Awareness Month in the City of Burlingame. Councilmember DeMars made the second motion to pass.

Ayes: Vikki DeMars  
Carolyn Lee  
Rosie Parker  
Carolyn Strohm

**13. Reports:** Councilmember Parker reported regarding the flower planters in downtown, noting most had flowers but a few needed repairs. Councilmember Strohm noted a thank you to the Tree Board and other members for assisting in the planting of trees in Reading's park last weekend.

Ayes: Vikki DeMars  
Carolyn Lee  
Rosie Parker  
Carolyn Strohm

**14. Adjournment:** First motion by Councilmember DeMars with the second from

Councilmember Lee to adjourn this regular meeting.

Ayes: Vikki DeMars  
Carolyn Lee  
Rosie Parker  
Carolyn Strohm

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Patti Gilbert, City Clerk