

Burlingame City Council Minutes

Regular Minutes
January 9th, 2012 @ 7:00 PM

1. **CALL TO ORDER BY MAYOR.**

2. **ROLL CALL.**

Present: Mayor Hovestadt

Council members: Carolyn Lee
Rosie Parker
Carolyn Strohm

Absent: Vikki DeMars
James Nelson

Staff Present: City Clerk Gilbert, City Superintendent Lamond, Police Officer Dudley, Power Plant Superintendent Britschge, City Attorney Godderz.

Citizens: Gabe Faimon with Osage County Herald, Brenda Dorr, Kenna and Ray Burns, Charles Shirley, David Prescott, Jimmy Masters, Tammy Edmiston, Jeannie Riggs.

3. Public Comments: Kenna Burns representing the Chamber of Commerce spoke before the Council regarding the new officers put in place for the coming year on the Chamber and passed along her wishes for all entities to work together in the coming year. Jeanne Riggs of the Santa Fe Café shared an article that had been published on the "Burl".

4. **APPROVAL OF AGENDA:** Councilmember Strohm made the motion to accept the agenda with the following changes: move Ottawa Coop to speak before the presentation from KMEA, with Councilmember Nelson ill, item #13 was removed until he is in attendance. The second motion was given by Councilmember Parker..

Ayes: Carolyn Lee
Rosie Parker
Carolyn Strohm

5. **APPROVAL OF MINUTES:** Motion to accept the minutes as presented made by Councilmember Strohm and seconded by Councilmember Parker.

Ayes: Carolyn Lee
Carolyn Strohm
Rosie Parker

6. **Claims Ordinance Approval:** Motion by Councilmember Parker to authorize payment of Claims Ordinance 2218 was given with Councilmember Lee making the second motion.

Ayes: Carolyn Lee
Rosie Parker
Carolyn Strohm

7. **Update on 117 E. Santa Fe Ave:** The City Clerk reported Building Inspector Welch is off work until the 11th but had stated the building posed no threat to health and safety, when he returns he will do a more in-depth inspection. Councilmember Lee made the motion to have the inspection and report complete by the next council meeting, with Councilmember Parker making the second motion.

Ayes: Carolyn Lee
Rosie Parker
Carolyn Strohm

8. **Ottawa Co-op Upgrade:** David Prescott representative of the Co-op spoke before the Council stating the upgrade of tanks holding anhydrous ammonia needed local authorization before getting State and Federal. He was notified by staff that agriculture use is exempt and will be now moving on to the State level. No action was needed on this item.

9. **KMEA EMP#3 Presentation:** Tom Saitta with Kansas Municipal Energy Association explained along with slides of a new energy pool they are forming and would like the City to partake in the power study due to the requirements changing in the year 2014. Greg Wright with EMG was present to answer questions the Council might have stating they could choose two options by either getting into the study on the ground floor, or do nothing. He is still doing research on his recommendation for the City. The Council need not make a motion at this meeting but will need to consider all options.

10. **Audit and Budget Agreement:** Councilmember Strohm made the motion to authorize the Mayor to sign the 3 year agreement with Stephen Connelly C.P.A. to assist in the budget preparation and annual audit for the years 2012-2015. Councilmember Parker made the second motion to pass this item.

Ayes: Carolyn Lee
Rosie Parker
Carolyn Strohm

11. **ECivis Grant Program:** City Clerk explained to the Council the Mayor and her had been able to see a webinar from the ECivis Company to assist in applying for grants. Many grants today are also available through foundations that are not always listed. The program and company will assist the City in search and writing grant admissions for \$3,000 per year, with the cost of grant writing it would be a savings to the City to be able to acquire grants "in house". Motion by

Councilmember Lee to table until more councilmembers are present,
Councilmember Parker gave the second motion.

Ayes: Carolyn Lee
Rosie Parker
Carolyn Strohm

- 12. Executive Session Non-Elected Personnel City Hall:** Councilmember Lee made the motion to go into executive session for 10 minutes with Councilmember Parker giving the second motion.

Ayes: Carolyn Lee
Rosie Parker
Carolyn Strohm

Council entered into executive session at 8:30 p.m.
Council returned to regular session at 8:40 p.m.

Mayor Hovestadt stated no action taken in executive session.

- 13. Phase II Sewer Temp Financing:** Councilmember Strohm made the motion to authorize the Mayor to sign documents pertaining to the temporary financing relating to the Phase II Sewer Project with Councilmember Parker giving the second motion.

Ayes: Carolyn Lee
Rosie Parker
Carolyn Strohm

- 14. Reports:** Councilmember Lee reported potholes near the school and can they be fixed. Mayor Hovestadt asked the Police Department to patrol the school zones more.

- 15. Adjournment:** Motion by Councilmember Strohm and the second from Councilmember Parker to adjourn the meeting.

Ayes: Carolyn Lee
Rosie Parker
Carolyn Strohm

Patti Gilbert, City Clerk