

Burlingame City Council Minutes

Regular Minutes

September 6th, 2011 @ 7:00 PM

1. **CALL TO ORDER BY MAYOR.**

2. **ROLL CALL.**

Present: Mayor Hovestadt

Council members: Vikki DeMars (entering just after meeting called)
Carolyn Lee
Rosie Parker
Carolyn Strohm

Staff Present: City Attorney Godderz, City Clerk Gilbert, Police Chief Shaffer and City Superintendent Lamond.

Citizens: Kenna Burns, Sonya Hartzell-Whitmore, Brenda Dorr, Grizz Lee.

3. Public Comments: No public comment offered.

4. **APPROVAL OF AGENDA:** Councilmember Lee requested item #7b be added for the purpose of a new speaker system. Councilmember Strohm made the motion accepting the agenda with the addition and Councilmember Lee giving the second motion.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

5. **APPROVAL OF MINUTES:** Motion to approve the minutes from August 15th and the August 15th Public Hearing on the 2012 Budget was given by Councilmember Strohm with Councilmember Parker giving the second motion.

Ayes: Vikki DeMars
Carolyn Strohm
Rosie Parker
Carolyn Strohm

6. **Claims Ordinance Approval:** Motion by to accept claims ordinance 2208 and 2208WP was by Councilmember Strohm and Councilmember Parker making the second motion.

Ayes: Vikki DeMars
Carolyn Lee

Rosie Parker
Carolyn Strohm

7. **Requests from Burlingame Chamber of Commerce:** Kenna Burns spoke before the Council with requests relating to Country Christmas. The first request was to have authorization to have vendors in the Council Chambers from 11am-4pm. It was explained that due to the limitations of being able to secure the door between Chambers and City Hall due to fire requirements the request is not considered and also notified the Clerk to let the Art Guild also know it is not available.

- 7a. **New Speaker System for the Downtown Area:** Discussion began with the Superintendent stating he felt even after installing a couple new speakers that it was training that was needed to use the system effectively. Mr. Lamond also said he will have his crew work on the system to see if there was a problem.

8. **Buche/Welch Request.** Authorization to use the ball fields to raise money for the freshman class was given by Councilmember DeMars with the added note to get authorization from the Rec. Commission. Councilmember Lee made the second motion to pass.

Ayes: Vikki DeMars
Carolyn Strohm
Rosie Parker
Carolyn Strohm

9. **Charter Ordinance 11:** Discussion began regarding Charter Ordinance 11 that defines the living requirements to the County for the City Clerk and City Superintendent. Motion to accept and send for publishing was given by Councilmember Parker with the second motion by Councilmember Strohm.

Ayes: Vikki DeMars
Carolyn Strohm
Rosie Parker
Carolyn Strohm
Mayor Hovestadt

10. **Ordinance 2173:** Authorization on accepting Ordinance 2173 for the Phase II Sewer Project with projected costs was given by Councilmember DeMars and the second motion was offered by Councilmember Lee.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

11. **Ordinance 2174:** Motion by Councilmember Strohm with the second from

Councilmember DeMars accepting the Ordinance 2173 adopting the “Uniform Public Offense Code” for 2011-2012.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

- 12. Ordinance 2175:** Council considered accepting Ordinance 2175 adopting the “Standard Traffic Ordinance for 2011-2012”, Councilmember Strohm made the first motion with Councilmember DeMars making the second motion to pass.

Ayes: Vikki DeMars
Carolyn Strohm
Rosie Parker
Carolyn Strohm

- 13. Executive Session Non-elected personnel:** Councilmember DeMars made the motion to go into executive session for 10 minutes with Councilmember Parker making the second motion with City Superintendent Lamond and City Clerk Gilbert.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

Council entered into executive session at 7:23pm.
Council returned to regular session at 7:33 pm.

Mayor Hovestadt stated no action taken in executive session.

Motion to return into executive session with the Superintendent and the Clerk along with the City Attorney for 5 minutes was made by Councilmember Lee and a second motion by Councilmember Parker.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

Council entered into executive session at 7:33pm.
Council returned to regular session at 7:38 pm.

Mayor Hovestadt stated no action taken in executive session.

Motion to return into executive session with the City Attorney for 5 minutes was made by Councilmember DeMars and a second motion by Councilmember Lee.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

Council entered into executive session at 7:38pm.
Council returned to regular session at 7:43 pm.

Motion to move Cindy Harris from Pool Manager to Part-time Clerical along with the Treasurer's Duties not to exceed 20 hours per week as needed was given by Councilmember Lee with the second by Councilmember DeMars.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

14. **Annual LKM Conference:** No motion needed regarding this information.

15. **Proclamation for September 11th, 2001:** Motion by Councilmember DeMars with the second from Councilmember Parker to proclaim September 11th to be a day of remembrance.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

14. **Reports:** Councilmember DeMars touched on the subject of lawns and ditches that need attention. Mayor Hovestadt stated a thank you dinner should be given to Emcon for assisting in the storm cleanup. Also reminding everyone the Relay for Life is this coming Saturday in Lyndon.

15. **Adjournment:** Motion by Councilmember DeMars with Councilmember Parker giving second to adjourn the meeting for the evening.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

Patti Gilbert, City Clerk