

Burlingame City Council Minutes

Regular Minutes

JULY 5th, 2011 @ 7:00 PM

1. **CALL TO ORDER BY MAYOR.**

2. **ROLL CALL.**

Present: Mayor Hovestadt

Council members: Vikki DeMars
Rosie Parker
Carolyn Strohm

Absent: Carolyn Lee
James Nelson

Staff Present: City Attorney Godderz, City Clerk Gilbert, Police Chief Shaffer and City Superintendent Lamond.

Citizens Steven and Amy Tyson, Brenda Dorr, Officer Ryan Dudley, Brandi Shaffer, Clay Phillips with BG Consultants, Stephanie Watson with Osage County Economic Development.

Public Comments: Brenda Dorr spoke before the Council regarding Credit Cards and an individual utility account.

3. **APPROVAL OF AGENDA:** Motion to approve the agenda by Councilmember DeMars with the second motion to accept as presented by Councilmember Strohm..

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

4. **APPROVAL OF MINUTES:** Councilmember Strohm made the motion to accept the minutes from regular meeting of June 20th as presented with Councilmember Parker giving the second motion, then in two separate motions Councilmember DeMars with the second motions made by Councilmember Parker accepted the special meeting minutes of June 22nd and June 23rd.

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

5. **Claims Ordinance Approval:** Motion by to accept claims ordinance 2204 and 2204SP was by Councilmember Parker and Councilmember Strohm making the second motion..

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

6. **Non-elected Personnel Executive Session:** Motion by Councilmember DeMars to move into executive session for the period of 15 minutes with Councilmember Parker stating the second motion with the City Attorney in attendance.

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

Council moved into executive session at 7:10 pm.
Council returned to regular session at 7:25 pm.

Mayor Hovestadt stated no action taken in executive session.

Motion by Councilmember DeMars to move into executive session for the period of 15 minutes with Councilmember Parker stating the second motion with the City Attorney in attendance. Midway into the executive session Police Chief Shaffer was asked into the meeting for 4 minutes.

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

Council moved into executive session at 7:26 pm.
Council returned to regular session at 7:41 pm.

Mayor Hovestadt stated no action taken in executive session.

Motion by Councilmember DeMars to move into executive session for the period of 10 minutes with Councilmember Parker stating the second motion with the City Attorney in attendance.

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

Council moved into executive session at 7:42 pm.
Council returned to regular session at 7:52 pm.

Mayor Hovestadt stated no action taken in executive session.

Councilmember DeMars offered the motion to re-instate Officer Ryan Dudley to his normal duties, the motion died for the lack of a second motion. Councilmember Parker made the motion to continue the suspension of Officer Dudley without pay until the next meeting with more members in attendance. Councilmember Strohm gave the second motion.

Ayes: Rosie Parker
Carolyn Strohm
Nays: Vikki DeMars

7. Nominations to the Tree Board: The nominations accepted as follows:

Mariah Shultz
Mark Cole
Larry Smith
Joey Lamond, City Superintendent
Carolyn Strohm, Councilmember

Motion to accept the Tree Board members was given by Councilmember Strohm with the second by Councilmember Parker.

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

8. CDBG Electric Grant: The City Clerk noted the City is eligible to apply for a CDBG Grant for 2012 to address the future needs of the Power Plant. Noting the requirement of catalytic converters placed on all running generators, new metering system, and tie-in to Westar. Motion to authorize Donna Crawford/Governmental Assistance Services to apply on the behalf of the City in the amount not to exceed \$6,950.00 given by Councilmember DeMars with Councilmember Strohm making the second motion.

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

9. BG Consultants and Grocery Store Engineering: Clay Phillips with BG Consultants presented an engineering contract to draw up a preliminary design for the proposed grocery store. Councilmember DeMars made the first motion with Councilmember Strohm authorizing the work begin with the cost not to exceed \$4,900 for the scope of work and \$375.00 for reimbursed expenses.

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

10. Street Sweeper : City Superintendent Lamond discussed the street sweeper and it's condition upon arriving at the City. Discussing the steps that had been taken to remedy the problem with the company it was purchased from.

Councilmember DeMars offered the motion to have City Attorney Godderz take over negotiations to settle the issue for the City, Councilmember Parker gave the second motion.

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

11. **Park Day Celebration:** No motion was needed on this item however a discussion was brought forth on having some type of activity in the Park and have the prospective owners and Councilmember answer questions on the proposed grocery store. Some of the comments were to definitely have it before school is back in session. More discussion will be in the near future.
12. **Reports:** Councilmember Parker stated a Thank You to the Public Works Department on getting the ditches mowed. Councilmember Strohm inquired on the update on painting the curbs. City Attorney Godderz and Mayor Hovestadt discussed beginning the discussion on placing an intent agreement on the proposed grocery store with Attorney Michael Coffman of Lyndon representing the City due to Mr. Godderz having a conflict.
13. **Adjournment:** Motion by Councilmember DeMars with Councilmember Strohm making the second to adjourn the meeting.

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

Patti Gilbert, City Clerk