

Burlingame City Council Minutes

Regular Minutes

June 6th, 2011

1. **CALL TO ORDER BY MAYOR.**

2. **ROLL CALL.**

Present: Mayor Hovestadt

Council members: Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

Absent: Vikki DeMars

Staff Present: City Attorney Godderz, City Clerk Gilbert, and Police Chief Shaffer (entering at 7:12 pm), Pool Manager Cindy Harris.

Citizens: Gabe Faimon with Osage County Herald-Chronicle, Janene Fry, Stephen Connelly CPA, Dudley Ryan, Brandi Shaffer

3. **APPROVAL OF AGENDA:** Motion to approve the agenda by Councilmember Strohm and the second by Councilmember Parker with the addition of item 11a, accepting Anthony Richman's resignation.

Ayes: Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

4. **APPROVAL OF MINUTES:** Councilmember Parker made the motion to accept the minutes from regular meeting of May 16th and special meetings of May 20th and 25th, 2011 as presented with Councilmember Strohm giving the second motion.

Ayes: Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

5. **Claims Ordinance Approval:** Motion by to accept claims ordinance 2202 and 220a was by Councilmember Strohm and Councilmember Parker making the second motion after questions on the rental of temporary toilet facilities.

Ayes: Carolyn Lee

James Nelson
Rosie Parker
Carolyn Strohm

6. **Non-elected Personnel Executive Session:** Motion by Councilmember Parker to move into executive session for the period of 30 minutes with the attendance of City Attorney Godderz and Stephen Connelly Auditor, Councilmember Nelson stated the second motion.

Ayes: Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

Council moved into executive session at 7:09 pm.
Council returned to regular session at 7:39 pm.

Mayor Hovestadt stated no action taken in executive session.

Motion to return to executive session for 15 minutes with City Attorney Godderz and Stephen Connelly Auditor attending was given by Councilmember Nelson with the second motion made by Councilmember Lee.

Ayes: Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

Council moved into executive session at 7:40 pm.
Council returned to regular session at 7:55 pm.

Mayor Hovestadt stated no action taken in executive session.

Motion to return to executive session for 15 minutes again with City Attorney Godderz and Stephen Connelly was made by Councilmember Nelson with a second from Councilmember Lee.

Ayes: Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

Council moved into executive session at 8:15 pm.
Police Chief Shaffer was asked into the session at 8:28 pm.
Council returned to regular session at 8:30 pm.

Mayor Hovestadt stated no action taken in executive session.

7. **Fireworks Ordinance:** Discussion on the requirements for the fireworks permit

was discussed due to the time frame of securing the permit. City Clerk was directed to contact the legal department of LKM to get their recommendation on the time change for the ordinance.

Ayes: Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

- 8. Public Code Violations:** Councilmember Parker spoke regarding the issue of code violations in relation to yards needing mowed. Motion to place an ad to get bids for private contractors to move over-grown lawns was by Councilmember Strohm and the second made by Councilmember Parker.

Ayes: Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

- 9. Ordinance 2172:** Motion to accept Ordinance 2172 and direct for its publication establishing a tree board with the first motion by Councilmember Parker and passing the item with the second motion was Councilmember Strohm.

Ayes: Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

- 10. Treasurer Appointment:** Mayor Hovestadt recommended Cindy Harris be appointed City Treasurer, motion to accept his recommendation made by Councilmember Parker with the second motion from Councilmember Nelson.

Ayes: Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

- 11. Resignation of Anthony Richman:** Motion by Councilmember Lee and the second from Councilmember Nelson to accept the resignation of part-time Police Officer Anthony Richman as presented.

Ayes: Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

- 12. Non-elected Executive Session:** Councilmember Nelson made the motion to enter into executive session for the period of 10 minutes with City Attorney

Godderz, Police Chief Shaffer, Officer Dudley. Motion from Councilmember Lee to pass the item.

Council moved into executive session at 8:40 pm.

Council returned to regular session at 8:50 pm.

Mayor Hovestadt stated no action taken in executive session.

Ayes: Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

- 13. Reports:** Discussion among Councilmembers to begin working on the policies and updating codes set Thursday June 9th @ 5:00 pm to have a work session to begin work. Councilmember Parker requested the Public Works mowed ditches where residents could not. Police Chief Shaffer requested information on the website be corrected also asked Officer Ryan be listed as Deputy Police Chief. Council suggested if a title promotion is needed, place it on the next agenda and they would make the decision.

- 14. Adjournment:** Motion by Councilmember Nelson with the second from Councilmember Parker to close the regular meeting.

Ayes: Carolyn Lee
James Nelson
Rosie Parker
Carolyn Strohm

Patti Gilbert, City Clerk