

Burlingame City Council Minutes

Regular Minutes

April 21st, 2011

1. **CALL TO ORDER BY MAYOR.**

2. **ROLL CALL.**

Present: Mayor Hovestadt

Council members: Vikki DeMars
Rosie Parker
Carolyn Strohm

Absent: Norman Bloomquist
James Nelson

Staff Present: City Attorney Godderz, City Clerk Gilbert, City Superintendent Lamond and Police Chief Shaffer.

Citizens: Gabe Faimon with Osage County Herald-Chronicle, Janene Fry, Stephanie Watson with Osage County Economic Development, Carolyn Lee, Mr. and Mrs. Alan Sender, Ken Geis, Cindy Harris (arriving @ 7:20)

3. No public comment offered.

4. **APPROVAL OF AGENDA:** Motion to accept the agenda without changes was made by Councilmember DeMars with the second motion from Councilmember Strohm.

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

5. **APPROVAL OF MINUTES:** Councilmember Parker made the motion to accept the minutes from April 4th, 2011 as presented, Councilmember DeMars made the second motion to pass.

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

6. **Claims Ordinance Approval:** Claims Ordinances 2199 and 2199a were accepted for payment by Councilmember Strohm and the second motion by Councilmember Parker.

Ayes: Vikki DeMars

Rosie Parker
Carolyn Strohm

7. **Motion for Sine Di:** Motion for Sine Di was made by Councilmember DeMars and the second motion given by Councilmember Strohm.

Ayes: Vikki DeMars
Rosie Parker
Carolyn Strohm

8. **Administration of Oath of Office:** The following Councilmember- Elect had taken the oath of office listed with the terms.

Mayor Ray Hovestadt 2011-2013
Vikki DeMars 2011-2015
Carolyn Lee 2011-2015
Carolyn Strohm 2011-2015

9. **ROLL CALL.**

Present: Mayor Hovestadt

Council members: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

Absent: James Nelson

10. **Approval of Agenda:** Motion to accept the agenda with the addition of the request for variance for 123 W. Santa Fe was given by Councilmember DeMars, the second motion was given by Councilmember Strohm.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

11. **Appointment of President of Council:** Motion to accept the Mayor's recommendation of Councilmember Strohm for President of Council was given by Councilmember DeMars and the second motion was offered by Councilmember Parker.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

12. **Annual Appointments** :The following is a list of appointments made by one motion.

1. Official depository for City funds: First State Bank of Burlingame
2. Official City Newspaper: Osage County Herald-Chronicle
3. City Municipal Judge: Sue DeVoe

Motion to accept the appointments was made by Councilmember Strohm with Councilmember DeMars making the second motion.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

13. **Recreation Commission Appointment:** Motion to accept the Mayor's recommendation of Steven Tyson to fill the term of 2011-2015 was accepted with a motion by Councilmember DeMars and the second from Councilmember Strohm.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

14. **Appointments to the Library Board:** Motion to accept the Mayor's recommendation of the following nominations:

Mike McCloud (replacing Debby PUNCHES)
Jana Franzen (replacing Kathleen Williams)
Judy Swantz (to finish the term of Carolyn Lee)

Councilmember Strohm gave the motion to accept all three and Councilmember Lee gave the second motion to pass.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

15. **Swimming Pool Manager:** Staff notified Council only 2 applications were received for Pool Manager to date. Motion by Councilmember DeMars to accept Cindy Harris as the 2011 Pool Manager at the rate of \$9.50 per hour, Councilmember Lee offered the second motion.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

16. **Attorney-Client Executive Session:** Motion to go into a 10 minute executive session with the City Attorney present was given by Councilmember DeMars with Councilmember Parker giving the second motion.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

Council entered into executive at 7:14 pm.
Council returned to regular session at 7:24 pm.

Mayor Hovestadt reported no action taken in executive session.

17. **Request for Rails to Trails Day:** Staff requested to turn in a request to KDOT for the festivities downtown for the rodeo days functions. The time of the request is the western block between Topeka and Dacotah on Santa Fe be blocked off from 6 am to 6 pm, and the eastern block between Topeka and Delaware be blocked off for 1 hour for the parade. Motion to make the request was given by Councilmember Strohm and the second motion by Councilmember DeMars.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

18. **Osage County Art Guild:** Request to allow the Guild to use Council Chambers for Rodeo weekend as in the past was authorized with a motion from Councilmember DeMars and Councilmember Strohm giving the second. .

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

19. **Variance Request 123 W. Santa Fe:** Mr. and Mrs. Sender requested the authorization to live in the back of the building while having a gun shop in the front. Also reporting they are requesting before a contract to purchase was signed. Councilmember DeMars made the motion to allow the variance with Councilmember Parker making the motion to pass.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

20. **Reports:** Councilmember DeMars reported that along the project area of South Topeka it seemed the grass didn't come back even after the seeding. With discussion Councilmember DeMars offered the motion to authorize the Public Works department to purchase seed and plant along the route. The second motion by Councilmember Parker made the motion pass.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

Councilmember DeMars also gave the Council an update on some of the activities going on during the Trails to Rails Festival. Councilmember Strohm reported she acquired 3 red oak trees from Skinners and they would be planted during the Earth Day Celebration. City Superintendent noted a stump grinder is going to be needed for the trees in Sumner Park, and Councilmember Parker inquired regarding the pine trees behind the Community Center at the Townsite Apartments. Police Shaffer verified all Council had received the letter from Donnie Parker stating he is taking time off, also discussing issues regarding next year's budget and also asking regard the update to the tornado sirens in the city. Mayor Hovestadt reported the welcome sign will be finished by Friday and would like to set a time to have the annual appreciation dinner.

21. **Adjournment:** Motion to adjourn was made by Councilmember DeMars and the second was made by Councilmember Strohm.

Ayes: Vikki DeMars
Carolyn Lee
Rosie Parker
Carolyn Strohm

Patti Gilbert, City Clerk