

# Burlingame City Council Minutes

Special Meeting Minutes  
December 29<sup>th</sup>, 2011 1:00 PM

1. **CALL TO ORDER BY MAYOR.**

2. **ROLL CALL.**

Present: Mayor Hovestadt

Council members: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

Absent: Vikki DeMars

Staff Present: City Clerk Gilbert, City Superintendent Lamond, Power Plant Superintendent Britschge

Citizens: No citizens in attendance.

3. **Claims Ordinance 2217 and 2217SP:** Motion by Councilmember Strohm to accept Claims Ordinances 2217 and 2217SP was passed with a second motion from Councilmember Parker.

Ayes: Vikki DeMars  
Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

4. **Non-elected Personnel/ Power Plant:** Motion from Councilmember Nelson to enter into executive session regarding Power Plant employees for the period of 10 minutes, Councilmember Parker made the second motion.

Ayes: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

Council entered executive session at 1:12 pm.  
Council returned to special session at 1:22 pm.

Mayor Hovestadt stated no action taken in executive session.

Councilmember Strohm offered the motion to increase all fulltime Power Plant employees by \$1.00 per hour, Councilmember Lee made the second motion to pass.

Ayes: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

5. **Renewal of Electric Plumbing Licenses:** Councilmember Parker made the first motion with Councilmember Strohm making the second for the issuance of licenses to Burgess Plumbing and Theel Heating and Air for the year 2012.

Ayes: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

6. **Year-end report:** The City Clerk and City Superintendent gave the Council a rundown of projects finished and upcoming projects for the year 2012.

7. **Adjournment:** Motion by Councilmember Nelson and the second from Councilmember Parker to adjourn the meeting.

Ayes: Carolyn Lee  
James Nelson  
Rosie Parker  
Carolyn Strohm

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Patti Gilbert, City Clerk