

**Burlingame City Council Minutes**  
**Regular Minutes**  
**November 2<sup>nd</sup> , 2009**

1. **CALL TO ORDER BY MAYOR.**

2. **ROLL CALL.**

Present: Mayor Hovestadt

Council members: Norman Bloomquist  
Vikki DeMars  
James Nelson  
Rosie Parker  
Carolyn Strohm

Staff Present: City Clerk Gilbert, City Attorney Godderz, City Police Chief Shaffer, Utility Foreman Grandstaff.

Citizens: Gabe Faimon with Osage County Herald-Chronicle, Jeremy Olsen and staff with Waste Management, Stephen Connelly C.P.A.

3. **CITIZEN COMMENTS:** None were offered at this time.

4. **APPROVAL OF AGENDA:**

Motion to approve the agenda as with the addition of item 15A regarding the acceptance of the Bid for ARRA Contractor for the Council room by Councilmember Strohm with a second from Councilmember Parker.

Ayes: Norman Bloomquist  
Vikki DeMars  
James Nelson  
Rosie Parker  
Carolyn Strohm

5. **APPROVAL OF MINUTES:** Councilmember Strohm made the motion to accept the minutes of October 19th with Councilmember Nelson giving the second motion.

Ayes: Norman Bloomquist  
Vikki DeMars  
James Nelson  
Rosie Parker  
Carolyn Strohm

6. **APPROVAL OF CLAIMS ORDINANCE:** Motion to accept Claim Ordinance 2165 was given by Councilmember Nelson and Councilmember Strohm giving the second motion.

Ayes: Norman Bloomquist  
Vikki DeMars  
James Nelson  
Rosie Parker  
Carolyn Strohm

7. **2008 Audit Presentation:** Stephen Connelly C.P.A. presented the Council with a powerpoint presentation on the summation of the 2008 Audit. Showing the trends between revenue and expenditures with recommendations on improving the differences of all funds. Motion to accept the 2008 Audit was given by Councilmember DeMars with Councilmember Strohm giving the second.

Ayes: Norman Bloomquist  
Vikki DeMars  
James Nelson  
Rosie Parker  
Carolyn Strohm

8. **GREG WRIGHT/EMG SERVICES:** Motion to table the discussion on accepting a contract until Mr. Wright could be present to answer questions was given by Councilmember DeMars with the second from Councilmember Nelson

Ayes: Norman Bloomquist  
Vikki DeMars  
James Nelson  
Rosie Parker  
Carolyn Strohm

9. **WASTE MANAGEMENT SINGLE SORT RECYCLE PROGRAM:** Jeremy Olsen did a presentation on the single sort program with literature. Stating there is an additional cost to residences but also explained the benefits. If considered the City will be the first one in the State for this company. The Council stated they would not make a decision until Waste Management could provide them with solid numbers on the cost to the residents.

10. **Townsite Apartments:** The City Clerk requested the Council review giving the Townsite Apartments an adjustment on their water bill due to a leak in October. Showing the Apartments lost 10,000 gallons more than it's average. She also cautioned the Council being the second adjustment in just over 30 days they

might consider doing a policy for adjustments. Councilmember Parker offered that if an on-call person from the City would have showed up in a timely manner there would be no reason for this request. Councilmember Nelson offered the motion to adjust the bill \$30.00 with Councilmember Strohm giving the second.

Ayes: Norman Bloomquist  
Vikki DeMars  
James Nelson  
Rosie Parker  
Carolyn Strohm

11. **Mower Bagger:** Public Works Foreman Granstaff presented bids on a bagger for leaves to attach to the new mower purchased this year. Councilmember DeMars made the motion to request more information regarding the operation of the equipment and input from others that had purchased this equipment, Councilmember Nelson second the motion.

Ayes: Norman Bloomquist  
Vikki DeMars  
James Nelson  
Rosie Parker  
Carolyn Strohm

12. **KMGA Board of Directors:** Motion was given by Councilmember Strohm to appoint Mayor Hovestadt as primary voting delegate for the KMGA Board, with Councilmember DeMars giving the second.

Ayes: Norman Bloomquist  
Vikki DeMars  
James Nelson  
Rosie Parker  
Carolyn Strohm

13. **Revisions to the Osage County Neighborhood Revitalization Plan:** Councilmember DeMars moved to accept the changes of design and property eligibility as offered by the Osage County Economic Development, and Councilmember Nelson offering the second motion.

Ayes: Norman Bloomquist  
Vikki DeMars  
James Nelson  
Rosie Parker  
Carolyn Strohm

14. **City Code Chapter VIII Article 2:** Discussion amongst the Councilmembers over

areas that need attention to clean up had been discussed with City Attorney Godderz giving them direction. All Council members agreed that with some merchants that had begin beautification downtown, some of the other areas needed to be looked at. Chief Shaffer shared the steps in order to bring to him to notify owners. No motion was given for this item but the discussion was to look into this matter further.

- 14a. ARRA/KLINK Award of Contract:** Motion by Councilmember DeMars to accept Bettis Asphalt for the ARRA Project for the amount of \$440,968.75 with Councilmember Strohm giving the second motion.

Ayes:           Norman Bloomquist  
                      Vikki DeMars  
                      James Nelson  
                      Rosie Parker  
                      Carolyn Strohm

**15. Reports:**

Councilmember Strohm requested if the City could place an add looking for people to serve on a Tree Committee, along with having a meeting with K-State. She had also visited with area nurseries to get their recommendation of what size trees would do well in our park. The information was they needed to be 2" or more in diameter with the cost being \$200.00- 300.00 per tree with the cost going down with multiple tree purchases. She shared she had area viewed pictures from Allen County Students and she was disheartened in what she saw, and felt Council needed to take a more aggressive look.

Councilmember DeMars questioned on if there were Police Officers on duty especially during the week-end nights, Police Chief Shaffer assured her there was someone on duty. Her next question was when was the item for part-time help placed back on the agenda and the City Clerk said it will be on the next agenda with the items Council wanted clarification on.

Councilmember Nelson reminded everyone the meeting with prospective grocers would be on Wednesday at 10am.

Public Foreman Grandstaff notified Council his crew will be doing tree trimming in the coming weeks.

City Clerk Gilbert notified Council she will be gone 2 days this week for a personal issue and then will be out of the office all next week and will be in the Clerks and Municipal Finance Institute to begin her certification. She also read to the Council a letter received from KDOT that stated since the bids came in extremely low on the ARRA project the City portion of the money is at zero.

Mayor Hovestadt asked on a Groundskeeper for Townsite Apartments also inquiring if the Utility Connection Fee Waivers was still in effect.

**16. Adjournment:**

Motion to Adjourn by Councilmember DeMars with Councilmember Nelson giving the second motion.

Ayes: Norman Bloomquist  
Vikki DeMars  
James Nelson  
Rosie Parker  
Carolyn Strohm

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Patti Gilbert, City Clerk